



Wakefield Heritage Commission

2 High Street Sanbornville, NH 03872 USA

603-387-3698

info@historicwakefieldnh.com

www.historicwakefieldnh.com

FINAL

Heritage Commission Minutes

August 2, 2023

Members		Alternates		Others	
Pam Wiggin	X	Nancy Britton			
Rick Poore	X	Nancy Bancroft			
Phil Twombly	X	Craig Farley			
Connie Twombly	X	Jeanne Loughan			
Carroll (Snooky) Shea	X	Geof Denley			
Nancy Hall	X	Paul Zayac			
Mark Duffy					

Meeting Called to order at: 7:00pm

By: Pam Wiggin

1. PLEDGE OF ALLEGIANCE

2. FINANCIALS

- a. **FUND 1-** Reviewed and discussed expenses. Will monitor historic Site Renovations line to bottom line over the next few months.
- b. **FUND 4-** Discussed balance and encumbered donation funds for the Hay Scales and Fence. The Grange received \$65 in donations for the month of July.

3. CORRESPONDENCE

- a. Lee Caldwell is doing an article on Route 16. Pam W. is meeting with her this week for an interview.

4. MINUTES

- a. July 5, 2023 – 1 requested edit on #8c to move “Insulators are coming this week to provide a quote to insulate the ceiling.” to its own line for the RR Station. Phil T. motioned to approve the July 5, 2023 minutes once the edit has been made. Nancy H. 2nd motion. All in favor, no oppose.



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5. DOCENT SCHEDULE

- a. Members went over open docent days at the 3 locations to be filled with docents. There is a new docent, Annie G., that will be volunteering in August at Heritage Park. Already volunteered 1 day at Heritage Park.
- b. Pam W. encouraged members to help at Heritage Park in September after EWS and the Grange close. Heritage Park is open Saturday & Sunday from 12-4pm through the month of September.

6. TURNABLE FENCE

- a. Pam W. has tried to contact 125 Fence 3 to 4 times with no response. Will continue to try to contact them for a tentative start date for the job to begin.

7. UNION STATION

- a. **MINI SPLIT** Aesthetic HVAC provided an updated quote. Pam W. received another quote for a mini split to be installed at Union Station to provide heat and AC and a quote for a new furnace with a condenser. The second contractor suggested that we add multiple heads for the mini split or add a condenser to heat with the current furnace. Phil T. mentioned that we would need to speak with the selectman to find out if they would agree to pay for oil again if we used a furnace instead of a mini split. Funding for oil was cut a few years ago from the selectman. Members agreed to get another quote from another contractor for a mini split and a furnace replacement to be reviewed at the next meeting to decide whether to go with a mini split or furnace option.
- b. **PLOW CAR** Pam W. received a quote for \$700 from Greg of Crowell's Painting & Drywall Finishing to scrape, prime, and repaint the west side and back and add a gutter to move the water away from the Plow Car. Phil T. asked for an updated quote for scraping priming and repainting the east and west side of the Plow Car instead of the back. Members will review quote next meeting.

8. HERITAGE DAY & 30 YEAR ANNIVERSARY - AUGUST 12TH



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- a. The Commission will not hold events on Heritage Day and instead operate as a normal open day to the public for visitors.

9. EWS

- a. **STAIRS** – Jeanne L. painted the steps and railing at EWS. Thank you, Jeanne and nephew.
- b. **ROOF** – Greg Crowell and Doug Richards went on the roof to look at the water damage. They said due to the overhand on the front that was not replaced when the roof was redone it caused the leak. They put a tarp over the area in the meantime. The area would need new boards, shingles, and bituthene. Pam W. received a quote for \$800 in materials plus labor, no estimate on labor hours received. Snooky asked if we could get a ballpark estimate on the labor? Discussion ensued. Phil T. motioned to authorize no more than \$1,500 for material and labor for the repair. Rick P. 2nd motion. All in favor, no oppose.

10. COBBLER SHOP

- a. **GABLE END SHINGLES** – Pam W. reached out to a contractor for a quote to add the remaining shingles to the gable end of the Cobbler Shop. Contractor believes we may have enough shingles to complete the job. Quote will be reviewed at the next meeting once received.

11. GRANGE

- a. **WEAVING EXHIBIT** – Craig Evans on Wednesday August 16th from 10am-noon will have another weaving demonstration that is open to the public free of charge, donations encouraged. Niki T. will help with chair set up with Nancy H. that morning.
- b. **FIVE YEAR** – Pam W. would like approval to have a poster board printed at Staples of the last 5-year achievement of the WHC. This is the same accomplishment board that has been done in the past. These posters are on display in the conference room of the Grange. Phil T. motioned to approve the cost at Staples for the printer posted board of the 5-year event accomplishments held at the Grange. Connie 2nd motion. All in favor, no oppose.

12. FREIGHT HOUSE

- a. No updates currently.



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13. PUBLIC HEARING –

- a. On Tuesday August 29th at 7pm at Town Hall there will be a public hearing for the Wakefield Brookfield Historical Society for updates that would like to get approval on of their Cobbler Shop located on the Red Schoolhouse property. They are looking to move the Cobbler Shop forward and put on a different roof. Enough members confirmed that they can attend to have a quorum.

14. OTHER

- a. **Sign Board** – Pam W. would like approval to purchase a sign board that can be used at the Grange and Heritage Park when open to the public that can display hours of operation and upcoming events. Phil T. motioned to approve the purchase of a signboard to be used at the Grange and Heritage Park. Rick P. 2nd motion. All in favor, no oppose.
- b. **Historic District Guidelines** – Pam W. would like to put a sub committee together to update the Historic District Guidelines. Phil T. and Nancy H agreed to be on the committee. Pam confirmed that she asked Mark D to be a member to represent the selectmen. The New Hampshire Preservation Alliance will be a resource for the committee.

Connie T. motioned to adjourn the meeting, Phil T. 2nd motion. Meeting Adjourned at 8:10 pm.