



TOWN OF WAKEFIELD, NEW HAMPSHIRE

Conservation Commission Minutes

January 22, 2024

Town Hall Conference Room Amendment

COMMISSION MEMBERS		ALTERNATES	
Relf Fogg, Chair	X	Josh Fuller	X
Rob Hewins	X		
Rick Wehrhan	X		

Members of the public present

Max Gehring with Clearview TV and Morgan Moody.

Mr. Fogg opened the meeting at 7:00PM.

Introduction of Board Members and seating of alternates as necessary

Commission members were introduced as Rick Wehrhan, Rob Hewins, and Josh Fuller as an alternate. Relf Fogg was seated as Chair. Mark Duffy (Selectman's Rep) and Dino Scala (TA) were in attendance.

- 7:01 Public comment period. None at that time.
- 7:03 Mr. Fogg moved to enter Non Public Session under RSA 91-A:3, II (b). Mr. Wehrhan seconded the motion. (Vote 4-0).
- 7:27 Mr. Fogg motioned to resume public meeting and announced the recommendation to the town selectman to hire Morgan Moody as recording secretary. Mr. Wehrhan seconded the motion. (Vote 4-0).
- 7:26 Mr. Hewins made a motion to approve the minutes of January 8th, 2024. Seconded by Mr. Wehrhan. (Vote 3-0-1).
- 7:29 On January 16th, 2024, the state sent a letter to the applicant stating the minimum impact application was deemed administratively complete for Tax Map 94 Lot 85.
- 7:30 Minimum impact expedited application for Tax Map 197 Lot 24 sent in NHB report, no findings. Project involved replacing existing cracked concrete steps with granite. Mr. Fuller asked questions regarding erosion control measures. Mr. Fogg made a motion to sign application. Mr. Fuller seconded the motion. (Vote 4-0).
- 7:37 Replace retaining wall and existing dock structure "in kind" on Great East Lake on Tax Map 126 Lot 13. This project was signed by the town clerk on January 17th, 2024. State will likely say it's

administratively incomplete with the abutter's notification missing. Mr. Hewins made a motion to sign. Mr. Wehrhan seconded the motion. (Vote 4-0).

- 7:48 No approval for correspondence. Accounts for 2023 were closed out. At the last selectman's meeting, there was an adjustment on our lines for \$67.58.
- 7:49 On January 8th, 2024, SELT sent us a letter saying there are some closed properties for 2023 monitoring reports for four (4) easements. Reports include Spencer Smith Gage Hill property, Goransson property at the Union Meadows, Lavender, and Remmick. These reports are from SELT for our files.
- 7:53 Mr. Fogg mentioned adding to the new board business of limiting public comment. Mr. Hewins asked to put the agenda on the agenda and would like to adopt procedures the same procedures as the public participation at selectboard meetings. Mr. Duffy said this conservation meeting is a business meeting in which the public can ask to put a top of interest or concern onto the agenda. Mr. Hewins talked about limiting the agenda topics to three minutes for each topic of concern. Mr. Duffy says it is possible the topic can surpass three minutes if it is productive conversation. Mr. Hewins motioned to adopt the public participation guidelines used at selectboard meetings. Mr. Fogg seconded the motion. (Vote 4-0).
- 8:03 Conservation Campership Review for 8 kids that would like to attend Berry Camp. The camps include 4-H, fishing camp, shooting camp, and a mini camp. Tracy at Berry Camp has received the paperwork for the kids that would like to attend. The check was received by Berry Camp today (January 22, 2024) through certified mail. The motion back in November was to put two lines together on the operating budget totaling \$3,157 and the balance of \$343.00 was going to come out of fund three (3) for Tanglewood Camp. This has not happened yet.
- 8:07 Mr. Hewins mentioned Donna doing an excellent job with this program with following through and hitting deadlines. The commission would like to send a letter of appreciation to Donna.
- 8:08 Mr. Wehrhan has a question regarding taking funds out of the correct account. This issue started back in April of 2020. The lines that we had taken the campership program out of has \$46,289.28 left in it. The land use change tax is \$245,343.00 and that is for land purchases only.
- 8:14 Mr. Fogg asked if the commission would want spruce up the bell tower of the town hall and use the undesignated funds. Mr. Duffy and Mr. Fuller agreed that is not a conservation matter.
- 8:16 Mr. Fuller asked to look at doing more fundraisers for donations. Mr. Fogg discussed the need for a clear purpose for these fundraisers.
- 8:20 Next meeting to be scheduled for February 12th, 2024.
- 8:21 Mr. Wehrhan made a motion to adjourn. Mr. Fuller seconded the motion. (Vote 4-0).

Respectfully submitted for approval at the next Conservation Commission meeting,

Morgan Moody
Acting Secretary