

**Board of Selectmen  
January 11, 2006**

**Present:** Paul S. Morrill, Chairperson; Mark P. Duffy; John J. Blackwood; Robin L. Frost, Town Administrator; and Toni Bodah, Secretary.

Also present were David Lee, Bruce Rich and several other members of the Belleau Lake Property Owners Association; Lynn Shaffer; and Larissa Mulkern, *The Granite State News*. Richard Sager, ZBA Chair, joined the meeting in progress.

The posted meeting was called to order by Mr. Morrill at 7 p.m., following which he led those present in the Pledge of Allegiance.

Mr. Morrill opened the public hearing scheduled to consider the request of the Belleau Lake Property Owners Association for an expenditure of \$5000 from the Invasive Species Fund for the 2006 milfoil treatment for Belleau Lake. Mr. Rich confirmed that the application fee has increased, and the State is no longer contributing to this effort. There being no further public comment, the public hearing was closed at 7:04 p.m. **Mr. Duffy moved to approve the \$5000 expenditure from the Invasive Species Fund for the 2006 treatment of Belleau Lake for milfoil. Mr. Blackwood seconded the motion.** Mr. Morrill noted that the Town cannot make that expenditure until it receives proof that the BLPOA has made the actual expenditure. Mr. Rich provided a copy of a cancelled check in the amount of \$3500. **The motion then passed 3-0.**

**1. Appointments**

**a) CMA** - Not yet present.

**b) Annie Robbins** – Not yet present.

**c) Lynn Shaffer** – Ms. Shaffer has been recommended to complete the term as alternate member to the ZBA, which vacancy was created by Bob Moholland's moving to full member. Ms. Shaffer introduced herself and provided a brief background. **Mr. Morrill moved to appoint Lynn Shaffer as alternate member to the Zoning Board of Adjustment, for a term through March 2006. Mr. Blackwood seconded the motion, which passed 3-0.**

**a) Bill Straub and Paul Schmidt, CMA Associates** – Mr. Morrill explained that CMA was hired to review the Town's wastewater system. Mr. Straub gave a brief overview of the system (see attachment), noting that basically the Town needs to address maintenance at the pump stations and management of solids at the lagoons. Mr. Morrill asked whether the present system has the potential for growth. Mr. Straub indicated that modest growth is possible.

Mr. Schmidt noted that the collection system includes 6" sewer lines. The Town's permit does not spell out allowable peaks in flow; however, the average flow is near capacity. Mr. Straub indicated that DES is most interested in groundwater discharge quality.

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Brief discussion regarding the 80% trigger, which CMA believes is related to surface water systems rather than groundwater systems. The I/I is high given the age of the system and should be investigated. Mr. Straub noted that the collection system sometimes responds to heavy rain, and definitely responds to seasonal issues. He suspects the issue of inflow may be a result of sump pumps. The Town should make an effort to determine whether this is an issue and eliminate such use. If sump pumps are determined not to be an issue, then the process becomes more costly, and Mr. Straub does not recommend that such an expenditure of funds is necessary given the fact that the system is handling the flow.

Mr. Schmidt recommends that the system be cleaned, noting this should be done every 5-10 years. It can be done all at once, or a portion of the system can be done each year. Mr. Schmidt also recommends that the Town confirm with DES the permit conditions (average daily flow). This will be addressed by CMA in their report to DES.

Mr. Schmidt then referred to issues with the pumps at the pump stations. He recommends that all pumps be replaced, adding that the town should also replace the controls at the same time. Mr. Morrill questioned if one pump station was in more dire need than the other. Mr. Straub did not believe this to be the case; however, pump station #2 (at Routes 16 & 109) receives more flow. Another part of the recommendation is to replace the backup generator at pump station #2. The generator is 20 years old and is difficult to maintain. The Town cannot afford to have this generator out of service for even 1 day. The generator is the first priority, with the pumps being second.

Mr. Schmidt noted that the check valves at the pump stations should also be replaced. The flow meter at #2 should be replaced. The current flow meter loses calibration and modern equipment is less likely to experience any variance in calibration.

Mr. Straub noted that the treatment site is an outstanding site for such a facility. Mr. Schmidt indicated the RIB's are effective; however, he noted that GW-3 should be included on the permit (instead of GW-9), or install a new well. We need to clarify that the required wells are in place and are being tested. Mr. Morrill believes the plan being viewed is not the revised plan prepared by Land Tech.

Mr. Straub noted that most of the septage comes in from private haulers. The totals are not unreasonable for the number of residences in Wakefield. However, CMA recommends the installation of a gated system to improve control. Regarding lagoon maintenance, CMA recommends removal of the old gravel when each lagoon is cleaned, and to replace it with fresh gravel as necessary. CMA recommends finding a way to manage the solids, including 1) manage on site, which would require a land application permit (least expensive); 2) manage on site via a land disposal permit (more expensive); and 3) hire a firm to handle as biosolids (most expensive).

Mr. Morrill questioned whether the solids could be applied to private farmland. Mr. Straub believed it would be possible but would require a site permit. He added that another option is land disposal application, but this requires groundwater testing. A brief discussion followed regarding the possibility of using the solids on the landfill cap. Mr. Morrill questioned whether it makes any sense to install a filtering system at the lagoons so that the solids stay at one end, therefore making cleaning easier, and/or could the Town have a decanting system on site. Mr. Straub indicated that although he does not see the need to change the existing operation, he could recommend a pilot program whereby each lagoon would operate in two sections. He will add some discussion in his final report. Mr. Morrill referred to the expected growth of the Town, which will have a direct effect on lagoons. Mr. Straub suggested the Town pursue DES grant funding regarding lagoon management.

Mr. Schmidt noted that a section of the effluent line to RIB's #1 and #2 tends to freeze and should be addressed. Mr. Straub questioned the expected additions to the system. Mr. Morrill indicated the Board reviews connections on a case-by-case basis, however mains are not being extended. Mr. Straub would not recommend more than a 25% increase. Nominal fill in growth is not an issue.

Mr. Straub will finalize his report and provide to the Board and DES.

**b) Annie Robbins re: Cable Membership** – Ms. Robbins noted that one member has recently resigned, and the group will be seeking another member. The Committee would like the Board to consider the appointment of alternate members. Ms. Frost will discuss with Town Counsel the mechanics for establishing a Town-sanctioned committee as opposed to an ad hoc committee.

Ms. Frost presented a draft agreement between the Town of Wakefield and Adelpia regarding the PEG channel (prepared by Town Counsel). Discussion followed regarding access by 'provisional towns'. **Mr. Duffy moved to adopt the Agreement Regarding PEG Channel Access and Broadcasting, as edited, between the Town of Wakefield and Adelpia. Mr. Blackwood seconded the motion, which passed 3-0.**

## **2. Old Business**

**a) Acton Ridge LLC Road Name Request** – A public hearing was held on this request on December 14, 2005, with discussion continuing at the December 28, 2005, meeting. **Mr. Morrill moved to approve changing the name of 'Ivanhoe Road' to 'Daniel Drive'. Mr. Blackwood seconded the motion, which passed 3-0.** The petitioner has been advised of the associated costs.

**b) Brett S Purvis & Assoc Contract** – Ms. Frost just received comments from Town Counsel this afternoon and would like time to review same.

**3. New Business**

**a) GWRC Request for Letter of Support** – The GWRC is applying for a Rural Development grant for installation of a LULA. The Board agreed the grant should not be limited to a LULA, but rather should include the possibility of an elevator. **Mr. Duffy moved to authorize Paul Morrill to execute the Evidence of Support for the USDA Rural Development grant as amended. Mr. Blackwood seconded the motion, which passed 3-0.**

**4. Correspondence**

**a) Desiree Tumas Resignation** – Mrs. Tumas has tendered her resignation as Planning Board Secretary, effective following the January 12, 2006 Planning Board meeting. **Mr. Morrill moved to accept, with regret, the resignation of Desiree Tumas. Mr. Blackwood seconded the motion, which passed 3-0.**

**5. Unscheduled Matters/Public Comment**

--Ms. Frost confirmed to Ms. Mulkern that the job opening (for Planning Board secretary) will be posted on the Town's web site.

**6. Administrative Matters**

**a) Liaison Reports** – **Mr. Blackwood**: Viewed a used backhoe for the Transfer Station with Warren Winn. Purchased an exterior fuel tank with a pump system for the TS pickup. Planning Board may take a straw vote on impact fees and a limit on building permits. A brief discussion followed regarding the Planning Board's stand on a full-time planner.

**Mr. Duffy**: The Heritage Commission is concerned about the status of the Turntable Park property. He has assured them the matter is proceeding. However, it has been determined that the State does not 'gift' land. Discussion followed regarding the potential source of funds for purchase of the property. Mr. Duffy would like to see construction of the museum on the site regardless of the status of the purchase.

**Mr. Morrill**: The Budget Committee held a public hearing last night regarding the Town and School 2006 budgets. The Committee met following that public hearing and made several small changes in language on several warrant articles. The article regarding the Town Planner was not changed. There was significant discussion regarding the proposed \$500,000 for purchase of conservation easements.

**b) Administrator's Update**

--Spoke with Town counsel regarding Turntable Park and advised him that the Board is not appropriating funds for the land purchase. He suggests we continue with the survey in order to assume the property from the railroad. White Mountain Survey gave an estimate of ±\$8000. The Board will accept the proposal of Land Tech (which was lower) and will finalize that agreement at the next meeting.

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--An article revising the elderly exemption criteria will be prepared for review at the next meeting.

--Community Legal Services has submitted a petitioned warrant article requesting \$9480 in start-up costs. **Mr. Duffy moved that the Board of Selectmen not recommend this article. Mr. Blackwood seconded the motion, which passed unanimously.**

--Town Report: Ms. Frost will pursue a memorial. The Board agreed the cover will be a photograph of Town Hall. The Greater Wakefield Resource Center has submitted a report for inclusion in the Town Report; however, the reports of outside agencies are not included in the Town Report.

--A warrant article will be drafted which would remove the cap on the amount of land use change tax that annually is transferred to the Conservation Fund.

**c) Building Permit Releases – Mr. Morrill moved to approve building permit releases for Krafton on Barend Drive and Higgs on Clover Drive. Mr. Blackwood seconded the motion, which passed 3-0.**

**d) Minutes – Mr. Morrill moved to approve the minutes of December 14, 2005, as presented. Mr. Duffy seconded the motion, which passed 2-0 (Mr. Blackwood abstaining).**

**Mr. Morrill moved to approve the minutes of December 28, 2005, as presented. Mr. Blackwood seconded the motion, which passed 3-0.**

There being no further business, the meeting adjourned at 9:55 p.m.

Respectfully submitted,  
Toni Bodah, Secretary

Approval of Minutes:

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Paul S. Morrill, Chairperson

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Mark P. Duffy

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John J. Blackwood