

**Board of Selectmen  
February 22, 2006**

**Present:** Paul S. Morrill, Chairperson; Mark P. Duffy; John J. Blackwood; Robin L. Frost, Town Administrator; and Toni Bodah, Secretary.

Also present were Charlie McLaughlin and David Lee.

The posted meeting was called to order by Mr. Morrill, who then led those present in the Pledge of Allegiance.

**1. Appointments**

**a) Charlie McLaughlin (not on agenda)** – Mr. McLaughlin advised he is requesting that the Town release its lawsuit against him, noting that it is ‘going nowhere’. Mr. McLaughlin referred to recent events—specifically, the Planning Board’s approval of a boundary line adjustment on Route 109, which resulted in the creation of a new, non-conforming lot. The Board advised Mr. McLaughlin that the Planning Board’s decision in that issue is being addressed. Mr. Morrill noted, that since the lawsuit under discussion already exists, Mr. McLaughlin’s request would be more appropriately made via his attorney. Mr. McLaughlin believes this suit will affect the taxpayers of Wakefield, as well as him. He briefly reviewed the basis of the suit. Mr. Morrill again stressed that Mr. McLaughlin should direct his own counsel to address the Town’s counsel on this issue.

**2. Old Business** – None forthcoming.

**3. New Business** – None forthcoming.

**4. Correspondence** – None forthcoming.

**5. Unscheduled Matters/Public Comment** – None forthcoming.

**6. Administrative Matters**

**a) Liaison Reports** – **Mr. Blackwood:** Planning Board has continued a boundary line adjustment application for Lawrence Twombly. They are also considering a boundary line adjustment for Wentworth in Union. The owner of a 20-acre parcel on Wilson Road is considering creation of a 4.5 acre lot. That Board has also had preliminary discussion regarding a new laundromat/pizza place at the corner of Routes 109 & 16.

**Mr. Duffy:** Asked the status of the drainage issue at Round Pond. Ms. Frost advised that the State maintains there is no hydraulic connection between Great East Lake and Round Pond. The Highway crew cleaned out a culvert in that area (which someone had purposefully blocked with rocks). Mr. Duffy suggested that the Highway Department should begin to check all Town culverts as the mild winter weather allows.

**b) Administrator's Update**

--CMA's report is going to the State; and they will send out a proposal for land application. Mr. Morrill requested that the layout of the wastewater treatment area (including acreage) be available for review at the next meeting. Briefly discussed the timetable for the Town's management of that operation. Warren Winn must be kept advised of these plans.

--Transfer Station layout: CMA also does this type of work. They will submit a proposal for engineering services. Ms. Frost will obtain other proposals, as well. Discussion followed regarding the facility in Pittsfield and whether it could/should be duplicated in Wakefield. Mr. Lee questioned why the Town does not recycle plastics. It was explained that a bailer would be required, which in turn would require a building in which to be housed. Mr. Duffy also noted that recycling plastic is not always cost effective. Discussion followed regarding the possibility of recycling tin.

--Salmon Falls Architects is drafting a new contract (to clarify the original contract) to allow for the production of construction drawings for the Town Hall basement.

--Turntable Park: Land Tech is proceeding with the survey. Rick Sager is in contact with the State and will let us know about any relevant meetings. Mr. Morrill believes the Board should still draft a position paper. Discussion followed regarding the need to secure the actual turntable. Wayne Robinson will be asked to address this, possibly with the assistance of the Highway Department.

--Public safety building 2<sup>nd</sup> floor: Ms. Frost will be in contact with Salmon Falls Architects regarding these floor plans.

--Discussion of the old generator, formerly used at pump station #1, being put out to bid.

**c) Building Permit Releases – Mr. Morrill moved to approve building permit releases for Kirkwood on Pinewood Crossing, Hayes on Elm Street, and Sweeney on Clover Drive. Mr. Duffy seconded the motion, which passed 3-0.**

**d) Pole License Agreement – The Board executed the pole license agreement with PSNH as presented.**

**e) Minutes – Mr. Morrill moved to approve the minutes of February 8, 2006, as presented. Mr. Duffy seconded the motion, which passed 3-0.**

**f) Personnel Policy – The Board reviewed Ms. Frost's suggested revisions, including:**

- 12 month probationary period for FF/EMT's
- reference to 'merit' increase versus 'step'
- utilization of performance evaluation forms when determining merit increases
- removal of reference to 'step' scale
- revision of payment of insurance premiums

**Board of Selectmen  
February 22, 2006  
Page 3**

- clarification of use of vacation time
- need to consider how to calculate overtime (whether or not to consider holiday hours)
- need to consider how to calculate comp time

**g) Other**

--Pond Road proposal from Crown Point Survey: Pond Road is actually a Class V road; therefore, there is a definite issue of maintenance/liability for the Town regarding the proposed catch basins. Ms. Frost will contact Chris Jacobs in order to put a 'hold' on this project.

--Copp Hill Road: Mr. Doddrell has marked the trees he would like to cut. Mr. Blackwood recommends at \$10,000 bond be posted.

--Boudreau boundary line adjustment: Ms. Boudreau's new attorney has advised he sees no issue with the Planning Board's decision in this matter. This information has been shared with Attorney Bates.

--Cable Advisory Board membership: Dave Bresnahan, previously appointed as an alternate by the Board, has withdrawn his name as a candidate.

There being no further business, the meeting adjourned at 9:05 p.m.

Respectfully submitted,  
Toni Bodah, Secretary

Approval of Minutes:

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Paul S. Morrill, Chairperson

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Mark P. Duffy

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John J. Blackwood