

Board of Selectmen
March 8, 2006

Present: Paul S. Morrill, Chairperson; Mark P. Duffy; John J. Blackwood; Robin L. Frost, Town Administrator; and Toni Bodah, Secretary.

Also present were David Lee; George Frothingham; John Crowell; Stan Hawthorne; Larissa Mulkern, *The Granite State News*. Joining the meeting in progress were Rick Sager, Charles Cowen and Wayne Robinson.

The posted meeting was called to order at 7:02 p.m. by Mr. Morrill, who then led those present in the Pledge of Allegiance.

1. Appointments

a) ZBA Candidates – The Board has received recommendations from the Zoning Board of Adjustment to advance two current alternate members to full members (to replace two members whose terms are expiring). **Mr. Blackwood moved to appoint Paul Winckler and Doug Stewart as members of the Zoning Board of Adjustment, with terms to extend through March 2009. Mr. Duffy seconded the motion, which passed 3-0.**

This action results in there being a total of 3 alternate positions available on the ZBA. Several candidates for the alternate positions were presented and introduced themselves as follows: Stan Hawthorne (who has previously served on the ZBA), John Crowell and Charlie Cowen. Several other letters of interest have been received from Scott Bramer, John Ciardi and Lynn Shaffer (who was appointed to complete a term last month). Mr. Morrill reviewed the responsibilities of the alternates. Since the deadline for expressing interest in these positions was posted as March 18, the Board will wait until the March 22 meeting to make these appointments.

b) Wayne Robinson – Wayne was not present at this time and will join the meeting at a later time.

2. Old Business

a) CMA Proposal – Mr. Morrill explained that CMA was asked to provide a proposal for management of solids at the Wastewater Treatment Facility. Ms. Frost advised that two proposals were provided. The first is for land disposal, which involves the spreading of sludge on a specific land area. This would require groundwater monitoring. Hydrogeological evaluation for the well placement would be required. Cost of the State permit is \$2500, for a total cost of \$11,500 - \$20,000. The second option involves the spreading of the sludge over a specific area, while managing a crop. No groundwater monitoring would be required for this option. The cost of CMA's services would be \$11,500 for an initial evaluation and State permitting.

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It would be necessary to determine the amount of commercial and industrial sludge present in the system. This would require a survey of commercial operations on the Town's system. At a glance it does not appear that this will be a problem.

The proposal has not been reviewed by Town Counsel. Mr. Morrill wondered what other towns are doing, as well as what 'harvesting a crop' actually entails. Ms. Frost will obtain more details. She will also determine what testing would be required in order to spread sludge on private property.

Regarding the actual wastewater system, the State will reply with recommendations once they review CMA's report.

b) Personnel Policy – Mr. Morrill noted that the policy does not make any distinction between hired and elected employees, adding that the Town does have several elected officials who are also full-time employees. He questioned whether those employees should be included under this policy. Ms. Frost will investigate.

Recruitment – The policy states that current employees should be given due consideration for advancements in the event of a vacancy; however, Mr. Morrill noted that due consideration must also be given as to whether the current employee is qualified. Ms. Frost referred to a later reference to the best interest of the Town.

Page 5, Disciplinary Action – Mr. Morrill questioned whether the Town would be able to terminate the employment if that employee were to be convicted of selling drugs or other heinous crime. Ms. Frost will check with Town Counsel.

Page 8, Harassment – Mr. Morrill asked that Ms. Frost ensure that the definition listed is up to date. Ms. Frost will check with Town Counsel.

Page 13, Bereavement – Mr. Morrill suggested that language be inserted to allow part-time employees to take bereavement leave. Discussion as to definition of 'immediate family'.

Changes were also discussed at a previous Board meeting. Ms. Frost will prepare a final document. Although a public hearing is not required, a staff meeting will be scheduled.

3. New Business

a) Bridge Aid – The bridge on Pine River Pond Road has been red-listed by the State. This application for a preliminary estimate is the first step and will give the Board an idea of how much money needs to be put away. The Board executed the State of New Hampshire DOT Application for Preliminary Estimate Bridge Aid.

4. Correspondence – None forthcoming.

5. Unscheduled Matters/Public Comment

--David Lee advised that he is concerned regarding the lack of participation of the townspeople in various meetings. He asked whether the Board had any ideas for getting people more involved. Mr. Lee added that Kristine Bolstridge has done a great job with the Town's web site; however, he is concerned about getting agendas published, noting that only the Planning Board posts its agenda to the web site. Discussion followed regarding reasons why the public is not more involved, as well as whether it is the Board's responsibility to get those people involved. The Board will attempt to get its agenda on the web site; however, the agenda posted on the web site may differ from the final agenda.

6. Administrative Matters

a) Liaison Reports – Mr. Blackwood: Planning Board reviewed site plan and subdivision regulations, on which they expect to vote in April. Seven Lakes Real Estate has submitted a site plan application regarding a real estate office on property along Route 16 near the older storage facility. The Highway Department has been working at the lagoons. Mr. Blackwood hopes they will also move a pile of sand at the transfer station.

Mr. Duffy: The letter to the State regarding the Turntable Park property has been drafted. Ms. Frost will contact Town Counsel regarding any comments he may have. Ms. Frost was asked to have Dan Davis check the repair work to Rines Road (resulting from a Water Precinct issue).

1. Appointments (out of agenda order)

b) Wayne Robinson – Mr. Robinson presented a plan of the ballfields. He noted that they always have an issue with drainage. Mr. Robinson believes we need to consider reconstructing a swale around three sides of the field, approximately 35 feet back. This would require removal of a number of trees (which could probably sold, with the proceeds going back into the project). Mr. Robinson will flag the trees and develop bid specs. The Board can view the project once the trees are flagged.

6. Administrative Matters (again)

b) Administrator's Update

--CAT Milton is coming on Friday to view the old generator and will provide a quote for a new generator.

--Salmon Falls Architects have advised the construction drawings for the Town Hall basement will not be started until the end of April. However, preliminary drawings for the public safety building second floor will be available at the end of this week.

--The State has determined the Town's equalization ratio to be 96.5%, with the COD being 13.8%.

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--A representative of Avitar was here today to do the conversion for the mapping project. Discussed whether a test warrant would be run. Mr. Duffy suggested publishing alerts that the map and lot numbers will be changing.

--Ms. Frost attended a focus group meeting with Avis Goodwin, who currently own two medical/dental clinics in Dover and Rochester. They offer a sliding scale for those who need it and are considering opening a clinic at the Greater Wakefield Resource Center.

c) Deputy Town Clerk – The Board reviewed a letter of resignation from Nancy Slack as Deputy Town Clerk. **Mr. Morrill moved to accept, with deep regret, the resignation of Nancy Slack. Mr. Duffy seconded the motion, which passed 3-0.**

Teresa Williams has advertised for this position and conducted interviews. She is recommending the hiring of Dawn Mahany as Deputy Town Clerk. **Mr. Morrill moved to hire Dawn Mahany as Deputy Town Clerk, at the rate of \$10.07 per hour, pending successful completion of the hiring process. Mr. Duffy seconded the motion, which passed 3-0.**

d) Building Permit Releases – **Mr. Morrill moved to approve building permit releases for Doddrell on Copp Hill Road and Hussey on Elliot Drive. Mr. Blackwood seconded the motion, which passed 3-0.** Regarding work to be done on Copp Hill Road by Mr. Doddrell, the Board agreed Mr. Doddrell must notify property owners along that road.

e) Minutes – **Mr. Morrill moved to approve the minutes of February 22, 2006, as presented. Mr. Duffy seconded the motion, which passed 3-0.**

At 8:25 p.m., the Board recessed in order to confer with Town Counsel. The meeting was called back to order at 8:50 p.m. **Mr. Morrill moved to enter Non Public Session under RSA 91-A:3, II (a) & (e). Mr. Duffy seconded the motion. Roll call vote: Mr. Blackwood – ‘aye’; Mr. Duffy – ‘aye’; Mr. Morrill – ‘aye’. Motion passed unanimously and the Board entered Non Public Session at 8:51p.m.**

The Board returned to public session at 9:40 p.m., at which time the meeting adjourned.

Respectfully submitted,
Toni Bodah, Secretary

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Approval of Minutes:

Paul S. Morrill, Chairperson

Mark P. Duffy

John J. Blackwood