

**Board of Selectmen  
March 22, 2006**

**Present:** Mark P. Duffy, Vice Chair; John J. Blackwood; Robin L. Frost, Town Administrator; and Toni Bodah, Secretary.

Also present were: George Frothingham and Scott Bramer.

The posted meeting was called to order at 7:05 p.m. by Mr. Duffy, who then led those present in the Pledge of Allegiance.

Mr. Duffy noted that the first order of business is the organization of the new Board. **Mr. Duffy moved to appoint Paul Morrill as Chairman. Mr. Blackwood seconded the motion, which passed 2-0.** Committee assignments will remain the same for the coming year.

**1. Appointments**

**a) ZBA Alternates** – Several individuals have expressed interest in the vacant alternate positions for the ZBA. **Mr. Duffy moved to appoint the following alternates: Lynn Shaffer (3 year term); John Crowell (2 year term) and Scott Bramer (2 year term). Mr. Blackwood seconded the motion, which passed 2-0.**

**2. Old Business**

**a) Transfer Station Ordinance** – Mr. Duffy referred to several areas of the proposed ordinance, including burn pile rules, whether we have (or should have) an area designated as a ‘swap shop’, changing the month for household hazardous waste collection day, and issuing temporary permits. Warren Winn has suggested keeping a log of the property that white goods (specifically refrigerators) come from. Mr. Duffy also believes additional language is needed to allow the attendants to ‘probe’ trash bags.

Reviewed revised fee schedule ‘A’, as recommended by Mr. Winn. Mr. Duffy noted that cardboard no longer needs to be dry. There have been several changes in the type of material acceptable for the paper recycling effort. Mr. Duffy noted that the fees for disposal of asphalt shingles needs to match the allowable disposal quantities. Any reference to use of ‘scrip’ will be removed.

Ms. Frost will review these comments with Mr. Winn.

**3. New Business**

**a) Parade Permit for Pride Day** – **Mr. Blackwood moved to authorize Mark Duffy to execute the permit as presented. Mr. Duffy seconded the motion, which passed 2-0.**

**b) Household Hazardous Waste Collection Day** – Warren Winn has determined that Rochester will hold it’s collection on the first weekend in May. Therefore, he suggests that our collection be held two weeks prior (April 22). Ms. Frost will have this information posted in the newspaper.

**c) Summer Intern Proposal** – Ms. Frost provided the Board with a proposal outline for a 32 hour per week, 12 week intern during the summer months to cover the front desk when Cindy Bickford is in the field, as well as to assist with several projects. **Mr. Duffy moved to hire Katie O’Shea at \$8 per hour as a Summer Intern, pending successful completion of the hiring process. Mr. Blackwood seconded the motion, which passed 2-0.**

**4. Correspondence**

--Mr. Duffy noted that Jeb Bradley will be addressing health insurance issues at a session in Wolfeboro on March 27 at 7p.m.

**5. Unscheduled Matters/Public Comments** – None forthcoming.

**6. Administrative Matters**

**a) Liaison Reports** – **Mr. Blackwood:** The Highway Department is screening winter sand this week. Planning Board had discussion regarding a site plan near the old storage facility on Route 16. They also heard from Acton Ridge Development regarding a previously approved plan. Parks & Rec would like to cut trees at the ballfield next week. Ms. Frost noted that an Intent to Cut form needs to be filed.

**Mr. Duffy:** The Heritage Commission has received a draft deed, prepared by Town Counsel, for the Grange Hall. Apparently, an abutter’s well is very near (or in) the building. The Grange Hall also uses that well. Discussion as to whether the abutter continues to use that well. Also, with respect to the Spinney Meeting House, Mr. Jalanski has expressed concern regarding the tree cutting. Mr. Duffy expressed concern regarding a crack in Access Road. Ms. Frost will discuss with the Road Agent.

**b) Administrator’s Update**

--Milton CAT has submitted a proposal for a 60KW generator for pump station #2 at a cost of \$19,510. This is a generator that CAT has on site and may actually be ‘more’ than we need. Ms. Frost will discuss further with Tom Gallo of CAT.

--Todd Nason has delivered a fire truck sales agreement in the amount of \$252,282, delivery within 240 days. **Mr. Blackwood moved to authorize Mark Duffy to execute the sales agreement on behalf of the Town of Wakefield. Mr. Duffy seconded the motion, which passed 2-0.**

--Ms. Frost shared a letter regarding the State’s property at Turntable Park, which she proposes be sent to Carol Murry and Chris Morgan of DOT, Ray Burton, Liz Olympio, Jim Martin and Joe Kenney. Mr. Duffy and Mr. Blackwood executed these letters. Land Tech has done most of the research for the survey of that property.

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**Mr. Duffy moved to enter Non Public Session under RSA 91-A:3, II (e). Mr. Blackwood seconded the motion. Roll call vote: Mr. Blackwood – ‘aye’; Mr. Duffy – ‘aye’. Motion passed 2-0, and the Board entered Non Public Session at 8 p.m.**

The Board returned to public session at 8:15 p.m., at which time Ms. Frost continued with her update as follows:

--Mutual Aid Program: The Code Department is suggesting that they participate in the Mutual Aid Program through UNH T2. Mr. Duffy would like to see stats on this program.

--Ms. Frost provided the Board with her draft employment contract, prepared by Town Counsel based upon discussion between Ms. Frost and the Board.

**c) Heritage Commission Appointments** – The Commission has recommended the reappointment of Beth MacRury and Pam Judge. **Mr. Duffy moved to appoint Elizabeth MacRury and Pamela Judge as members of the Heritage Commission, both for terms through March 2009. Mr. Blackwood seconded the motion, which passed 2-0.**

**d) ZBA Appointments** – Addressed under Appointments above.

**e) Building Permit Releases** – Mr. Duffy moved to approve building permit releases for More on North Shore Drive, Arnone on Belleau Boulevard, Phelan on Anne Lane, and Weed Beach on Vange Way. Mr. Blackwood seconded the motion, which passed 2-0.

**f) Minutes** – Mr. Duffy moved to approve the March 8, 2006, minutes as presented. Mr. Blackwood seconded the motion, which passed 2-0.

**Mr. Duffy moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Blackwood seconded the motion. Roll call vote: Mr. Blackwood – ‘aye’; Mr. Duffy – ‘aye’. Motion passed 2-0, and the Board entered Non Public Session at 8:30 p.m.**

The Board returned to public session at 8:50 p.m., at which time the meeting adjourned.

Respectfully submitted,  
Toni Bodah, Secretary

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Approval of Minutes:

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Paul S. Morrill, Chairperson

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Mark P. Duffy

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John J. Blackwood