

**Board of Selectmen
July 12, 2006**

Present: Paul S. Morrill, Chairperson; Mark P. Duffy; John J. Blackwood; Robin L. Frost, Town Administrator; and Toni Bodah, Secretary.

Also present at this time was Police Chief Tim Merrill.

The posted meeting was called to order at 6:30 p.m. by Mr. Morrill. **Mr. Morrill moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Blackwood seconded the motion. Roll call vote: Mr. Blackwood – ‘aye’; Mr. Duffy – ‘aye’; Mr. Morrill – ‘aye’. The motion passed unanimously and the Board entered Non Public Session.**

The Board returned to public session at 6:58 p.m. Mr. Morrill waited until 7 p.m. to lead those present in the Pledge of Allegiance. Those present at this time included Harold Parker, Senator Sununu’s office; Annie Robbins; Chuck Robbins; Donna Faucette; and Larissa Mulkern, *The Granite State News*.

1. Appointments

a) Harold Parker – Mr. Parker was present as part of Senator Sununu’s on-going Outreach Program. Mr. Morrill referred to FEMA issues regarding the bridge in Union. Other current issues are mostly state matters. Mr. Duffy noted we are still seeking grants for the Town Hall renovations. Ms. Frost advised that Mr. Parker had provided a contact name. Mr. Parker advised that the Senator is working on appropriations and budgets. Annie Robbins questioned the status of the ‘COPAC’ bill, dealing with FCC issues. Mr. Parker will obtain information.

b) Annie Robbins, Cable Advisory Board – The CAB has recommended that Ms. Robbins be appointed as Cable Station Coordinator, a position in which she is interested. Although she will not be in Town this winter; however, she will be back in the spring. Ms. Robbins hopes to create an official template for operations. Anne Gehring has agreed to take care of the Community Bulletin Board in Ms. Robbins’ absence. The Rules of Procedure also call for an Assistant Station Coordinator.

Ms. Robbins is anxious to begin playing tapes, and she presented a draft release form for use when playing tapes (based upon that used by Bedford Community Television). She suggested that the Board and Town Counsel review the draft, with Ms. Robbins to return at the end of the month for discussion. [Ms. Robbins to provide to Town Counsel electronically.] Ms. Robbins will be meeting with the School Board to begin dialogue regarding the taping of school events. **Mr. Morrill moved to appoint Annie Robbins as Cable Station Coordinator for an undetermined term. Mr. Duffy seconded the motion, which passed 3-0.** Mr. Morrill suggested that an Assistant Cable Station Coordinator be designated soon. Ms. Robbins noted that she expects to be requesting additional equipment in the near future.

c) Chuck Robbins – Mr. Robbins wonders about the possibility of connecting his Route 16 project to the Town’s sewer system. Mr. Morrill advised that the necessary information should be put in writing, following which the Town’s engineers will review and make a recommendation. Presently, the Town’s system is considered to be in good shape; however, expansion of the system is considered on a case-by-case basis. The engineers will require the types of businesses being considered, expected volume, etc. Mr. Robbins will provide this information.

2. Old Business – None scheduled.

3. New Business

a) Fuel Bids – Several bidders indicated they would provide fixed prices only on the day of awarding the bid. Accordingly, the revised bid results were reviewed (and are attached hereto). **Mr. Morrill moved to stay with Downeast for the provision of #2 fuel for the 2006/2007 heating season, at a fixed price of \$2.4512 per gallon, and to stay with Webber Energy for the provision of propane for the 2006/2007 heating season, at a fixed price of \$1.8561 per gallon. Mr. Duffy seconded the motion, which passed 3-0.**

b) CMA’s Proposal – Transfer Station – Mr. Morrill advised that the Town has used the services of CMA regarding the wastewater collection system and is now considering utilizing their services for the Transfer Station. The current proposal lists a figure that will not be exceeded without authorization from the Board of Selectmen. This firm has done good work for the Town in the past, and the Board very much wants to move forward with the use/placement of scales. **Mr. Morrill moved to enter into agreement with CMA for engineering services for the Transfer Station & Recycling Center, at a cost not to exceed \$16,000. Mr. Duffy seconded the motion. The motion passed unanimously.**

4. Correspondence – None forthcoming.

5. Unscheduled Matters/Public Comment

--Peter Olkkola advised that he is running for County Commissioner. When asked why, Mr. Olkkola advised he is giving people a choice. Also, certain recent issues regarding the Carroll County nursing home have contributed to his decision. Mr. Olkkola also believes that the county budget is out of control. A brief discussion followed regarding whether it would be practical to bring animals back to the County Farm.

--Mr. Olkkola has spoken with Attorney Sager regarding the plans for Turntable Park. The railroad is just waiting for Attorney Sager to draw up a description for the deed.

6. Administrative Matters

a) Liaison Reports – Mr. Blackwood: Inspected Leighton Corner Road with respect to the Highway Department's project. Ms. Frost was advised by Dan Davis that approximately 4,000 yards of gravel will be hauled in. Discussed the possibility of using outside hire to bring in the gravel.

Mr. Morrill questioned whether Ms. Faucette was present to observe or to raise an issue. Ms. Faucette referred to the Michawanic Village Condominiums, the original subdivision plans for which she pulled at the Carroll County Registry of Deeds. Subsequent plans indicate a change in the significance of the water frontage; however, the land use was not withdrawn from the appropriate deeds. If the specified waterfront is limited to only three buildings, then the other buildings have been assessed for years for waterfront to which they do not have access. Mr. Morrill first suggested that Ms. Faucette contact Cindy Bickford for a meeting with the Board of Assessors. After further discussion, it was agreed that Ms. Faucette should first discuss this with the Planning Board.

Mr. Blackwood: Back to Leighton Corner Road: We may need to raise the roadbed in the area near the Ossipee Town line. Mr. Blackwood will request a plan from Dan Davis, to include grading, types of materials to be used, use of outside hire, etc.

Mr. Duffy: Received another call regarding cemetery maintenance and viewed the sites with Ken Fogg. It appears as though some cemeteries are not being addressed on a routine basis. Perhaps the Board should review the current contract with Green Monster, then meet with the Cemetery Trustees. Bob Glidden had advised Ms. Frost that all is 'under control'. Ms. Frost confirmed that the Cemetery Trustees do not have enough funds (in interest) for the existing contract. Ms. Frost will determine whether the Cemetery Trustees have contacted the contractor and whether they have inspected the various cemeteries. Discussed the wet conditions that have existed this spring and summer. The Cemetery Trustees will be invited to the next Board meeting.

The Heritage Commission has discussed acquiring the Union Railroad Station. Mr. Duffy feels this would be a good investment. The necessary testing will be conducted, such as for hazardous waste. They are still pursuing the Turntable Park option for the present.

On July 27 the Grange will hold its last meeting, including a pot luck dinner to which the Board and Town Administrator have been invited.

The Old Town Hall is in need of repair. Mr. Duffy has advised the Heritage Commission that the building falls under the authority of the Commission. Beth McRury disagrees. A copy of the lease with the Parish Helpers, as well as the relevant warrant article, will be provided to the Commission.

Mr. Morrill: Planning Board will continue to hear Tom Dube's subdivision application for Pickpocket Road (regarding fire protection) on July 20. A preliminary discussion was held with Terry Martel regarding an insignificant change of use. Won Ton's is seeking to add a residence as a second story over the existing restaurant. Verna Boudreau's attorney was directed to fix her plan for Planning Board approval. The Durkee's were advised that they could not further subdivide their property on Bancroft Lane, since they previously did a minor subdivision (against advice of Planning Board). Heffron Materials was granted a 60-day extension for their previously approved application. A plan submitted by David Frohlich requires revision. Acton Ridge LLC/Ivanhoe Estates expressed concern regarding bonding requirements for their road. Planning Board indicated they must have the bond for at least one year, at which time the requirements will be reviewed by the Board. The Planning Board approved their selling 2 lots pending completion of the road by the date of closing.

b) Administrator's Update

--Canal Road Bridge: Dan Davis does not want to post the bridge, having noted that both the States of Maine and New Hampshire do not require such posting. The Town, however, had previously agreed with Acton to post the bridge at 13 tons. Mr. Blackwood indicated that if the State of NH lists the bridge as #E2, then we do not need to post. Mr. Morrill noted there was never any questions regarding the integrity of the bridge; rather the problem was with the approach on the Acton side. Perhaps the 2 boards should officially meet to discuss.

--Ms. Frost confirmed that according to RSA, the Heritage Commission has the responsibility to conduct the public hearing prior to expending Heritage funds.

--Ms. Frost spoke with Don Jutton of MRI regarding interim building inspection services. She expects him to provide a proposed contract for services, which could begin as early as the week of July 24. Discussion followed regarding the status of the existing permit applications and the possibility of disrupting the scheduled workshops for contractors. Mr. Morrill will speak with the CEO staff.

--Wastewater Treatment Facility: The Board had previously discussed getting a new survey of the property. Ms. Frost will solicit bids from Land Tech, Crown Point Survey and Norway Plains.

--E911 Liaison: Ms. Frost recommended that the Board appoint Cheryl Labrie as the E911 liaison, with Cindy Bickford to act as backup. Ms. Bickford had previously served in that capacity; however, Ms. Labrie is now processing 911 information with the mapping company. On behalf of the Board of Selectmen, Mr. Morrill executed the document listing Cheryl Labrie as the E911 liaison, with Cindy Bickford as backup.

c) Building Permit Releases – Mr. Morrill moved to approve building permit releases for Webber on Camp Road, Edwards on Blackberry Lane and Sizemore on Burley Park Drive. Mr. Blackwood seconded the motion, which passed 3-0.

**Board of Selectmen
July 12, 2006
Page 5**

d) Minutes – Mr. Morrill moved to accept the minutes of June 28, 2006, to include 2 minor revisions on page 2, as well as the minutes of July 10, 2006, as submitted. Mr. Blackwood seconded the motion, which passed 3-0.

Ms. Mulkern asked whether the position for Planning Services had been filled. Mr. Morrill indicated that the Board is negotiating with an individual and that we are very close.

Mr. Morrill moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Duffy seconded the motion. Roll call vote: Mr. Blackwood – ‘aye’; Mr. Duffy – ‘aye’; Mr. Morrill – ‘aye’. Motion passed unanimously and the Board entered Non Public Session at 8:45 p.m.

The Board returned to public session at 9:25 p.m., at which time the meeting adjourned.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Paul S. Morrill, Chairperson

Mark P. Duffy

John J. Blackwood