

Wakefield Cable Advisory Board
March 28, 2006
Approved Minutes

Members Present: Robert Barnes, Acting Chair-Richard White, Dave Tibbetts, Jason Brown, Ann Gehring, Selectmen- Duffy, Secretary-Robbins

Mr. White steps aside due to his term status. Mr. Tibbetts is elected as acting chair.
New Members- Mr. Brown and Ms. Gehring verify they have been officially sworn-in.

Nomination of Regular Board Positions- Mr. Tibbetts motions to nominate Mr. White and Mr. Barnes as 3yr term, regular members, to be considered for appointment by selectmen. Mrs. Robbins seconds. All in favor. Mrs. Robbins will deliver signed forms to Mrs. Bodah for consideration at the April 12, 2006 selectmen's meeting.

Approval of Minutes- Mrs. Robbins motions to approve the minutes of Jan. 24, 2006 and February 14, 2006. Mr. Tibbetts seconds. All in favor.

Selectmen's Update- Mr. Duffy will make inquiry to Mr. King, Adelphia, to determine status of installation of "drop", new cable customers on Jamie Drive, response from Adelphia to Mr. White's letter regarding the discontinued Senior Discount to Wakefield customers also, poor reception complaints from customer's as noted on the Wakefield Bulletin Board chat and ask for the name of the person that has replaced Chap Hanley.

Internal Rules of Procedure- Draft 2 of WCAB Rules of Procedure defining board roles and responsibilities, with two grammatical amendments, was motioned for approval by Mr. Tibbetts, seconded by Mr. Duffy. All in favor. Mrs. Robbins will make minor amendments and distribute copies to board members.

Review of Current Franchise Agreement- Mrs. Robbins passed out current contracts to new members. Mr. White read draft of past notations board had made to the Town of Chester Agreement in order to familiarize new members with contract. Board recommended the draft reflect a Franchise Fee at 1%, Workman's Comp at \$500,000 and perhaps an amendment to "response time" under Article 5- 5.14. Mrs. Robbins will contact NHCCM to obtain a customer's bill from town with Franchise Fee. Board interested in how fees are broken down on subscriber's bill. Review will resume at Article 12 Pg. 32. Mr. White suggests a cable attorney and town attorney review final drafts.

New Business- In response to recent cable reception complaints evidenced on Wakefield Bulletin Board, Mr. Brown will investigate establishing a certain link for a Survey for the Public Education Program on town website.

Old Business-

Mrs. Robbins motions to seek \$50 from selectmen to fund annual dues to NHCCM. Mr. Tibbetts seconds. All in favor. Mrs. Robbins will contact NHCCM for invoice. Mr. Duffy will raise request at the April 12th selectmen's meeting.

Next Meeting will be held April 25, 2006 in the Opera House. 7pm Mr. Tibbetts and Mr. Brown inform board they will be out of town.

Motion to Adjourn 8:06- Mr. Tibbetts, Mr. Duffy seconds all in favor.

