

Wakefield Conservation Commission
Minutes - Approved

Location: Wakefield Town Hall 1st Floor Meeting Room
Date: 2-8-10, 7:00 PM

In attendance: Peter Kasprzyk, Bill Day, Relf Fogg, Dave Mankus
Public: David Caram, Linda Schier, Judy Nason, Jerry O'Connor

Mr. Kasprzyk opened meeting at 7:05 PM

Public Input on New Applications – none

Old Business:

Mr. Dave Caram to review application for work at 330 Beverly Hills Drive, East Wakefield, on Belleau Lake: Wetlands File # 2010-00136; Mr. Fogg opened conversation by advising Mr. Caram that the Commission did not have a quorum at the 1-25-10 meeting, so it was unable to sign the application, but did not want to hold it up any longer. Concerns about the application were conveyed via letter attached to the application when submitted. The Commission's 4 concerns were addressed as follows :

1. How is applicant addressing proposed travel over the lakebed? **A. First, Mr. Caram confirmed that the lake bed is clean sand, not muck, fully exposed at this time of year, firm, and frozen. It was agreed that with these conditions, the small equipment that will be used on the lake bed will have minimal impact on the lake bed.**
2. Confirmation of previous permit **A. 2005-00601**
3. How is applicant addressing erosion control **A. Will be building a temporary ramp in area where dock will be temporarily removed, a silt fence will be installed.**
4. The sequence of construction sequence described in a narrative, including pre-construction through post-construction activities and the relative timing and progression of all work. **A. The area will be smoothed & returned to its preconstruction condition, with work being limited to a 5' perimeter, and using the same type of block as used on the previous walls.**

Mr. Fogg made motion to have letter sent to DES expressing agreement to the application. 2nd by Bill Day. Motion passed.

Review/acceptance of previous meeting minutes – minutes for 12-21-09 meeting, and notes from 1-11 & 1-25-10 sessions w/o quorum were reviewed. Mr. Fogg made the motion that the minutes & notes be accepted as presented. Mr. Day offered the 2nd. Motion passed.

Review of previously received permit applications not approved at last meeting - none
Review/update of Committee Activity – tabled for next session
Reopen discussion of Commission Responsibilities – tabled for next session
Other Old business:

Derry – Wetlands Bureau File #2009-02988: Mr. Fogg advised the Commission that the materials requested by the DES have been submitted.

New Business:

Ms. Linda Schier attended tonight's meeting to talk to the Commission about the Natural Resource Inventory. Mr. Kasprzyk observed that the Commission started the inventory process some 8 years ago, but that he didn't think it had actually been finished, instead getting buried in the amount of detail requested. He noted that the Commission has been focused on cataloguing the Town's easement lands and how it can be used by townspeople. Ms. Schier offered that there is a grant available that may assist the Commission in completing the Inventory. It actually hires the necessary contractor to prepare the inventory and does not require a contribution from the Town. She will ask Ms. Amanda Stone to contact Peter about the details and necessary application.

She went on to note the Keith Fletcher, of Moose Mt. Greenways, would like to come out to discuss ways that Moose Mt. Might be able to assist us. They are getting significant gov't funds that might be available to Wakefield. She suggested a program w/Keith to discuss how Conservation Easements work,etc, inviting individuals who might find the process of interest. She will try to set something up for early April or May.

She showed the Commission a book of maps that will soon be available to the Commission as well as other Boards in Town, showing the various identified easement properties in the watershed areas. Each Board will get 1 color copy, more black/white copies and a DVD. Addition color books would cost about \$33.00.

Her last item was the Acton Planning Board investigation of Phosphorous runoff concerns. They are looking to develop an ordinance to deal with the issue, but want to have workshops with all involved elements (Commissions, builders, etc) to explore what exists and what is needed.

Mr. Kasprzyk then asked about AWWA helping in the review of trails for erosion concerns at Union Meadows. He then went on to explain previously discussed Commission plans for the area, including Boy Scout project in works. Further, he offered overview of the website he's looking for that will catalogue the Conservation Easement lands, the rights on each easement, location, pictures, etc.

Ms. Schier then left, with Commission thanks for her attendance & assistance, looking forward to working with Ms. Stone & Mr. Fletcher as well as herself , the AWWA Conservation Corp, etc.

Mr. Mankus then mentioned Mr. Mathias' resignation, noting that he would like to find a way for him to stay involved, perhaps as an alternate, because he is a valuable asset. He said that Mr. Mathias had cited family issues as his reason. Mr. Kasprzyk urged Mr. Mathias to come to a future meeting to discuss whatever is on his mind. Mr. Mankus thought he might be available in late March or April.

Mr. Kasprzyk then advised the Commission that he would like to step down as Chair. Mr. Fogg suggested that the subject be deferred until the next meeting. It will be added to the agenda.

New permits / applications – review any applications received / permits issued since last meeting:

1. Philip Brienze – 56/74 – has been granted a Shoreland Impact Permit for the addition of a 560 sf deck
2. Sally & Robert Daigle – 59/24 – have been asked for additional information on the revision of their plan.
3. Donald & Eileen Jacobson – 80-48 – have been granted a Shoreland Impact Permit for the 782sf replacement of an existing timbered retaining wall and installation of 2 new walls. Mr. Kasprzyk is involved in this project.
4. Hickey Realty Trust – 202/17 – DES Wetlands Bureau has reviewed the complaint and found that when the correct size dock is installed they will close their file
5. Joseph & Barbara Wadleigh – 125/4 – DES has acknowledged receipt of an application that will be reviewed within 30 days. No variances are required.
6. Sandy Point Realty Trust – 40/37 – DES has advised the Trust that additional information is needed for review of the Dredge & Fill application submitted

Correspondence received:

Mr. Mathias dropped off correspondence from Judith Silverberg wherein she noted, as alternatives to Barry Camp; Vermont Conservation Camp, Maine 4-H Camp, & Owl Brook Hunter Education Center in Holderness. He also attached website material on the NH Audubon who sponsors 4 different interest sessions. This material, in addition to “The Source” newsletter from NHDES Drinking Water Source Protection Program, New Hampshire Lakes Association quarterly, new mileage material from Kathy (\$.50/mile & reimbursement log) will be left in the Commission mailbox for reading at members leisure.

In addition, there is a memo from Toni Bodah listing appointment positions available for the various commissions & boards in town.

Update Commission of other Board activity (liaison activity) - none

Financials – as of 12-31-09:

Designated Fund Balance (Land Use Change Tax)	\$ 24,700.00
Undesignated Fund Balance	<u>88,076.30</u>
Reconciled Fund Balance	\$112,776.30

Mr. Kasprzyk noted that timber harvested from a Town Forest could be deposited to the Undesignated Fund. Mrs. Nason wondered if the undesignated fund could be used for a survey of the proposed Town Forest. Mr. Kasprzyk said yes. Mr. O’Connor wondered if someone would have to be hired to do a survey, or were Commission members qualified

to conduct it. Mr. Kasprzyk said that someone would be hired, after the job was put out to bid. In addition, should the Pray Hill area be designated a Town Forest, the following would be needed:

1. a management plan including review of any existing surveys, which are probably 40 years old
2. review of timber and land to establish timing & potential profit for harvest
3. have a new survey & deed researched
4. review of land for historical foundations and cemeteries

Mr. Mankus noted that he would like to get as much use from the land as possible. Mr. Kasprzyk believes it has not been restricted to hunting.

Secretary hours – It was confirmed that hours for 2009 were within Budget. For 2010, Jan is $\frac{3}{4}$ of an hr over budget. It is expected that as the year progresses this will balance out. Mr. Fogg made the motion to approve Ms. Gauthier's hours for payment. 2nd by Mr. Day. Motion passed.

Mr. Mankus made motion to adjourn. 2nd offered by Mr. Fogg. Motion passed and meeting adjourned at 9:00 PM/

Respectively submitted by Deborah Gauthier.