

Wakefield Conservation Commission  
Minutes - Approved

Location: Wakefield Town Hall 1<sup>st</sup> Floor Meeting Room  
Date: 3-8-10, 7:00 PM

In attendance: Bill Day, Relf Fogg, Dave Mankus, Peter Kasprzyk  
Meeting called to order at 7:05 PM

Public Input on New Applications – None

Old Business:

Review/acceptance of previous meeting minutes – a few corrections were noted. Mr. Kasprzyk made the motion to accept the minutes as amended. Mr. Mankus offered the 2<sup>nd</sup>. Motion passed

Review of previously received permit applications not approved at last meeting - none

Review/update of Committee Activity –

Mr. Kasprzyk opened Pride Day discussion.

- A. First, he wanted to correct some mis-information. 2010 Pride Day is Sat., May 15, not May 1
- B. Trees – observed that the Commission generally spends \$150-\$200 for tree plugs each year. He would like to order 2 varieties, to be determined based on price and availability. He suggested Red Pine & Balsam Fir for this year. Trees are given to public, 1 per family, with a tag saying it came from the Conservation Commission. It was noted that the trees are well received, and so, are limited to 1/family – there are no left over trees
- C. Mr. Kasprzyk suggested that the Commission contact the NH Fish & Game, offering to contribute toward the stocking of 1 or more of Wakefield's lakes. He volunteered to make the call, saying that he believes participation in this kind a activity is a logical extension of the Commission's desire to have town residents take advantage of Conservation Easement properties. It would be up to Fish & Game to determine species used, and location. Mr. Kasprzyk suggested a donation for this fishing stocking project. Mr. Fogg wondered if the Commission might not be able to get a better "bang for it's buck" by buying direct from the farm, rather than giving money to F&G. Mr. Kasprzyk said he would look into the alternatives, but that it would still be up to F&G to determine what & where. Mr. Day noted that this kind of activity would piggy-back well with the Commission's plans for Union Meadows & other locations.
- D. Mr. Mankus will contact C&K printing about the cost of a banner for Pride Day. Banner colors suggested as green/white or green/yellow. Wording – Wakefield Conservation Commission, and then something like "working for the betterment of our community". Price was estimated at under \$50.
- E. The need for a tent was discussed. Mr. Day suggested that the Commission contact the "Marketplace", as he believes they are going to be selling the EZ Up tents they have (no longer going to supply them to Marketplace vendors). As

these tents can cost up to \$130 new, it was suggested that if the condition & price warranted it, more than one could be purchased. Mr. Day will make the contact & report back to Commission.

Reopen discussion of Commission Responsibilities & Ethics issues – Mr. Fogg wondered if the Conservation Handbook has a mission statement that the Commission could use. A review of the handbook showed that what it did have was not specific enough to Wakefield's concerns. Mr. Kasprzyk made a motion to use the State Conservation Handbook for responsibilities and develop the Commission's own mission statement. Mr. Fogg offered the 2<sup>nd</sup>. Motion passed. Mr. Day suggested that members think about what they would like to have incorporated. Then, at next meeting, the members would review the ideas together and construct a 5-6 sentence Mission Statement. It was decided that the Commission will continue to provide a copy of the State Handbook to all members, and that alternate members would be expected to purchase their own copies. There was some discussion about reviewing the handbook with new members so that responsibilities were clear, but it was noted that all members are expected to read the handbook and be familiar with the outlined responsibilities. It was again noted that the Commission does not have the authority to police activity, but that providing input, education, etc on issues would be expected. Mr. Kasprzyk observed that he had already ordered new handbooks for 2010, but that he was waiting for call that the books had come in. Mr. Day will follow up with Donna about when someone will be going to Concord to pick them up, volunteering to do it himself, as he's often in the area. Books cost \$ 6, and are not updated annually.

Paul Mathias resignation – Ms. Gauthier read Mr. Mathias' 3-5-10 email of acceptance of offer to remain on Commission as an alternate. Mr. Kasprzyk told the Commission that he spoke with Mr. Mathias last week and that his impression of the conversation was that Mr. Mathias would take the alternate position, would act as Camp Coordinator, would be short of time for the next few months, etc. The Commission decided to have Mr. Mathias fill the vacant 2-yr alternate position. This leaves 1 3-yr member position and 2 3yr alternate positions. Mr. Kasprzyk noted that should the Commission not identify a new member, it might want to petition the Board of Selectman to reduce the number of member positions to 3.

The secretary will contact the web master, updating the town website with correct member & alternate names, as well as posting open positions to be filled after the election. Mr. Fogg will put similar information on the PEG channel.

New Business:

Michelle Crew – to discuss Barry Camp alternatives – unable to attend; discussion tabled

New permits / applications – review any applications received / permits issued since last meeting . Copies of Permit correspondence & applications are on file at Town Hall. Please contact Mr. Day if someone wishes to see specifics.

1. Pettit – map/lot 100/2 – the Pettit’s were advised by DES that additional information on water issues need to be addressed.
2. Jackson – map/lot 92/15 – permit has been approved for residential construction & driveway
3. Gray/Stump – 2008 complaint – map/lot 52/22 – Letter from DES reiterating repeated attempts to contact Gray’s, with new inspection scheduled. Mr. Stump has again provided pictures about continuing issues. Mr. Kasprzyk has spoken with Mr. Stump on several occasions, advising him to contact the DES again and suggesting that he invite DES to inspect before the water on Pine River Pond rises again, as it will cover some of the concerns. Mr. Fogg has volunteered to contact the Stumps, and look into the complaint for the Commission. He will then contact the DES about the inspection. He will report to the Commission, which will then decide what other steps, if any, the Commission will take.
4. Imke – map/lot 14/65 – as neither owner nor contractor has responded to DES inquiries for clarification and other information, the DES has denied the application. Mr. Fogg, reiterating that he has prior involvement with this homeowner, noted that his observations of the property are that the work for which the permit was requested has already been done, without the permit. He was told that this was done under the advice of the building department. He has brought this issue to the attention of the Selectmen and Mr. Ciardi. Mr. Kasprzyk suggested that a copy of the most recent notification be given to the Code Enforcement Officer, with the request that he keep the Commission advised of any action taken by his office. Mr. Day asked what DES usually does under these circumstances. Mr. Fogg observed that DES reaction can vary, depending on the level of cooperation they receive from the property owner. It can be as simple as filing for a new permit, paying another set of fees, and “completion of a site work completed plan”.
5. Jacobsen – map/lot 80/48 – DES has advised us of acceptance of “amended plan”. Mr. Kasprzyk said that he’s been involved in this project, and the plan hasn’t really been amended. He said that the original plan primary focus was on some stair work, but that when the DES issued the permit, it left out the stair work. Permit has been reformulated to include stair work, but everything is still in accordance with the application reviewed by the Commission back in January.

Mr. Mankus observed that he wished DES would supply updated surveys or pictures when approving an amendment to a permit. He’s not concerned about this particular project, but making the observation as a general concern because the Commission often does not really understand the agreed to change.

6. Greer – map/lot 53/20 – complaint – DES has asked for additional information for clarification & review, reiterating that NO work can be done without the written approval of DES.
7. Owen REC, LLC – 330 Beverly Hills Dr. – notification that application is now administratively complete, and the review process will continue. Permit has not yet been issued.

Correspondence received – brochure from NRCF with list of seminar dates. Members agreed it would be beneficial for 2-3 members to attend the conference, each attending different seminars, then sharing information received.

Update Commission of other Board activity (liaison activity) –  
Mr. Mankus brought the Commission up to date on the Union Dam issue discussed last week. Mr. Fogg mentioned that the owners have forwarded a letter to the Selectmen stating that they are proceeding with the decommissioning of the dam. The Heritage Commission is still looking into having the classification changed, but may not work fast enough. Fire department needs to address loss of dry well.

Mr. Mankus advised Commission that the Planning Board is working with the “planner on demand” who is making himself familiar with what has already been done on the Master Plan, and deciding what needs to be done next. He wondered if this individual might be helpful to the Commission with the Conservation Easement project.

Financials – none presented

Secretary hours – presented and approved. It was noted that hrs are 2.25hrs over budget at this time, but it is anticipated that hours will flatten as year progresses. Also reminded Commission members that Ms. Gauthier will not be available for 3-22-10 meeting, but will prepare minutes from DVD. Please leave DVD in Conservation mailbox. Will be completed after April 1.

Mr. Kasprzyk made motion to adjourn. 2<sup>nd</sup> by Mr. Mankus. Motion passed with no further discussion. Meeting adjourned at 9:05 PM.

Respectively submitted by Deborah D. Gauthier, Secretary.