

Wakefield Conservation Commission  
Minutes - Approved

Location: Wakefield Town Hall 1<sup>st</sup> Floor Meeting Room  
Date: 5-24-10, 6:30 PM

In attendance:

Commission - Bill Day, Dave Mankus, Nate Fogg, Peter Kasprzyk, Teresa Williams  
Public – Parents of many of the Tanglewood Camp prospective attendees

Public Input on New Applications – none, no applications

Old Business:

Camp – Pride Day fund raising results – Campers raised \$532.00 toward camp tuition for 19 campers. Mrs. Williams prepared an overview, listing the 19 applicants, as well as expenses & funds. In order to send all 19 children to camp, \$8,500 is needed. After deducting the Conservation Commission contribution, deposits, leftover earnings from last year & Pride Day earnings, there is a balance of \$5,668 (or @\$300/child) that still needs to be raised. The Commission reminded parents that any monies raised go toward the tuition pool; nothing is specific to any individual child except parent's decision to pay entire tuition. And Mr. Kasprzyk reminded everyone that parent/child participation was essential unless parent expected to pay 100% of his/her child's tuition. The \$475 deposit will be mailed this week. It is due by 6-1-10. The balance will need to be paid prior to attendance. Mrs. Williams has agreed to coordinate the possible additional fundraising plans proposed by the parents, including visiting additional local businesses (Mrs. Williams drafted an appeal letter that has been signed by Commission members in attendance tonight), fund raising at a school dance, car wash, yard sale, selling water & popcorn at the July fireworks, a 50/50 raffle, etc. In addition, Commission members discussed how they might decide who goes if the entire sum is not raised. Possible criteria include degree of fundraising participation, previous attendance, limiting attendees to 1 per family, parents paying entire tuition. Mrs. Williams reminded parents that the camp is willing to work out individual child payment schedules if that is helpful. Mrs. Williams will be preparing a detailed summary of the discussion, sending copies to all concerned. Mr. Fogg volunteered to make sure some kind of appeal is posted on the PEG channel & town website. It was agreed that parents & the Commission would reconvene at the 6-28-10 meeting to review fundraising results and make decisions. Review/acceptance of previous meeting minutes – 4-26-10 minutes – deferred until 6-14-10

Review of previously received permit applications not approved at last meeting – no outstanding applications

Review/update of Committee Activity – deferred until 6-14-10

Town Forest - sign – Mr. Mankus noted that he's taken a few pictures of other towns' signs, and will forward them to Mr. Kasprzyk. Mr. Kasprzyk will approach a sign maker for estimates when he has an idea of what the sign might look like.

Reopen review of individual conservation easement properties – deferred to 6-14-10

New Business:

On the Union Meadows properties, Mr. Day observed that he had been out there recently and seen a lot of trash strewn around and evidence of 4-wheel truck/car (not rv) traffic. Mr. Kasprzyk reminded the Commission that his attempts to reach the snowmobile club about control issues (gate) had been unsuccessful. No one from the club ever bothered to return his calls. He wondered if another member was ready to take up the cause. He also mentioned that there has been some conversation about extending the conservation easement properties, but had nothing more specific at this time. The Commission then discussed the possibility of asking the Town for a bond raising so as to have funds available should the right opportunity present itself for either the purchase of a Conservation Easement, or outright purchase of land. Discussion included elements needed to construct the request, details about planned purchased, amount, etc, all of which would need to be addressed by the Commission before such a Warrant Article was presented to the budget committee for consideration.

Hutchins property – needs conservation annual inspection – Mr. Kasprzyk agreed to make the inspection

New permits / applications – review any applications received / permits issued since last meeting:

1. Acknowledgement of applications
  - a. Scott & Dianalyn Sirote – Shoreland Application requiring waiver or variance will be reviewed within next 75 days
2. Permits confirmed
  - a. Wesley & Donita Bourne – Shoreland Impact Permit #2010-00779 for rebuilding of fire damaged dwelling at 229 North Shore Drive
  - b. Owen – Wetlands file # 2010-00136 – DES closing file on 330 Beverly Hills Drive work. It has been determined that the work required has been adequately completed.
  - c. Ronald Dery – Shoreland Impact Permit #2010-00851 for building of garage at 481 Crew Road
  - d. Jug Hill LLC – Shoreland Impact Permit #2010-00770 for constructing new dwelling at Red Gate Road
3. Applications not requiring Commission signature
  - a. PBN – State of NH – culvert work along RT 16 north of North Wakefield Hill
4. Complaint lodge against town for action on Bonnyman Road – an extension has been given for correction.
5. Gino & Mimi Tzortzis – File # 2007-00049 for 573 Canal Road, Restoration plan for repair of non-permittable work on the bank & bed of Great East Lake has been approved.

Correspondence received – Mr. Day mentioned that he has been approached by Matt Demaris, a local publisher of a local fresh water guide. Mr. Demaris contacted the Commission, looking for information about our lakes (public access, size, type of fish, limitations, etc) The Commission agreed that Mr. Demaris should be referred to NHF&G for this information. Other mail review was deferred until 6-14-10, as there was no other correspondence asking for action by the Commission.

Update Commission of other Board activity (liaison activity) – deferred until 6-14-10

Financials – ways to conserve expenses, specifically, photocopying expenses

It was agreed that members would bring copies of the agenda & previous minutes to the meeting as necessary. Members also agreed that minor corrections to minutes could be emailed to secretary right away rather than waiting for the meeting.

Commission received a budget status report that appears out of line with activities. Mrs. Gauthier will leave a note for Kathy Estabrook, asking her to review the expenditures noted, and Mr. Day will contact her this week.

It was reported that as of March, 2010, the Commission's

Reconciled Fund Balance is \$112,719.02

Designated Fund is 24,700 (these funds, generated by Land Use Change Tax can only be used for purchase of easements)

Undesignated Fund is 88,019.02 (these are from Fund 3, and can be used for appropriate Conservation related expenses at discretion of Commission)

Secretary hours – as of 5-23-10, secretary hrs are 5.25 hrs under budget