

Wakefield Conservation Commission
Minutes - Unapproved

Location: Wakefield Town Hall 1st Floor Meeting Room
Date: 7-26-10, 7:00 PM

In attendance: Bill Day, Dave Mankus, Nate Fogg, Peter Kasprzyk

Old Business:

Camp – Deb Gauthier, secretary, has spoken with Kathy Estabrook of the Town Finance Office about setting up accounts in Fund 3 for the holding of future camp funds received from fund raising events in town. These accounts will roll from year to year, and monies contained therein will not revert to the Town's General Fund. Ms. Estabrook insists that protocols be established that will make sure the account can meet Town audit requirements. To that end, a receipt book will be maintained for all deposits received, and the Commission will insist that any donation be in check or money order form, from an identifiable entity. No cash will be accepted. No donation will be accepted until a receipt is issued. It has yet to be established who will hold the receipt book during active fund raising time, but Mr. Kasprzyk recommended that the Conservation Commission retain copies of the receipts. The balance of the Commission agreed. Protocols will be established prior to 2011 fund raising season.

Review/acceptance of previous meeting minutes – 7-12-10 minutes - Mr. Fogg moved that the minutes be accepted as presented. Mr. Mankus offered the 2nd. Motion passed.

Review of previously received permit applications not approved at last meeting – none

Review/update of Committee Activity – none

Town Forest – sign – Mr. Kasprzyk suggested that the sign look the same as other Commission signs in town. Mr. Day observed that “brand recognition” would be then established, and the same look would then be used for any additional signs. Mr. Kasprzyk then noted that the Heritage Commission signs cost @ \$150.00 and he believes this one would be similarly priced, with brackets to be an additional expense. He made the motion that (1) the funds should be taken from Fund 3-Undesignated Funds, and that the sign be green & white, similar in shape to the Barbour property sign, saying “Wakefield Town Forest, Pray Hill Lot, Public Welcome”. Mr. Mankus offered the 2nd. Motion passed.

Reopen review of individual conservation easement properties – tabled for future date

Membership – Mr. Fogg observed that several members & alternates have not been attending meetings. He has spoken with Rick Sager, town counsel, who told him that only the Selectmen, because technically they do the appointing, can remove a Commission member. Mr. Kasprzyk offered to call Mr. Jeffery, while Mr. Day would contact Ms. Chick and Mr. Fogg would contact Relf Fogg. The membership is agreed

that Ms. Williams has exceeded her annual participation by coordinating the summer camp campaign. It was decided that any persons interested in joining the Conservation Commission should attend and participate in several meetings, allowing the interested party to become familiar with the Commission's interests and the Commission to get to know the interested party. Finally, Mr. Fogg made the motion that the Commission interprets Mr. Mathias' 4-27-10 memo asking to be removed from the Commission's mailing list as his resignation from the Commission, and that the Commission accept his resignation. Mr. Kasprzyk offered the 2nd. Motion passed.

Mr. Fogg offered to call the Planning Board about securing the large maps previously discussed, saying that it would be considerably easier to envision land under discussion if its position were easier to see in relation to other lands. As a group, the Commission believes that having a map that can be used, and marked, would make sense if the price is reasonable. Several sources were discussed, and Mr. Fogg agreed to look at the alternatives more closely. Mr. Kasprzyk suggested that the Commission should get current GPS maps to document & track land, estimating the cost at \$3-4,000. Mr. Kasprzyk made the motion to appropriate up to \$100 (account to be determined) for the acquisition of maps. Mr. Mankus offered the 2nd. Additional discussion: Mr. Kasprzyk went on to suggest to Nate that he contact Linda Schier about sources. However, NH Granit was identified as the best source. Motion passed.

New Business:

Mr. Stan Maluchnik's application to be appointed as an alternate member of the Wakefield Conservation Commission - Mr. Mankus did contact Mr. Maluchnik after the last meeting inviting him to attend this meeting and discuss his interest. Mr. Maluchnik did not appear, so his application has been deferred.

New permits / applications – review any applications received / permits issued since last meeting -

1. James Shimansky, map/lot 94/30, - acknowledgement from DES of application, that will be reviewed w/in next 30 days
2. Flora Belle Weber Trust, map/lot 226/1 – Complete Forestry Notification – start of work is approved. Mr. Kasprzyk is involved in this project.
3. Alan Keller, map/lot 143/8 – notice from DES that PBN is incomplete, and asking for additional information
4. NH Dept of Transportation – Rt 16 at Long Ridge Rd – notice of approval of Wetlands & Non-Site Specific permit to replace a drop inlet with a manhole covered structure, add culvert & turning lane to improve intersection
5. Elizabeth Swenson, map/lot 141/27 – Ms. Swenson's response to a DES request for addition information. Mr. Relf Fogg is involved in this project
6. Erika & Michael Gill, map/lot 56/70 – Standard Dredge & Fill Application, submitted by Mr. Kasprzyk as representative of Land Technical Service Corp. The application does not require Commission signature. Work proposed is

intended to reduce erosion of lakefront caused by intentional raising & lowering of lake levels every year. Will install a rip rap embankment all in accordance with DES rules

Correspondence received –

1. Notice from Piscataqua Region Estuaries Partnership that 2010 grants are available for Municipal Conservation Planning Projects and Permanent Land Protection Projects.
2. Notice from NH DES that DES is accepting pre-proposals for DES Watershed Grants – deadline is 9-3-10
3. NHDES newsletter “The Source” – summer edition

Update Commission of other Board activity (liaison activity) – Mr. Mankus told the Commission about recent Heritage Committee meeting on the dam in Union that is scheduled to be demolished. After a review of the location, while no professional inspection has been done, there are professional individuals expressing the belief that the dam is not as dangerous as determined in last year’s state ruling. The concern was about excessive water retention behind the dam causing the dam to fail and cause damage down stream. It appears that the design of the dam includes an automatic diversion of water to other waterways when water depth exceeds a predetermined level. The group is hoping to get the State to change its ruling, but time & expense are the issue. There is money to disassemble the dam, but none to fight the action. The Commission, as a group, does not see any ecological reason to remove the dam, especially in light of the retention of the dam below this one, while Union residents do see fire fighting & well issues if the dam is destroyed.

Financials – The Commission received notice that photocopy costs for 4-14-10 through 7-22-10 are \$5.61. Also received a copy of the Staples invoice noting charge to Commission of \$9.39 for a 3-part receipt book to be retained for the future Camp fund.

Secretary hours

Mr. Kasprzyk notified the Commission that his temporary Email address is pkasprzyk@wakefield.nh.com.

Mr. Mankus made motion to adjourn. Mr. Kasprzyk offered the 2nd. Motion passed. Mr. Day adjourned the meeting at 8:45 PM.

Respectively submitted by Deborah D. Gauthier

