

Wakefield Conservation Commission
Approved Minutes

Location: Wakefield Town Hall 1st Floor Meeting Room
Date: 9-13-10, 7:00 PM

In attendance: Bill Day, Relf Fogg, and Dave Mankus

Old Business:

Review/acceptance of previous meeting minutes – 8-23-10 minutes – Mr. Fogg made a motion to accept the minutes as presented. Mr. Mankus offered the 2nd. Motion passed.

Review of previously received permit applications not approved at last meeting - none
Review/update of Committee Activity - none
Reopen review of individual conservation easement properties – tabled for future date

New Business:

Mr. Mankus delivered \$290 donation for 2011 environmental camp participants from collection taken from Lake Forest Resort, Inc. It is agreed that a Thank You letter needs to go to all donating to the 2010 camp fundraising campaign.

Finalize budget – after much discussion, it was decided to present a 2011 budget that includes a \$1,120 increase over the 2010 budget. While details will be discussed during the town budget process, the Commission wants to increase its contribution to the Environment Camp project.

New permits / applications – review any applications received / permits issued since last meeting

1. Applications
 - a. Cynthia Crawley – Minimum impact application for the installation of a 20ft culvert pipe on a seasonal creek; application states no shoreline impact. Application was approved/signed by committee chairman and returned to Town Clerk for forwarding to DES.
 - b. Glenn & Paula Rowley – PBN to tear down and rebuild an existing stone & mortar retaining wall of approx 15 linear feet. Application was approved/signed by committee chairman and returned to Town Clerk for forwarding to DES.
2. Pending permits – Elizabeth Swenson, file #201001571 for work at 191 Veasey Cove Road: DES has asked for additional information with a deadline of 10-22-10.
3. Issued permit – Gary Poisson, file # 201002037 for work at Francis Road, map/lot 93/29, for construction of a house & septic system impacting 11,019 sf
4. Existing permits – Jihad Hayek, file #20082539: permit holder has requested extension of permit. DES has approved the request subject to a monitoring report by 10-31-10 and a 2nd report by 12-1-11.
5. Complaints – Michael Addesa, file #2007-02231: 8-19-10 DES received request for an extension. DES believes a final design & project proposal can be submitted by

9-20-10 for review.

Correspondence received

1. Notice that new Town Administrator, Teresa Williams, is in residence & ready to discuss 2011 budget requests.
2. Email from Jennifer McKown about the amount of trash she found at Union Meadows Conservation area. The Commission is aware of the problem & is looking into ways to control. A letter will be sent to Ms. McKown thanking her for her concerns.
3. Piscataqua Regional Estuaries Partnership – notice about watershed protection strategy meeting scheduled for 10-27-10 at Spring Hill Lodge, South Berwick, ME.
4. Moose Mt. Regional Greenways – notice of several upcoming events
5. Legislature's Groundwater Commission – notice of meeting with Strafford Regional Planning Commission set for 9-30-10, 6:30 PM at Rochester Community Center
6. PSNH News – email reminding that PSNH is offering grants for environmental projects. Grants from \$25 to \$1,000 in support of fostering environmental preservation, improvement, or education by non-profit organizations.
7. AWWA – email about 9-21-10, 7:00PM meeting at Wakefield Opera House to discuss ways to reduce pollution from storm water runoff.

Update Commission of other Board activity (liaison activity) – information supplied by Mr. Mankus

1. Historical Committee – Union, upper dam situation. The state was expecting plans for rebuilding the dam that were not received. Members are now concerned about their next step.
2. Planning Board – review of Boucher Farm 100 acre subdivision is in progress. There has been some discussion about plans for conservation easements.

Financials – no change since last report

Secretary hours – none presented, but hours are under budget

Mr. Fogg made a motion to adjourn. Mr. Mankus offered the 2nd. Motion passed. Mr. Day adjourned the meeting at 8:45 PM.

Respectively submitted by Deborah D. Gauthier

