

**Greater Wakefield Resource Center  
Minutes of Meeting for 04/06/2007, 9:00 A.M.**

**Present:** Chairman Bob Glidden, Debra Joyce, Anne Martin and Joe Kenney

**Guests:**

**Not Present:** John Ciardi, Bob Wyman and Liz Olimpio

Andrea Cowdrey Secretary – (Taking Minutes)

Chairman opened the meeting with the Pledge of Allegiance.

Vote on minutes from February 2, 2007 meeting. Moved to accept minutes, motion accepted.

**Treasurer's Report:**

**Profit & Loss Report:** The board looked over the profit/loss report for February and March, as our March meeting was cancelled due to a snow storm.

**Directors Report:** Andrea noticed that the Moose Mountain Regional Greenways lease has expired and wanted to know if the cost of the office space would stay the same, the Board stated that they would keep the cost the same, and to get a hold of Cynthia Belowski to find out if they were planning on staying. Andrea did call Cynthia, and yes, they plan on staying, and she would contact Nancy Spencer Smith to take care of the cost. Andrea received a check on Thursday, April 19<sup>th</sup> for the year's lease paid in full. Andrea received a check from the town of Middleton in the amount of \$500.00 for help with the meal program for the fiscal year 2008. New Durham sent a letter to us declining us for help from their town. Andrea hasn't heard back from the other towns as of yet.

The Board discussed ways of bringing in more patrons to the center by possibly exchanging the meal donation for canned or dry goods, maybe even giving out coupons, the Board has already tried the coupons, and it didn't work. Andrea will continue to drum up ideas to get more patrons into the center, advertising as well as leaving menus around the local businesses has helped. The weather has had a dramatic impact on our patron count.

Joe Kenny discussed possibly having Bingo at night run by the Parks & Recreation Dept. of the Town, the gentleman's name is Al Heintz. This could possibly help out with more patrons seeing what this Center is about and has to offer. Joe discussed the difference between licensed and unlicensed Bingo, and he believes that we would get into a situation of having to be licensed, and for all the paperwork involved, it is not worth the Center at this time to get into being licensed. Possibly when the second floor renovation is completed, we can think about starting night Bingo's.

**Greater Wakefield Resource Center  
Minutes of Meeting for 12/01/2006, 9:00 A.M.**

**Page 2**

The Board discussed where we are at with getting the Texas Hold Em' going, and Deb J. stated that there was a lot of paperwork involved, however, we have gotten everything together that is requested of us, the only left to do is to get the background checks done for Deb, Liz and Andrea. Deb will be getting a hold of Carl D. to set up a time to go to Concord and do the final step to move forward for this fundraiser.

Berry Donovan approached me about how much are they suppose to pay us for the coffee that they use on Wednesday's, and to find out if the Town is paying us for their time use here at the Center. Anne stated that Stan Lombara is the Treasurer, and to contact him in reference to who pays for the GED Program to be here.

The Board discussed the Sassy Steppers program, as Judy McPheters would like to see the paperwork on the grant we received for the Senior Wellness Program, as she would like to use some of the money for advertising her Aerobics class. The Board stated to let her know where we do advertise her program for her now, and to let her know that if she would like some of the monies to advertise, to send us a letter in writing for a proposal of what she has planned to do her advertising.

10:15 am – Representative Crain sat in on the meeting.

We discussed TRK being our website host, the cost per year is \$94.90 including taxes, fees etc. Anne M made motion to accept TRK as our host, and Joe Kenney seconded motion. Motion accepted to move forward with TRK. Andrea has sent out the money to TRK for the year, and we are still attempting to collect all information needed to get our site up and running.

Anne M. asked about the BEAS contract and the Meals on Wheels Program, Andrea stated that there is more involved in becoming a Meals on Wheels Provider than she originally thought. We will have to amend the BEAS contract when we have everything together to start the Meals on Wheels program. Andrea also stated that we are now able to bill the State for patrons who are on Medicaid/medicare when this program is up and running.

No more business. Meeting adjourned at 10:30 am.

Respectfully submitted,

Andrea Cowdrey - Secretary

