

**WAKEFIELD HERITAGE COMMISSION  
April 25, 2007 MINUTES**

Meeting was called to order at 7:10

**MEMBERS PRESENT:** Nancy Bancroft, Peter Brown, Pam Judge, Beth MacRury, Connie Twombly  
**MINUTES:**

Were reviewed, corrected to add Dept. of Historical Resources as recipient of Canal nomination for the State Register and then approved.

**FINANCIAL REPORT:**

Warrants were signed. Financial report as of Mar.30 was distributed . Pam explained Fund1 is the operating budget and Fund 4 is the HC "capital fund". She also informed us that the BC added \$4200 to our operating budget to pay for the nomination of the Town Hall/Opera House to the National Register.

**OLD BUSINESS:**

**Canal:**

Peter shared the pictures he received from Barry Bishop which will become part of his nomination package for the State Register. He hopes to have this completed soon.

**Spinney Meeting House**

**Pam is trying to organize a meeting of the "Friends" for May. She will work on the costs for completion of work needed there.**

**Grange Hall**

We need to catalog and archive material given us. There are three sources for funding this. Jennifer Mayo, grant writer may help us with this as well as State Library. Not an immediate priority. Connie reported Eastern Propane has removed their gas tank. Also she hopes to begin working on the videos of Grange members "stories" and will put them on a DVD. Peter reminded us there is a rotted section on the outside stairway that should be repaired. He will contact Jerome Libby for an estimate.

**Town Hall**

**Pam reported the letters from the Selectmen and the Heritage Commission / CLG Commission for the Town Hall's nomination to the National Register has been sent.. The decision should be made this week**

**Railroad Station**

**Pam has had meetings or conversations with Christine Foster Rankie from the DHR, Jennifer Mayo, Lynne Monroe, Robin (Town Adm) to get direction in forming a plan for this building. Paul Gosselin of Salmon Falls**

Architecture will meet with her to begin planning the physical restoration. This will be discussed further at next meeting.

Brief discussion of the vision draft Pam e-mailed. . It was decided for each to spend some time thinking about this and discuss further at the next meeting.

#### **Pride Day**

Breakfast is all set. We do need more helpers though. Peter will get the table for our" booth" and set up after the breakfast. Plaques of the Union Railroad Station will be sold along with other plaques. We will display each of our "projects": Nancy B. will do Spinney Meeting house, Connie will do Grange, Peter will do RR station. Pam will work on some additional historical data for Peter. Heritage Commission will have a team for the Wakefield Challenge on Friday May 18th but we still need participants. Peter will call Phil and Nancy will ask Chris. May 5<sup>th</sup> Peter, Bill and Nancy will move things from Beth's house to the Union Railroad station or the freight house as appropriate.

#### **SELECTMAN'S REPORT:**

Selectman meeting tonight so Mark did not attend.

#### **2007 WORK PLAN:**

A draft was reviewed and discussed for year 2007. We need to prioritize projects. After discussion, Peter made a motion to assign a ranking to the Heritage Buildings in this order 1- Union Railroad Station and adjoining Freight Station 2 - Spinney Meeting House 3 - Lovell Union Grange Connie seconded and it was voted in the affirmative.

Other: Pam reported she has had a meeting with Jennifer Mayo and Robin Frost regarding working more closely with WPI. We have been invited to their next meeting, Tuesday at 7:00 to explain the Heritage Commission's and CLG Commission's role.

#### **NEW BUSINESS:**

With Beth retiring we have a vacancy. Peter made a motion for Connie who is an alt to step up and become a permanent member. Nancy seconded, unanimous vote in favor. We need to find another alternate and should encourage people to come and observe a few meetings.

After discussion, Peter made a motion to change the Heritage Commission meetings to the First and Third Wednesdays of the month at 7:00PM. Nancy seconded. Unanimous vote in favor

Meeting adjourned at 8:30