

**Board of Selectmen
May 8, 2013**

Present: Kenneth S. Paul, Chairperson; Richard C. Edwards; Connie M. Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Paul called the posted meeting to order at 6 p.m. **Mr. Edwards moved to enter Non Public Session under RSA 91-A:3, II (a) and (b). Ms. Twombly seconded the motion. Roll call vote: Ms. Twombly – ‘aye’; Mr. Edwards – ‘aye’; Mr. Paul – ‘aye’. The motion passed 3-0, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7:05 p.m. Mr. Paul led those present in the Pledge of Allegiance. Those present included: Tom Beeler, *The Granite State News*; Liz Olimpio; Fred Clough, Road Agent; and Jerry O’Connor (videotaping). Tom Dube joined the session in progress.

1. Appointments

a) Fred Clough, Road Agent, re: Winter Sand – Mr. Clough stated that he had received 4 prices for winter sand. Two suppliers are willing to deliver—two are not. Prices received as follows:

Turk’s Sand & Gravel - \$4.50/yard at the pit

Tarbox Trucking - \$5/yard at the pit

Landscapers Depot - \$5/yard at the pit; \$8.50/yard delivered

Ossipee Aggregates - \$5/ton at the pit; \$7.70/ton delivered

According to Mr. Clough, the Town generally purchases between 3000 – 3500 yards. Mr. Edwards asked for a breakdown of costs. Mr. Clough estimated it would cost between \$5000 - \$5500 for the Town crew to haul the material. Discussion of fuel costs followed. Mr. Edwards stated the Town would only save about \$700 if we haul it ourselves, while our equipment would take a beating. Mr. Paul noted that Town employees could be working on other projects if we outsourced the hauling. Mr. Clough stated that Alky would charge \$110 per hour to haul the material.

Discussion followed regarding the age of our trucks and the need to make them last. Mr. Clough noted that the cost to outsource the hauling would come out of the sand line, thereby reducing the amount of sand we could purchase. He also noted that hauling ourselves provides good fill-in work. We currently have approximately \$11,500 in the outside hire line and \$17,000 in the winter sand line. Mr. Edwards noted it may not be the right year to make a change, but we could plan accordingly for 2014. He stressed that he had hoped to see a breakdown of costs. Mr. Edwards understands that the hauling provides fill-in work, but he noted that the employees could be working on other projects. He questioned whether the savings realized in hauling the material ourselves is worth the wear on the trucks.

Mr. Clough noted that one truck has a new frame, allowing it to go another 5 years (assuming it does not develop other issues). Mr. Edwards noted that the actual savings to the Town might be lower, as the estimated fuel cost used by Mr. Clough may be low. He also questioned why it was decided to hire out the trucking of the lagoon material, but to haul the winter sand ourselves. Mr. Clough stated that he was not involved in the decision regarding hauling of the lagoon material; he was only asked to provide the equipment to load the material.

Ms. Twombly asked Mr. Clough his preference. Mr. Clough believes the Town would get more for its money by having the Highway Department haul the material. He agreed that the trucks are getting older; however, he is proposing to use the trucks to haul occasionally, rather than steady pounding for 10 days at a time. Mr. Clough noted that they have some sand stockpiled.

Again, the cost of having the Highway Department haul the sand vs. having the sand delivered was compared. Mr. Clough stated it is better to purchase the sand by the yard rather than by the ton, as there is more sand in a yard than in a ton. Discussion followed regarding the material at each pit. Mr. Clough prefers the material at Turk's to the material from Pepin (purchased a number of years ago). He also advised that the State does its own hauling as well.

Mr. Edwards suggested leaving the process "as is" for this year and plan for changes in 2014. **Mr. Edwards moved to accept the proposal of Turk's to purchase approximately 3500 yards of winter sand at \$4.50 per yard at the pit. Ms. Twombly seconded the motion, which passed 2-1.**

b) Tom Dube, GWRC Furnace Replacement – Mr. Dube reviewed the 4 proposals received for replacement of the existing boiler.

- 1 – Replace the boiler in kind (not a high efficiency boiler):
 - 1st Class Heating - \$9600
 - Pioneer Mechanical - \$9300
- 2 – Replace with 1 high efficiency Buderus boiler:
 - 1st Class Heating - \$18,300
 - 1st Response Plumbing & Heating - \$13,467
 - Pioneer Mechanical - \$13,800
- 3 – Replacement with 2 high efficiency Buderus boilers:
 - 1st Class heating - \$20,700
 - 1st Response Plumbing & heating - \$14,157.24
 - Santoro Plumbing & Heating - \$15,600
- 4 – Replace with 1 of 2 high efficiency boilers (this would provide about 250,000 BTU's and would serve only the first floor)
 - Santoro Plumbing & Heating - \$6950

Ms. Williams stated that the funds would come from the unassigned fund balance, as they are not available within the existing budget, and must be approved by DRA. Once the Board decides how it wishes to proceed, the Budget Committee must also approve the expenditure, following which we will contact DRA. If we chose to proceed with option #4, we could include the cost of the second boiler in the 2014 budget.

Mr. Dube stated that the GWRC board had originally thought option #3 would be best; however, after further discussion, it was decided option #2 would be the best solution. **Mr. Edwards moved to approve option #2, through Pioneer Mechanical, at \$13,800. Ms. Twombly seconded the motion.** Mr. Dube noted that he would like to add some funds to put concrete under the boiler. **Mr. Edwards amended his motion to approve \$14,000 for this project, to include concrete and Pioneer Mechanical. Ms. Twombly seconded the amended motion.**

Ms. Twombely questioned the timetable for this project. Ms. Williams stated she will draft a letter for the Board's signature and will then contact the Budget Committee Chair to call for a meeting. Hopefully, the Budget Committee will execute a similar letter to be sent to DRA. It will likely be early July before we have permission to proceed. **The motion then passed 3-0.** Since the GWRC has minimal funds, Ms. Olimpio requested that the Town office provide copies, as necessary, for the Budget Committee.

2. Unscheduled Matters/Public Comment #1

--Mr. O'Connor referred to MRI generally being in favor of outsourcing work. He noted that the Town trucks can haul only 9-12 yards per trip, while a trailer can haul 25-26 yards. Mr. O'Connor stated that the numbers may prove it makes sense to haul the material ourselves; however, at the Budget Committee meetings, he kept hearing that the Town trucks were ready to fall apart. In addition, the Town trucks do not have regular dump bodies. The Board will ask the Road Agent for a complete breakdown of the costs involved.

3. Unfinished Business – None scheduled.

4. New Business – None scheduled.

5. Proposed CRF Expenditures – None scheduled.

6. Correspondence – None scheduled.

7. Unscheduled Matters/Public Comment #2 – None forthcoming.

8. Administrative Matters

a) Liaison Reports – **Ms. Twombely:** The Heritage Commission will be working with Milton on the Scenic Byways. Milton received a grant for their Town House, similar to that received by Wakefield last year. The freight house has received a 911 address: 282 Main Street. Work is progressing, with 6-8 volunteers there each week. Spiral bound books on dams in Wakefield are available for \$20. A number of B&M artifacts have been donated. The new owners of the Wakefield Inn have approached the Commission regarding building a shed in the Historic District. The grant for signage at Turntable Park involved a 60/40 match, funds for which were not included in this year's budget. There will be a tile dedication on June 29. Bill Gaver is working to get a train from North Station here for Heritage Day 2014. The Blacksmith Shop will soon be open. The Farm Museum has donated a conveyor belt used in collecting ice, which is located at the train station. Planning Board discussed a change in a road for Wade Ward. Both parties came to an agreement to split the cost of the final fee for professional services.

Mr. Edwards: The Highway Department has been doing grading and brush cutting on various roads. The excavator was used for the lagoon cleanout project, which is complete. They have built a new turnaround on Willey Road. They are prepping Brackett Road in order to resume that project.

The Police Department reminds us about the Women's self-defense class—call Scott at the PD for more information. There are been many thefts, so call in any suspicious activity.

The State will be conducting both boating and hunting safety courses. PLEASE post your house numbers in order to allow emergency personnel to locate your home quickly! The grant for the sobriety checkpoint was approved. The new cruiser is being set up and should be delivered next week. A new door is being installed at the Public Safety Building. Chief Fifield has suggested formation of a committee to consider future use of the Public Safety Building.

Parks & Rec has planned a fabulous Pride Day, which is fast approaching.

Mr. Paul: The flow test for the sprinkler system project has finally occurred. We expect good numbers. WPI is putting together a couple of add-ons. Parks & Rec has an AED, and Mr. Paul suggested we consider purchasing one for Town Hall. The generator project is now moving forward.

b) Administrator's Update

--Ms. Williams met with K&M and Amerigas to ensure we are all on the same page for the generator project. Fred Gulbrandsen joined that discussion as the generator will be close to his property line. The pad is in place for the generator and some piping has been done. We are waiting for a new quote from the propane company. We may be able to go with a 500 gallon tank rather than a 1000 gallon tank. Mr. Paul suggested we determine how many days the generator would run with only 500 gallons. The Highway Department will dig the hole for the tank, and we will have to pay for the cement pad for the tank. A pre-made pad sounds less expensive for the size we need.

--The new Virtual Town Hall web site is coming along. Ms. Williams is waiting for the next page proof.

--We have about 15 tax acquired properties eligible for auction. Ms. Williams will discuss the possibility of an auction in July or August with Town Counsel, who conducted the last auction.

c) Building Permit Releases – Mr. Paul explained the purpose of these releases. **Mr. Paul moved to approve building permit releases for Enos on Au Bord du Lac, Holland on Mallard Lane and Proulx on Edward Drive. Mr. Edwards seconded the motion, which passed 3-0.**

d) Payment Manifests – Mr. Edwards moved to approve AP #16 in the amount of \$3000. Ms. Twombly seconded the motion, which passed 3-0.

Mr. Edwards moved to approve AP #17 in the amount of \$727,569.66. Ms. Twombly seconded the motion, which passed 3-0.

Mr. Paul moved to approve PR #09 in the amount of \$63,708.37. Mr. Edwards seconded the motion, which passed 3-0.

Ms. Williams received an email from Amerigas quoting a 500 gallon underground tank for \$2643. The original estimate was \$3520 for a 1000 gallon tank. The Board agreed by consensus that Ms. Williams would execute the agreement with Amerigas for the 500 gallon tank.

e) Minutes – Mr. Edwards moved to approve the minutes of April 24, 2013, as presented. Ms. Twombly seconded the motion, which passed 2-0-1.

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The new Town Clerk will be certified next week! Mr. Paul asked whether there is any possibility the Town Clerk would be willing to conduct some evening hours. Ms. Williams stated that this is being considered.

There being no further business, the meeting adjourned at 8:35 p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Kenneth S. Paul, Chairperson

Richard C. Edwards

Connie M. Twombly