



TOWN OF WAKEFIELD, NEW HAMPSHIRE
PLANNING BOARD

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**Planning Board
Minutes of the Meeting
14 July 2005**

Members Present Rod Cools, Vice-chair; Joe Fluet, Chairman; Ed Morrison, Member; Nancy Spencer-Smith, Member; Desiree Tumas, Secretary

Others Present Donna Faucette, Alternate Member; Al Huntoon, Alternate Member; Gerry Mylroie, SRPC.

Public Attendance (As signed in) Charles McLaughlin, John Kenney, Tom Dube, Chuck Robbins

Pledge of Allegiance

Chairman Fluet called the meeting to order, following the Pledge of Allegiance. While waiting the arrival of Mr. Mylroie. Chairman Fluet proposed approval of the Minutes.

Board Business

- 1. Board confirmation of the Joint Planning Board and Zoning Board of Adjustment Hearing scheduled, August 18, 2005; ATC Application**

There was no discussion or action taken by the Board.

Administrative Board Business

- 1. Review of the Site Plan Review Regulations as amended by Strafford Regional Planning Commission.**

Board Members agreed to move on to Approval of the Minutes while waiting the arrival of Mr. Mylroie.

Approval of the Minutes

- 1. June 16, 2005**

Member Morrison moved to approve the June 16, 2005 Minutes of the Meeting as amended, Member Smith seconded the motion as stated; the motion passed unanimously.

- 2. July 7, 2005**

Member Cools moved to approve the July 7, 2005 Minutes of the Meeting as amended, Member Smith seconded the motion as stated; the motion passed unanimously.

Administrative Board Business

- 1. Review of the Site Plan Review Regulations as amended by Strafford Regional Planning Commission.**

Chairman Fluet explained the difference between substantive and editorial amendments as well as the final approval process.

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Board Members and members of the public went on to discuss the proposed amendments; Board Members submitted their amendments to Mr. Mylroie.

Board Members and members of the public went on to discuss the period of time that must elapse between minor site plan review applications; Board Members agree to extend the period of time between minor site plan review applications from 12 months to 48 months.

Board Members and Town Counsel discussed whether to include abutter notification for Insignificant Changes of Use. Board Members agree to revisit the possibility of including abutter notification for ICU.

Board Members completed amendments through page 36. Discussions were then scheduled to continue at the August 4, 2005 meeting.

Board Members confirmed the availability of the amended subdivision regulations to be July 22, 2005 and the continued public hearing scheduled August 4, 2005.

Having nothing further, discussions were concluded.

Unscheduled Board Business

- 1. Gerry Mylroie, SRPC – Future of Wakefield: Year 2020 (Master Plan Update and Implementation Program)**

Mr. Mylroie provided the Board copy of the SRPC, Future of Wakefield: Year 2020 documentation (see attached copy) as well as displayed several maps to assist the Board with future planning in Wakefield. Board Members would like to have the maps displayed for use during the NROC meetings.

Additional discussions will be scheduled at a later time.

Having nothing further, discussions are concluded

**Code Enforcement Q & A
Correspondence and Miscellaneous**

- 1. State of NH – Office of Energy and Planning – Inventory of Municipal GIS Use**

Chairman Fluet requested copy be forward to the Town Administrator.

Adjournment

Member Morrison moved to adjourn the meeting, Member Cools seconds the motion as stated; the motion passed unanimously.

Respectfully submitted,

Desiree Tumas, Secretary