



**TOWN OF WAKEFIELD, NEW HAMPSHIRE**  
PLANNING DEPARTMENT

2 HIGH STREET  
SANBORNVILLE, NEW HAMPSHIRE 03872  
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**MINUTES OF THE PUBLIC MEETING**  
**May 20, 2010**

**Call To Order 6:15 pm**

**1. The Planning Board will meet on Thursday, May 20, 2010 at 6:15 pm at the landing on Perkins Hill Road, to conduct a site walk relative to an application for Subdivision for Map 92, Lot 40. Property owner is North Country Land, Inc. Rain date is scheduled for Thursday, May 27, 2010 at 6:15 pm.**

**Site Walk**

The Planning Board conducted a site walk on Tax Map 92 Lot 40, Perkins Hill Road, at 6:15 p.m. on May 20, 2010, for the purpose of visually identifying the proposed lots for subdivision of said parcel.

Those in attendance included: Planning Board Members Peg Stevenson, Chair; John Blackwood, Member; Paul Winckler, Member; Steve Royle, Alternate Member; Kerry Fox, Agent for the Applicant; abutters John Shull, Lynn Shull, Richard Twombly, Bonnie Twombly.

Mr. Fox clarified the proposed lot lines, driveways, and trees to be removed for site purposes. The site walk terminated at 7:15 p.m.

**2. Immediately following the site walk, the Planning Board will meet at 7:00 pm in the Conference Room of the Town Hall, 2 High Street, Sanbornville, NH for a work session regarding the Master Plan Survey.**

**Work Session**

Attendance: Peg Stevenson, Chair; John Blackwood, Member; Paul Winckler, Member; Steve Royle, Alternate Member; David Mankus, Alternate Member (late), Tom Dube, Alternate Member (late)

Due to overtime spent at the site walk, the meeting was called to order at 7:20 p.m. by Chairperson Stevenson who led the group in the Pledge of Allegiance.

Alternate Member Steve Royle was invited to sit in the absence of Vice Chair Donna Faucette.

The purpose of the meeting was to determine the best means of conducting a Town Master Plan survey. Discussion followed regarding the use of computer generated surveys or paper copies. The Board decided paper copies would be most effective and calculated the number needed. Slight revisions were identified as needed for the school surveys. A process was established for distributing the surveys to the local school and businesses, collecting the surveys, tabulating the results, and setting the timeline for the ending dates. The due date for returning the survey to the school was set for June 4<sup>th</sup>, while the business surveys will be collected periodically with an

ending date of June 30<sup>th</sup>. The surveys will assist the Planning Board with the revisions needed to the Master Plan Vision Statement, as well as other chapters.

In addition, the Board also discussed what they perceive as the items or projects which require the use of consulting services. It was determined that the goal of the Board is to accomplish as much of the work as possible on their own. The consultant will be contacted when his assistance is needed for projects, as well as any meetings that would require his attendance.

A brief discussion took place regarding the use of box trailers for storage. The Board may consider reviewing pertinent zoning and regulations regarding this type of storage.

**Approval of Minutes**

**Motion: To approve minutes of the meetings of April 15, May 6, May 13, 2010**

**Made by: Paul Winckler**

**Seconded: John Blackwood**

**Discussion: None**

**Vote: All in favor; none opposed**

**Adjournment**

**Motion: To adjourn the meeting at 8:30 pm**

**Made by: Paul Winckler**

**Seconded: John Blackwood**

**Discussion: None**

**Vote: All in favor; none opposed**

Respectfully submitted,

Peg Stevenson  
Planning Board Chairperson