

**ZONING BOARD OF ADJUSTMENT
MINUTES
ELECTIO OF OFFICERS
APRIL 5, 2005**

**APPROVED 5/16/05
1ST DRAFT**

The meeting was called to order at 5:30 p.m. by Chairperson Annie Robbins. Those attending were:

REGULAR		ALTERNATES		OTHERS	
Annie Robbins, Chair	X	Cecile Arnone	X	Paul Morrill	
Marsha Lavalley-Huntoon, Vice Chair	X	Marjorie Cutter	X	Dianne Bishop	X
Ann Gehring		George Frothingham	X		
Paul Winckler	X	Barbara Marsh	X		
Maggie Kennedy	X	Robert Moholland	X		

ROLL CALL – DESIGNATION OF ALTERNATES –

Marge Cutter was seated for Maggie Kennedy, who arrived shortly after the meeting had started; Ms. Kennedy chose to let Ms. Cutter remain seated.

Ms. Robbins advised the board she would no longer serve as Chairperson of this committee, but would continue to be a full member.

MOTION: To nominate and elect George Frothingham to serve as Vice Chairperson.
 Made by: Annie Robbins
 Seconded by: Cecille Arnone
 Discussion: Mr. Frothingham had previously spoken with Ms. Robbins and was agreeable to this nomination and willing to accept this position. The term for this position is 1 year; both Chair and Vice Chair are for one year terms.
 Vote: Passed unanimously

MOTION: To nominate and elect Marsha Lavalley-Huntoon to serve as Chairperson.
 Made by: Annie Robbins
 Seconded by: Marge Cutter
 Vote: Passed unanimously

Ms. Robbins informed the board that Ms. Gehring is no longer able to continue as the Budget person for this board; so Ms. Robbins offered to take on the responsibilities of handling the budget.

MOTION: To appoint Annie Robbins as the person responsible for the budget for the ZBA
 Made by: George Frothingham
 Seconded by: Cecille Arnone
 Vote: Passed unanimously

Ms. Bishop informed the board that the new Wakefield Zoning Ordinances are now complete; she will make the necessary copies for the board and have them ready prior to the next meeting, April 18th. She also advised the board that another application came in – it needs to be checked for completeness prior to being copied for members. She will notify them when the two new applications are ready for members review.

Ms. Marsh thanked Ms. Robbins for all her hard work for the ZBA during her tenure as Chairperson – echoed by all members.

MOTION: to adjourn the meeting at 5:50 p.m.
 Made by: George Frothingham
 Seconded by: Marge Cutter
 Vote: Passed unanimously

Respectfully submitted,

Dianne Bishop, ZBA Secretary