

**Board of Selectmen
June 9, 2021 DRAFT**

Present: Mark P. Duffy, Chair; Richard C. Edwards; Kenneth G. Fifield; Dino A. Scala, Town Administrator; and Toni Bodah, Secretary.

Mr. Duffy called the posted meeting to order at 6:06 p.m. **Mr. Edwards moved to enter Non Public Session under RSA 91-A;3, II (a). Mr. Fifield seconded the motion. Roll call vote: Mr. Fifield – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:12 p.m. During the immediately preceding Non Public Session, the Board voted to authorize an increase for Tom Lyle to \$21/hour, reflecting his new duties as Wastewater Operator Trainee. **Mr. Edwards moved to enter Non Public Session under RSA 91-A;3, II (a). Mr. Fifield seconded the motion. Roll call vote: Mr. Fifield – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:16 p.m. During the immediately preceding Non Public Session, the Board voted to authorize an increase for Chief John Ventura to \$81,616.79/year. **Mr. Fifield moved to enter Non Public Session under RSA 91-A;3, II (a). Mr. Edwards seconded the motion. Roll call vote: Mr. Fifield – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:19 p.m. During the immediately preceding Non Public Session, the Board voted to authorize an increase for Barbara Schnurbush to \$19.11/hour. **Mr. Fifield moved to enter Non Public Session under RSA 91-A;3, II (a). Mr. Edwards seconded the motion. Roll call vote: Mr. Fifield – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:22 p.m. During the immediately preceding Non Public Session, the Board voted to authorize an increase for Jeanne Paul to \$21.25/hour. **Mr. Fifield moved to enter Non Public Session under RSA 91-A;3, II (a). Mr. Edwards seconded the motion. Roll call vote: Mr. Fifield – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:26 p.m. During the immediately preceding Non Public Session, the Board voted to authorize an increase for Dalton Huestis to \$21.52/hour. **Mr. Edwards moved to enter Non Public Session under RSA 91-A;3, II (a). Mr. Fifield seconded the motion. Roll call vote: Mr. Fifield – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:30 p.m. During the immediately preceding Non Public Session, the Board voted to authorize an increase for Mike Okoniewski to \$21.52/hour. **Mr. Edwards moved to enter Non Public Session under RSA 91-A;3, II (a). Mr. Fifield seconded the motion. Roll call vote: Mr. Fifield – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:35 p.m. During the immediately preceding Non Public Session, the Board voted to authorize an increase for Joey Burkett to \$21.52/hour. At this point Mr. Duffy called a recess. He called the meeting back to order at 7p.m. in the Conference Room, leading all in the Pledge of Allegiance. At this time, those present included: Marc Taliferro; Sgt. Mike Fenton; and various people via Zoom.

1. Appointments

a) Stevin Milefsky re: Potential Sewer Connection – Mr. Milefsky is not yet present.

2. Unscheduled Matters/Public Comment #1

--Marc Taliaferro asked whether there has been any progress with Mr. Scala viewing all Town beaches. This has not yet occurred.

3. Unfinished Business

a) Perambulation – Mr. Scala advised that the Ossipee Board is reluctant to walk the line during the week. This makes it difficult as the Wakefield Board members work. Mr. Edwards could meet during the week with at least 2 weeks' notice. Mr. Scala will shoot for late July, perhaps for 2 mornings.

4. New Business – None scheduled.

5. Proposed Capital Reserve Fund Expenditures – None forthcoming.

6. Correspondence

a) Patricia Chiasson re: Bonnyman/Towle Farm Roads – The Board has received this letter, which is under review.

b) WPI Cash on Hand Report – Provided for the Board's information. There is no new information on the proposed east fire stair project. Mr. Scala will contact Victor Becker.

c) Seven Lakes Snowmobile Club – Mr. Scala shared a draft letter endorsing the Club, which organization is applying for a grant. The Board agreed by consensus to execute and send the letter as presented.

7. Unscheduled Matters/Public Comment #2 – None forthcoming.

8. Administrative Matters

a) Town Administrator's Update

--Chief Ventura is finalizing the wording for the boat trailer parking ordinance. A public hearing will be scheduled for a future meeting. Mr. Edwards had hoped this could be addressed prior to the July 4 holiday.

--Having received a complaint about the lack of signs, speed limit signs will be posted on Willey Road. This has been discussed with Chief Ventura and Brock Mitchell. Discussion followed regarding the requirement to post speed limit signs. Mr. Fifield believes there are statutorily established speed limits for types of roads regardless of whether there are signs posted, although we could still post signs as a reminder.

--NH DES is offering a grant for wastewater engineering Mr. Scala has submitted necessary paperwork. These potential funds combined with funds expected from the American Rescue Act may allow us to repair our 2 pumping stations. There has been a massive up-tick in flowage in the Meadow Street pump station. This area will be camera'd tomorrow so that the correct pipe can be capped off. Perhaps this is a result of the Gafney Library construction project. This process could be helpful in the long run with identifying the water issue occasionally experienced with the elevator shaft.

--Acton will vote on the bridge project on June 19. Mr. Edwards advised that Mr. Bean has ordered the bridge.

--Mr. Scala suggested that the Board send a letter to Janet Miller, who is stepping down from the Wakefield Food Pantry. Also, as stated at the last meeting, a letter of appreciation has been prepared for Tom Dube. The Board executed both letters as presented.

--Mr. Scala recognized Angie Nichols, Tax Collector, who is currently working without assistance during a very busy time. In addition, Larissa Mulkern is doing an outstanding job in the Code/Building office. Both ladies have received several compliments over the past several weeks.

b) Building Permit Releases – None received.

c) Appointment to Cemetery Trustees – The Cemetery Trustees have recommended that the Board appoint Aaron Nason as an alternate member to that group. **Mr. Edwards moved to appoint Aaron Nason as an alternate member of the Cemetery Trustees, for a term through March 2024. Mr. Fifield seconded the motion, which passed 3-0.**

d) Treasurer's Reports for April – Provided for the Board's information.

e) Tax Collector's Monthly Comparison for May – Provided for the Board's information.

f) Payment Manifests – Mr. Fifield moved to approve PR #12 in the amount of \$91,795.52. Mr. Edwards seconded the motion, which passed 3-0.

Mr. Edwards moved to approve AP #15 in the amount of \$511,612.35. Mr. Fifield seconded the motion, which passed 3-0.

g) Minutes – Mr. Edwards moved to approve the minutes of the May 26, 2021, public session as presented. Mr. Fifield seconded the motion, which passed 3-0.

Mr. Edwards moved to approve the minutes of the May 26, 2021, non public sessions #'s 1-9, as presented. Mr. Fifield seconded the motion, which passed 3-0.

h) Selectmen's Work Session

--Mr. Duffy noted that the Heritage Commission is discussing replacement of the fences at Turntable Park using black wrought iron rods and granite posts. They are seeking financial assistance; however, the 2021 budget is pretty tight, so they are seeking other avenues. Pam Wiggin is ok with the purchase of the bridge for Canal Road; she is just concerned with the integrity of the existing bridge. Mr. Duffy will attend the Eagle Scout Ceremony this Saturday.

--Mr. Scala shared some research regarding a junkyards/clutter ordinance. We need to establish definitions and address clutter.

--Mr. Edwards had previously brought up the subject of a Town flag. He shared a sample, which features the Town seal. It is hoped these flags will be displayed on utility poles (as well as flag poles), perhaps interspersed with US flags.

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Perhaps individuals/businesses would be willing to purchase their own, as well as some for the utility poles. The actual cost is to be determined. **Mr. Duffy moved to adopt the Town flag as displayed. Mr. Fifield seconded the motion, which passed 3-0.** Perhaps a link for placing orders could be placed on the website.

There being no further business, Mr. Edwards moved to adjourn at 7:40 p.m. Mr. Fifield seconded the motion, which passed 3-0.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Mark P. Duffy, Chair

Richard C. Edwards

Kenneth G. Fifield