

**Board of Selectmen
October 5, 2020**

Present: Mark P. Duffy, Chair; Richard C. Edwards; Kenneth G. Fifield; Dino A. Scala, Town Administrator; and Toni Bodah, Secretary.

Various Department Heads/Committee Representatives joined the session as indicated below. Mr. Duffy called the posted to order at 5 p.m.

Parks & Recreation – Wayne Robinson

Mr. Robinson advised he did not make many changes (compared to the 2020 budget) as he anticipates conducting programs as usual next year. He may use some of the unexpended current budget to address some repairs at the Town Beach. Discussion followed regarding lifeguards, or lack thereof. Mr. Duffy suggested reducing the Supplies line (01-45201-610) to \$1500. **Mr. Fifield moved the revised section total at \$186,052. Mr. Edwards seconded the motion, which passed 3-0.**

Annex – Wayne Robinson

Discussion to reduce the Repairs/Maintenance line (01-41942-430). Mr. Robinson referred to the obsolete phones currently being used and his intent to replace the system. Mr. Duffy suggested looking into a used system, which Mr. Robinson will do. The line was reduced to \$3500. **Mr. Edwards moved the revised section total at \$16,001. Mr. Fifield seconded the motion, which passed 3-0.**

Mr. Robinson referred to upcoming Trick-or-Treating. After considerable discussion, it was agreed that Trick-or-Treat will occur in Wakefield on October 31, 2020, from 4p-7p, with emphasis on following COVID guidelines, which will be posted on the Town's website. Pre-filled bags would be an excellent idea!

Mr. Robinson suggested hanging American flags on the telephone poles. He just removed the existing banners, which are difficult to work with and difficult to store. Perhaps individual 'village' banners could be hung on either end of each village, with American flags to be hung in between. All agreed!

Mr. Fifield would like to see beach monitors at the Town Beach even when we are not in a COVID situation. Perhaps they could be paid out of the 05 account. Mr. Robinson will look into this possibility.

Election, Registration & Vital Statistics – Valerie Ward

Ms. Ward advised her budget is reduced (from 2020) due mainly to only 1 election in 2021. Discussed the Postage/Envelopes line (01-41401-625). Also discussed the 2 wage lines (01-41401-110 and 01-41401-130). Adjustments were made to reflect use of a 'new' wage chart. **Mr. Edwards moved the revised section total at \$113,456. Mr. Duffy seconded the motion, which passed 3-0.**

Voter Registration

Mr. Scala suggested the Postage line (01-41402-625) be increased to \$200 to reflect 2021 being a 'purge' year. **Mr. Fifield moved the revised section total at \$2901. Mr. Duffy seconded the motion, which passed 3-0.**

General Government – Executive

Mr. Scala's wage line (01-41301-100) was adjusted to reflect use of a 'new' wage chart. **Mr. Edwards moved the revised section total at \$155,125. Mr. Fifield seconded the motion, which passed 3-0.**

General Government – General Administration

The Finance Clerk had provided additional information for several lines:

Telephone (01-41991-341) was increased to \$5330

Payroll Processing (01-41991-391) was increased to \$6590

Equipment Maintenance (01-41991-630) was decreased to \$6650

Computer Equipment/Maintenance (01-41991-631) was decreased to \$28,701

The revised section total is \$111,199. **Mr. Fifield moved the revised section total at \$111,199. Mr. Duffy seconded the motion, which passed 3-0.**


Financial Administration – Angie Nichols

Adjustments were made to the Tax Collector Wage line (01-41504-130) to reflect use of a 'new' wage chart. **Mr. Fifield moved the revised section total at \$103,427. Mr. Edwards seconded the motion, which passed 3-0.** Thanks to Ms. Nichols for providing delicious, warm chocolate chip cookies!!

There being no further business, the meeting adjourned at 6:50 p.m.

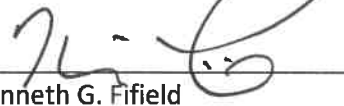
Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:



Mark P. Duffy, Chair

Richard C. Edwards



Kenneth G. Fifield