

**Board of Selectmen
July 3, 2017**

Present: Connie Twombley, Vice Chair; Lino Avellani; Kelley Collins, Town Administrator; and Toni Bodah, Secretary.

Ms. Twombley called the posted meeting to order at 3:01 p.m. **Mr. Avellani moved to enter Non Public Session under RSA 91-A:3, II (b). Ms. Twombley seconded the motion. Roll call vote: Mr. Avellani – ‘aye’; Ms. Twombley – ‘aye’. The motion passed 2-0, and the Board immediately entered Non Public Session.**

The Board returned to public session at 3:04 p.m. During the preceding Non Public Session, the Board voted to hire Charles Cotton at \$16.71 per hour as a Heavy Equipment Operator.

Ms. Collins advised the Board that the Heritage Commission would like to dispose of pianos located at both the Spinney Meeting House and the East Wakefield School. At a recent meeting, the Board voted to allow the Commission to manage the East Wakefield School property as long as it does not cost the Wakefield taxpayers any money. Since the Commission is a Town organization, is the Board willing to waive the associated fee in disposing of the pianos at the Transfer Station? The Board agreed to waive the disposal fee and to have Ms. Collins provide a written waiver for all material in both buildings.

Discussed the chairs left behind at the East Wakefield School. It was agreed that 45 could be used at Town Hall, with the remaining 10 to be used by the Heritage Commission. If any furniture left in the school is sold, funds must go to the General Fund.

Ms. Collins advised the Board that she will attend a meeting in Concord on Friday, July 7, regarding a proposed insurance consortium and will likely be out all day.

Ms. Collins shared a proposed amendment to the Personnel Policy regarding recruitment. She also reviewed with the Board application of the current wage chart. Perhaps the Board should consider making all rate increases effective on the same date each year, rather than on individual anniversary dates.

3:35 p.m. – Toni Bodah was excused from the meeting. The Town Administrator Kelley Collins submitted the following minutes:

Mr. Avellani moved to enter Non Public Session under RSA 91-A:3, II (a). Ms. Twombley seconded the motion at 3:35 p.m. Roll call vote: Mr. Avellani – ‘aye’; Ms. Twombley – ‘aye’. The motion passed 2-0, and the Board immediately entered Non Public Session.

At 4 p.m. the Board returned to public session. During the preceding Non Public Session, the Board reviewed a performance evaluation with the Town Administrator. No decision was made. **Mr. Avellani made a motion to seal the minutes of the immediately preceding Non Public Session indefinitely. Ms. Twombley seconded. Roll call vote: Mr. Avellani – ‘aye’; Ms. Twombley – ‘aye’. The motion passed 2-0.**

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There being no further business, the meeting adjourned at 4 p.m.

Respectfully submitted,
Toni Bodah, Secretary/Kelley Collins, Town Administrator

Approval of Minutes:

Richard C. Edwards, Chairperson

Connie Twombly, Vice Chair

Lino Avellani