

Board of Selectmen
March 8, 2017

Present: Richard C. Edwards, Chairperson; Kenneth S. Paul; Connie Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Edwards called the posted meeting to order at 6:23 p.m. **Mr. Paul moved to enter Non Public Session under RSA 91-A:II (a) and (b). Ms. Twombly seconded the motion. Roll call vote: Mr. Paul – ‘aye’; Ms. Twombly – ‘aye’; Mr. Edwards – ‘aye’. The motion passed unanimously, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7:06 p.m. Those present at this time included: Tom Beeler, *the Granite State News*; Donna Martin (videographer); Sgt. Michael Fenton; and Ed Noble.

Mr. Edwards led all in the pledge of allegiance.

1. Appointments – None scheduled.

2. Unscheduled Matters/Public Comment #1 – None forthcoming.

3. Unfinished Business – None scheduled.

4. New Business

a) 1892 Wakefield Road (Map 92, Lot 12) – Faith Renewal Fellowship Church has advised they will not renew their lease of this property and have turned in their keys. The Board viewed photos taken by Nathan Fogg of the interior of the building. Dave Takis will be asked to check the building to determine whether it should be winterized for the remainder of the season. Thereafter the Board will probably discuss plans for this building with the Heritage Commission.

5. Proposed Capital Reserve Expenditures

a) PSB II \$5625 – The framing project is complete, and this represents the final payment. The HVAC RFP is now out. **Ms. Twombly moved to approve this expenditure as presented. Mr. Paul seconded the motion, which passed 3-0.**

b) Highway Heavy Equipment \$128,009 – This represents the purchase of the John Deere excavator tested by the Highway Division. **Mr. Paul moved to approve this expenditure as presented, representing the cost of the 2014 John Deere 190D wheeled excavator. Ms. Twombly seconded the motion, which passed 3-0.**

6. Correspondence

a) NH DOT – DOT shares its list of proposed resurfacing projects for the upcoming year.

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b) Moose Mtn Regional Greenways – MMRG cordially invites the Board to attend their annual meeting in April at the Governor's Inn.

7. Unscheduled Matters/Public Comment #2 – Still none forthcoming.

8. Administrative Matters

a) Teresa's Last Town Administrator's Update

--Ms. Williams has been working with CMA to renew our groundwater discharge permit, which must be done every 5 years. This application must be submitted by March 15. **Mr. Paul moved to authorize Mr. Edwards to execute the application as presented. Ms. Twombly seconded the motion, which passed 3-0.**

--The Sanbornville Water Precinct has advised us of the following costs related to installation of a water meter and back flow prevention device: New England Backflow Inc - \$1274.10; and EJ Prescott - \$715. The SWP is suggesting that the Town split the cost with them. **Mr. Paul moved to share evenly with the SWP the cost to purchase and install the backflow prevention device. Ms. Twombly seconded the motion, which passed 3-0.**

Ms. Twombly then read aloud a letter of appreciation for Teresa Williams; then read aloud a letter of appreciation for Ken Paul.

b) Building Permit Releases – None forthcoming.

c) Payment Manifests – Ms. Twombly moved to approve AP #07, a void in the amount of \$1114.44. Mr. Paul seconded the motion, which passed 3-0.

Ms. Twombly moved to approve AP #08 in the amount of \$844,353.76. Mr. Paul seconded the motion, which passed 3-0.

d) Minutes – Ms. Twombly noted that the minutes of February 27, 2017, should be corrected to reflect Denny Miller being asked to serve on the Town Administrator interview committee as a member of the general public, rather than as a Budget Committee representative. **Ms. Twombly moved to accept the minutes of February 27, 2017, as amended. Mr. Paul seconded the motion, which passed 3-0.**

Ms. Twombly moved to approve the minutes of February 22, 2017, as presented. Mr. Paul seconded the motion, which passed 3-0.

Mr. Beeler asked about the status of the 3 vacant positions. Mr. Edwards stated the Board expects to make an announcement about the new Town Administrator at its next meeting. Current employee Seth Garland has been appointed as the Highway Division General Foreman.

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John Palaima has been hired as the new Transfer Station Attendant. The Board is now seeking a mechanic to replace Seth.

There being no further business, the meeting adjourned at 7:40 p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Richard C. Edwards, Chairperson

Kenneth S. Paul

Connie Twombly