

**Board of Selectmen
June 26, 2019**

Present: Mark P. Duffy, Chair; Richard C. Edwards; Kenneth S. Paul; Kelley A. Collins, Town Administrator; and Toni Bodah, Secretary.

Mr. Duffy called the posted meeting to order at 6:34 p.m. **Mr. Edwards moved to enter Non Public Session under RSA 91-A:3, II (c). Mr. Paul seconded the motion. Roll call vote: Mr. Paul – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:36 p.m. During the immediately preceding Non Public Session, the Board agreed to refer a land use issue to Town Counsel. **Mr. Edwards moved to enter Non Public Session under RSA 91-A:3, II (c). Mr. Paul seconded the motion. Roll call vote: Mr. Paul – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:40 p.m. During the immediately preceding Non Public Session, the Board agreed to refer a second land use issue to Town Counsel. **Mr. Paul moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Edwards seconded the motion. Roll call vote: Mr. Paul – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:41 p.m. During the immediately preceding Non Public Session, the Board voted to authorize an increase for Meagan Gregoire to \$10.50/hour and for Caleb Kinville to \$10.25/hour, both effective as of July 1, 2019. **Mr. Edwards moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Paul seconded the motion. Roll call vote: Mr. Paul – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 6:46 p.m. **Mr. Edwards moved to seal the minutes of the immediately preceding Non Public Session as divulgence of the information would likely affect adversely the reputation of a person other than a member of this Board. Mr. Paul seconded the motion. Roll call vote: Mr. Paul – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the minutes were sealed.

Mr. Paul moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Edwards seconded the motion. Roll call vote: Mr. Paul – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’. The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 7 p.m. **Mr. Paul moved to seal the minutes of the immediately preceding Non Public Session indefinitely. Mr. Edwards seconded the motion. Roll call vote: Mr. Paul – ‘aye’; Mr. Edwards – ‘aye’; Mr. Duffy – ‘aye’.** The motion passed unanimously, and the minutes were sealed.

Those present now also included Connie Twombly and Jim Miller (videographer). Mr. Duffy led all in the Pledge of Allegiance.

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1. Appointments – None scheduled.

2. Unscheduled Matters/Public Comment #1

--Ms. Twombly spoke to the importance of having a Selectmen's representative present at all meetings of the Budget Committee.

3. Unfinished Business – None scheduled.

4. New Business

a) Warrant for Unlicensed Dogs – Ms. Collins noted that all warrants should be on the Board's agenda. She referred to RSA 466:14, which names the Board of Selectmen as the party responsible for getting this warrant to the Police Department/Animal Control. Mr. Duffy noted that each year those who fail to timely license their dogs are subject to fines. **Mr. Edwards moved to execute the Warrant for Unlicensed Dogs as presented. Mr. Paul seconded the motion, which passed 3-0.**

b) Selectmen's Deed for Redeemed Tax Acquired Property – Ms. Collins advised that property known as Map 9, Lot 35, was redeemed this week in an amount just over \$10,000. **Mr. Edwards moved to execute the Selectmen's Deed for redemption of Map 9, Lot 35, as presented. Mr. Paul seconded the motion, which passed 3-0.**

5. Proposed Capital Reserve Fund Expenditures – None scheduled.

6. Correspondence – None scheduled.

7. Unscheduled Matters/Public Comment #2 – None forthcoming.

8. Administrative Matters

a) Town Administrator's Update

--Ms. Collins will be out of the office this Friday afternoon in order to attend a meeting of Lakes Region Municipal Mangers Assoc.

--Ms. Collins attended the Carroll County Broadband meeting this past Monday, which meeting was well-attended. An estimate of \$35,000/mile of fiber was indicated. There is enabling legislations which may help. Much information was shared as to the importance of all residents having broadband. There will be a grant application for funds to conduct a feasibility study (includes 6 different locations across the country). It is hoped to create an inter-municipal agreement among the towns. The group has asked that each Board of Selectmen vote to have a designee and an alternate. Much fiber is already in place—the issue is how much 'room' is on the fiber that has been run. Wakefield residents will not pay into this project until broadband is brought to Wakefield. We can always decide to opt out. Representatives from Consolidated and Spectrum will attend the next meeting. **Mr. Edwards moved to appoint Kelley Collins as the Board's designee, and Jim Miller as the alternate. Mr. Paul seconded the motion, which passed 3-0.**

--Pond Road Easement: Town Counsel is reviewing the first draft document, prepared by Ms. Wyatt's attorney. Perhaps it will be ready for review at the next Board meeting. This agreement involves tree cutting; creating a turn-around; placement of signs; area to be plowed; etc.

Ms. Collins will also have the Director of Public Works review the draft document. Mr. Duffy stated he would like Mr. Mitchell to attend the next meeting for further discussion of the road maintenance plan.
--The Heritage Commission's CLG grant information will be submitted upon receipt of the Certificate of Insurance from Primex.
--Ms. Collins has not received any information regarding the status of the SWP grant.
--Ms. Collins is finalizing the LChip window grant.

b) Building Permit Release – None received.

c) Petition for License Utility Pole – Mr. Paul moved to approve the Petition for a pole on Brackett Road. Mr. Edwards seconded the motion, which passed 3-0.

d) Payment Manifests – Mr. Edwards moved to approve AP #17 in the amount of \$66,481.74. Mr. Paul seconded the motion, which passed 3-0.

Mr. Edwards moved to approve AP #16, a void in the amount of \$39.91. Mr. Paul seconded the motion, which passed 3-0.

Mr. Edwards moved to approve PR #15 in the amount of \$80,368.10. Mr. Duffy seconded the motion, which passed 3-0.

e) Minutes – Mr. Edwards moved to approve the minutes of June 12, 2019, including public and non public sessions 1-7. Mr. Paul seconded the motion, which passed 3-0.

Mr. Edwards moved to approve the sealed minutes of June 12, 2019, non public sessions 8 & 9. Mr. Duffy seconded the motion, which passed 3-0.

f) Selectmen's Work Session

Mr. Edwards advised that he is not yet ready to present bridge information; however, this is progressing.

Mr. Paul advised that the concrete pads are in at the Transfer Station for the 2 new compactors. The sheds are in place. The transfer station ordinance will need to be amended by Town meeting. Currently there is no market for mixed paper or #3-7 plastic, and it all goes to Turnkey. We will be looking for direction as to how best to follow the transfer station ordinance to the extent possible. We will be baling #1 & 2 plastic and will need to separate corrugated cardboard, as there is a market for that. Mr. Edwards questioned whether there will be much more cutting along the border with Route 153. Mr. Paul stated that Eversource has done much of that cutting (as has the railroad) and has offered to erect a fence, at least part of the way.

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Mr. Paul moved to adjourn at 7:35 p.m. Mr. Edwards seconded the motion, which passed 3-0.

Respectfully submitted,
Toni Bodah, Secretary

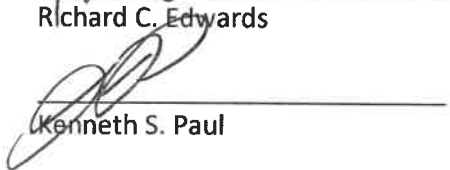
Approval of Minutes:



Mark P. Duffy, Chair



Richard C. Edwards



Kenneth S. Paul