

**Board of Assessors
September 24, 2020**

Members Present: Rosemary Stewart, Chairperson; Relf Fogg; Kenneth Paul and Cynthia Bickford, Assessing Technician.

Mrs. Stewart called the meeting to order at 8:00 a.m. and led those present to participate in the Pledge of Allegiance.

Also present: Jim Miller ran the video and the Zoom meeting. Dave Lee joined the meeting in session via zoom.

Ms. Bickford apologized to the public, the wrong information was posted on the agenda to join the zoom meeting and she read aloud the correct zoom id and password for the public. Mr. Fogg provided the same information later in the meeting due to a text received from Mr. Lee who was trying to join the meeting in progress.

Appointments – None.

Unscheduled Matters/Public Comment – The Board was provided with an update of the documents needed for the tax rate setting. As of yesterday, still waiting on various documents from the Sanbornville Water Precinct and the Wakefield School District. The Town is waiting for the final audit and the Trustees are still working on the MS9 & MS10. Ms. Bickford expressed her concern regarding the tax bills going out on time.

New Business – (a) **Application for Restoration of Involuntarily Merged Lots – Map 179, Lot 61.** The Board reviewed the application. A copy of the tax map with lines drawn identifying potential boundary lines was submitted along with the application. The following items were not included:

- Item 2c of the application: No survey or plan was submitted.
- Item 2d of the application: Requires a signed & stamped as built survey identifying structures, well & septic, driveways/walkways and superimposed lines of the pre-merger lot lines was also not included.
- Item 2g of the application: No letter of authorization from the owner was submitted as well.

Mr. Fogg moved to table the application until additional information is received. Mrs. Stewart seconded the motion, which passed 3-0.

(b) 2019 PSNH d/b/a Eversource Energy Appeal. PSNH has filed an appeal in Superior Court for the 2019 tax year and DTC (Donahue, Tucker & Ciandella PLLC) has reached out for confirmation that the Town would like DTC to continue to represent the Town in this matter. DTC is already representing Wakefield for prior years along with several other towns.

**Board of Assessors
September 24, 2020
Page 2**

Mr. Fogg moved to continue the service with DTC on this issue. Mrs. Stewart seconded the motion, which passed 3-0.

Old Business – 2021 Budget Update. Ms. Bickford informed the Board there was a change in the 2021 budget. Last year due to the leap year there was an extra pay period added in the 2020 budget for the Assessing Technician line. When the extra pay period was removed during the budget calculations the overall 2021 Budget is \$138,781.00; a decrease of \$1,179.00 from the 2020 Budget.

The budget will be presented to the Board of Selectmen on Thursday, October 8, 2020 at 5:00 p.m.

Correspondence – a) Removal of Lake Access – Map 9, Lot 55. Ms. Bickford indicated Attorney Ganz requested this item be tabled to the October 29, 2020 meeting. The Board agreed by consensus.

Administrative Matters - (a) Intent to Cut. None.

(b) Tax Credits and Exemptions. The following are not new tax credits, the first credit is a surviving spouse credit who just recently lost their spouse. All Veteran Tax Credit for Map 165, Lot 41. The additional two credits are individuals who have placed their properties in a trust and are required to refile for the tax credit. Veteran Tax Credit for Map 153, Lot 3, and All Veteran Tax Credits for Map 8, Lot 55. Mr. Fogg moved to approve the tax credits based on the information provided. Mr. Paul seconded the motion, which passed 3-0.

(c) Abatement Application(s) - Ms. Bickford had placed this item on the agenda expecting an abatement application to be filed for the 2019 tax year by an owner of an RV located on Map 92, Lot 37 Site 38 which was discussed at the last meeting. To date no application has been filed.

(d) Board Minutes – August 27, 2020. Mr. Fogg moved to approve the minutes of August 27, 2020 with any amendments offered. Mrs. Stewart seconded the motion with no amendments, which passed 3-0.

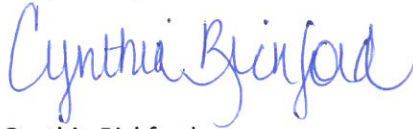
Unscheduled Matters/Public Comment – None.

Non-Public Session: - None.

Board of Assessors
September 24, 2020
Page 3

Adjournment – There being no further business, Mrs. Stewart moved to adjourn at 8:24 a.m. Mr. Paul seconded the motion, the motion passed 3-0. The next BOA meeting will be held on Thursday, October 29, 2020 at 8:00 a.m.

Respectfully Submitted,



Cynthia Bickford
Assessing Technician


Approval of Minutes:



Rosemary Stewart, Chairperson



Relf Fogg



Kenneth Paul

