

Board of Assessors

October 28, 2021

Members Present: Relf Fogg, Chairperson; Kenneth S Paul; Rosemary Stewart (via zoom) and Cynthia Bickford, Assessing Technician.

Mr. Fogg called the meeting to order at 8:00 a.m. and those who chose to participate in the Pledge of Allegiance did so.

Appointments – None.

Unscheduled Matters/Public Comment – None.

New Business – None.

Old Business – None.

Correspondence – (a) Updated Current Use Map for Map 49, Lot 9. The Board viewed the map submitted by the owners of Map 49, Lot 9. Rod Wood had noted there is no driveway identified to the new home site.

Mrs. Stewart wondered if Rod Wood can look into this using google earth. Discussion took place whether the map accurately identifies each area which has been disturbed to include the contractors yard, excavation on site and the new home site. The map will definitely need to be updated to include dimensions and identifying what is in current use and what area needs to be removed from current use.

Mr. Fogg indicated when he spoke with Victor Vinagro it was discussed that a certificate of occupancy would not be issued until an updated current use map was on file.

The Board agreed that an additional letter will be mailed to the landowners requesting the landowner to resubmit an updated map. The Board agreed that a map including a birds eye view of the property from the website be included along with the letter. The map previously submitted did not include a driveway and/or measurements which is critical information.

Administrative Matters - (a) Land Use Change Tax Forms – Map 95, Lot(s) 28 & 32. Land Use Change Tax Forms were prepared for both Map 95, Lot(s) 28 & 32 to rectify the release of the current use lien at the registry of deeds. The discussion for these properties took place at the last meeting on September 30, 2021. Ms. Bickford advised the Board the landowner has supplied the office with a current use map for Map 95, Lot 32 as well as the recording fees for the Land Use Change Tax Forms.

The Board signed the Land Use Change Tax Forms which will be mailed to the CCRD for recording.

(b) Intent to Cut Forms. A supplemental Intent to Cut was filed for Map 72, Lot 1 and received after the agenda had been posted. The Board signed the supplemental intent.

(c) Timber Tax Warrants- Map 171, Lot 11; Map 41, Lot 7 and Map 17, Lot 1. The timber tax warrant includes the following: Map 171, Lot 11 in the amount of \$3,203.10; Map 41, Lot 7 in the amount of \$581.14 and Map 17, Lot 1 in the amount of \$26.03 for a total warrant in the amount of \$3,810.27.

Mr. Fogg moved to approve the Timber Tax Warrant for the previously mentioned properties. Mr. Paul seconded the motion, which passed 3-0.

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(d) Exemptions/Tax Credits – Map 56, Lot 83. This is not a new veteran tax credit; the credit is changing from an individual to a trust. Also, during the recertification process it was discovered there was no Veterans' Credit Qualifications Worksheet along with the veteran tax credit associated with Map 192, Lot 1. This form has now been completed and Ms. Bickford asked that a member of the Board sign this document as well.

Mr. Fogg moved to approve the tax credit(s) for Map 56, Lot 83 and Map 192, Lot 1. Mrs. Stewart seconded the motion, which passed 3-0.

(c) Abatement Application(s) – None.

(d) Board Minutes – September 30, 2021 Minutes. Mr. Fogg moved to approve the minutes of the September 30, 2021 with any amendments offered. Mrs. Stewart seconded the motion approving the minutes as written, the motion passed 3-0.

(e) Next Meeting Date. The next meeting is scheduled for Thursday, November 25, 2021 which is Thanksgiving Day. The Board agreed by consensus to move the meeting date to Thursday, November 18, 2021. Mrs. Stewart indicated she would be available to attend the meeting via zoom.

Unscheduled Matters/Public Comment – None.

Non-Public Session: - None.

Adjournment – There being no further business, Mr. Paul moved to adjourn at 8:30 a.m. Mr. Fogg seconded the motion, the motion passed 3-0.

Respectfully Submitted,

Cynthia Bickford
Assessing Technician

Approval of Minutes:

Relf Fogg, Chairperson

Kenneth S Paul

Rosemary Stewart, via zoom