

**Board of Assessors
July 30, 2020**

Members Present: Rosemary Stewart, Chairperson; Relf Fogg; Kenneth Paul and Cynthia Bickford, Assessing Technician.

Mrs. Stewart called the meeting to order at 8:00 a.m. and led those present to participate in the Pledge of Allegiance.

Also present: Jim Miller ran the video - the Zoom meeting was not available due to technical difficulties.

Appointments – None.

Unscheduled Matters/Public Comment – Ms. Bickford indicated she had three items to bring to the Boards attention which are not on the agenda:

1. NH DRA Community Action Report – DRA reviewed cyclical monitoring for properties reviewed in 2018.
2. The Board of Tax and Land Appeals has suspended all in person hearings through December 31, 2020.
3. Anonymous letter re: complaint about RV's in the Balch Lake area was emailed to the BOA. Ms. Bickford indicated this is a zoning/code enforcement item at this time.

New Business – None.

Old Business – (this item was not on the agenda) Data Accuracy - Mrs. Stewart inquired when the cyclical work would be complete, she plans on spot checking for data accuracy when finalized. Ms. Bickford indicated the firm believed last week the work should be completed in about 3 weeks. Ms. Bickford will update the Board when the field work and data entry is complete.

Correspondence – **a) Removal of Lake Access – Map 9, Lot 55.** Ms. Bickford indicated Attorney Ganz requested this item be tabled to the August 27, 2020 meeting, the request was made after the agenda had been posted. The Board agreed.

b) NH DRA PA-28 Inventory of Taxable Property Form. The Board indicated Wakefield will not be using the PA-28 Form and executed the document.

Administrative Matters - **(a) Intent to Cut.** None.

(b) Intent to Excavate. None.

(c) Timber Tax Warrant. None.

(d) Land Use Change Tax Warrant. The following two warrants are due to the sale of Map 157, Lot 22 which not only disqualified the lot mentioned but also the contiguous lot identified as Map 155, Lot 7. The subdivision plan was provided for additional information.

Map 157, Lot 22 in the amount of \$5,500. Mr. Fogg moved to approve the LUCT in the amount of \$5,500 for Map 157, Lot 22. Mr. Paul seconded the motion, which passed 3-0 (Fogg aye').

Map 155, Lot 7 in the amount of \$2,000. Mr. Fogg moved to approve the LUCT in the amount of \$2,000 for Map 155, Lot 7. Mrs. Stewart seconded the motion, which passed 3-0 (Fogg aye').

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The Board also reviewed a Land Use Change Tax Warrant for Map 195, lot 15. This is due to the sale of the property which no longer meets the minimum acreage requirements. Mr. Fogg moved to approve the LUCT warrant in the amount of \$4,800 for Map 195, Lot 15. Mrs. Stewart seconded the motion, which passed 3-0 (Fogg aye').

(e) Tax Credits and Exemptions. None.

(f) Abatements – None.

(f) Board Minutes – June 25, 2020. Mr. Fogg moved to approve the minutes of June 25, 2020 and the non-public session minutes with any amendments offered. Mrs. Stewart seconded the motion with no amendments, which passed 3-0.

Unscheduled Matters/Public Comment – The next BOA meeting will be held on Thursday, August 27, 2020 at 8:00 a.m.

Non-Public Session: - None.

Adjournment – There being no further business, Mr. Fogg moved to adjourn at 8:26 a.m. Mrs. Stewart seconded the motion, which passed 3-0.

Respectfully Submitted,

Cynthia Bickford
Assessing Technician

Approval of Minutes:

Rosemary Stewart, Chairperson

Relf Fogg

Kenneth Paul