

**Board of Assessors  
June 30, 2022**

**Members Present:** Kenneth Paul; Relf Fogg; Rosemary Stewart; and Cynthia Bickford, Assessing Technician.

Mr. Fogg called the meeting to order at 8:00 a.m. and lead those present in the Pledge of Allegiance.

**Appointments** – None.

**Unscheduled Matters/Public Comment** – Ms. Bickford provided a copy of an email received late yesterday afternoon from Phil Bodwell, NH Department of Revenue. Apparently, Lake Ivanhoe Campground has issued a complaint regarding the assessment of deck located on one of their campsites which was billed for the 1<sup>st</sup> issue tax bill in 2022. The office had not been notified the deck and canopy had been removed from the site from the prior tenant. Discussion took place regarding the continual issues with this campground. All agreed, Ms. Bickford will gather additional information and place this item on the July agenda.

**New Business** – None.

**Old Business** – None.

**Correspondence** – (a) **PA-28 Inventory of Taxable Property Form.** The Assessing Officials signed the form indicating Wakefield will not be using the PA-28 Form in 2023.

**Administrative Matters** - (a) **Intent to Cut Forms.** None.

(b) **Timber Tax Warrants** – The Board reviewed a timber tax warrant for Map 208, Lot(s) 34 & 35 in the amount of \$51.23; and Map 113, Lot 40 in the amount of \$814.31= total warrant \$865.54. Mr. Fogg moved to approve the timber tax warrant in the amount of \$865.54. Mrs. Stewart seconded the motion, which passed 3-0.

(c) **Exemptions/Tax Credits.** The Board reviewed the application for a Woodheating Energy System Exemption for Map 233, Lot 9. The contracted assessor met with the homeowner to view and verify the system qualifies. Mr. Fogg moved to approve the Woodheating Energy System Exemption for Map 233, Lot 9. Mrs. Stewart seconded the motion, which passed 3-0.

The ownership of Map 44, Lot 6 changed from an individual to a trust. A letter was mailed on May 13, 2002 indicating due to the change in ownership a new Permanent Application for Property Tax Credits/Exemptions as well as the Statement of Qualification Form would need to be filed. The letter requested a response within 15 days of the date of the letter and to date no response has been received.

Mr. Fogg moved to remove the tax credit due to the lack of response of the letter. Mrs. Stewart seconded the motion, which passed 3-0.

(d) **Abatement** – Map 241, Lot 61 and Map 179, Lot 12. Both of the organizations associated with the referenced map and lot(s) did not file the annual BTLA A-9 Form in a timely manner (the BTLA A-9

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Form is due annually on April 15). This form is for the tax exemption for educational, religious and charitable organizations.

Mr. Fogg moved to approve the abatement for Map 241, Lot 61 in the amount of \$5,451.00 and Map 179, Lot 12 in the amount of \$3,627.00 and recommends a letter to be sent to both organizations referencing the abatement and due date for the form. Mrs. Stewart seconded the motion, which passed 3-0.

**(h) Board Minutes** – May 26, 2022 Minutes. Mr. Fogg moved to approve the minutes of the May 26, 2022 meeting with any amendments offered. Mrs. Stewart seconded the motion with no amendments, the motion passed 3-0.

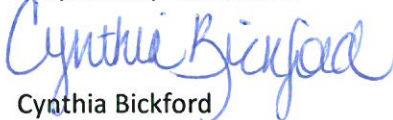
**(e) Next Meeting Date.** The next meeting is scheduled for Thursday, July 28, 2022.

**Unscheduled Matters/Public Comment** – None.

**Non-Public Session RSA 91-A:3** – None.

**Adjournment** – There being no further business, Mr. Paul moved to adjourn at 8:20 a.m. Mr. Fogg seconded the motion, the motion passed 3-0.

Respectfully Submitted,




Cynthia Bickford  
Assessing Technician

Approval of Minutes:

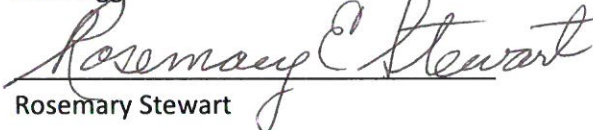
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Kenneth S Paul, Chairperson



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Relf Fogg

  
Rosemary Stewart