

Wakefield Conservation Commission Public Minutes

October 24, 2023

Town Hall Conference Room

Approved January 8, 2024 3-0-1

Mark Duffy Selectmens Representative		Dave Silcocks, alternate	
Relf Fogg, Chair	✓	Donna Ackerman, Vice Chair	✓
Josh Fuller	✓	Rob Hewins	✓
Rick Werhan	✓	Gil with Clearview	✓

These minutes were drafted from Clearview Community TV archives and are not as detailed as the video available to the public. The discussion times are added to help locate the discussion on the video, and may be slightly inaccurate.

The Commission convened public session at 7:00PM.

Commission members were introduced as Donna Ackerman, Rick Werhan, Josh Fuller and Rob Hewins. Relf Fogg was seated as Chair.

7:01 Public comment period. None at that time.

7:02 The minutes of October 10th were discussed, Donna pointed out that the minutes were not as in depth as necessary, and a line on page 2 should be amended to "if necessary, the Selectmen would like to see a contract" Rob motioned to approve the minutes, Donna seconded motion which passed 4-0-1

7:14 A Wetlands Permit was reviewed by WCC Map 79, Lot 14 as presented, the application was deemed administratively complete. Donna motioned for Chair to sign, Josh seconded motion, motion passed 5-0

7:21 An invoice from CIA in the amount of \$40.50 was approved to be paid. Donna motioned to pay the invoice, seconded by Rick, passed 5-0

7:24 An administratively complete application for Map 184, Lot 5 was sent to applicant.

7:25 DES sent a permit for Map 126, Lot 19 to the owners.

7:28 Owners of Tax Map 208 lot 12 received notice their application was received.

7:29 MMRG sent an invite to a mixer February 2024

7:30 owners of Tax Map 78 lot 8 were notified of an incomplete PBN file number 23-02628 80 Loon Cove Rd. looking for more information.

7:32 A notification of non-violation on Gold Coast Drive Tax Map 30 Lot 23

7:34 Rob shared an invoice from NHACC in the amount of \$350, consensus was to pay the invoice, Fogg motions to send \$350, seconded by Rob, all in favor.

7:39 Discussion went to review Conservation Commission clerical were discussed. Consensus was to post the job opening. Wages could be hourly or stipend, funding was coming out of fund 1, and the line number was checked. The interview could be in nonpublic. Various posting spots were discussed. The deadline for submitting applications was Dec. 8th.

8:05 Town report was discussed. Fogg will draft one for next meeting. Should include members and activities for the previous year.

8:06 Commission discussed mailing outreach from Saco River project and presentation. Rick provided in depth information regarding financial commitments and grant requests. Seeking a letter to support the efforts, with no financial obligation from the Towns.

8:17 Commission discussed the outreach letter and Cindy Bickfords input with a mailing list, Rob took action as requested, provided information on the cost of each item and the total of two separate warrants were \$66.57 and \$111.51 were approved from fund 3 Donna motioned, Fogg seconded all in favor 5-0

8:25 Commission understands help from Cindy Bickford should be recognized.

8:26 Rick and Donna shared their visits to the UMCP and Rick would like to start enhancing trails again.

8:29 Commission set next date for November 14, 2023

8:30 Motion by Donna to adjourn, seconded by Rick, all in favor.

Respectfully submitted for approval at the next Conservation Commission meeting,

Relf Fogg

Acting Temporary Secretary