



TOWN OF WAKEFIELD, NEW HAMPSHIRE  
**CONSERVATION COMMISSION COMMITTEE MEETING**  
**Tuesday, January 28, 2020**  
**Approved**

**Call to Order**

The Vice Chairman called the meeting to order at 7:00

**Introduction of Board Members and seating of alternates as necessary**

Present Relf Fogg, Dave Tinkham, Paul Johnson and Jim Miller from ClearView Community TV.

**Review/ acceptance of previous meeting minutes**

**Mr. Johnson made a motion, seconded by Mr. Tinkham, to approve the minutes of January 15<sup>th</sup>. (Vote 3-0)**

**Review of Applications/ Approvals**

1. TM 242 L001 Lavender property. SELT review of routine monitoring visit with landowner. Owner should document if snowmobile gate is open.
2. 612 Witchtrot Road. Remick property SELT review of routine monitoring visit.
3. TM48 L3A Gage Hill. SELT review of routine monitoring visit.
4. TM47 L54 Goransson. SELT review of routine monitoring visit.
5. TM83 L15 Incomplete Wetland Dredge and Fill.
6. TM45 L32 Shoreland Impact Permit.
7. TM195 L39 Shoreland Impact Permit
8. TM125 L10 Approval Shoreland Impact Permit
9. TM5 L8 Wetlands and Non-Sire Specific Permit
10. TM4 L3 Approval Shoreland Impact Permit

**New Board Business**

1. Revision of Commission bylaws - Permit handling procedure
2. Other

Dave and Relf will meet in the morning with Michelle to go over the financial reports.

There is \$3,000 budgeted for camperships and the total expense will be \$3,345.

**Mr. Tinkham made a motion, seconded by Mr. Johnson, to take any remaining amount out of the Undesignated Fund Balance for any shortfall. (Vote 3-0)**

## **Update Unfinished Board Business**

1. Lavender Conservation property Monitoring walk and report **to be done in October Relf**

2. Organize conservation files & Box on top of file cabinet needs to be filed (Relf & Dave)

3. Conservation Easement Union Meadows Property

The Commissioners discussed two parcels of land on Union Meadows owned by Wakefield. 32 Acres TM240 L2 and TM236 L1. Both properties were acquired by a warrant article and the agreement upon purchasing that property from the owner is that it would be put into conservation. Mr. Tinkham has the minutes of the Selectmen's meeting where they met with the owner. Moose Mountain Greenways and SELT where they discussed the easements and how it would be structured. After further investigation Mr. Tinkham found that these two properties were not on conservation. More research uncovered minutes of the Selectmen's meeting where they found they had surplus of a little over \$18,000 from the warrant article that was not used. Not knowing what to do with it, they put it into the general fund. After talking with the Chairman of the Selectmen who was a selectman at the time, he was surprised it was not in conservation. Mr. Tinkham has all the correspondence from the attorney stating the town itself can write a conservation easement on the deed and the cost will be much less. Mr. Johnson found the original easements and has polished them up. Mr. Tinkham said we need to finalize the easements, confirm with the selectman that this is the direction we're going and manner we will take. And we will pay for it out of our undesignated fund balance. And we want to make sure we don't need permission to spend the money for the attorney from our undesignated fund balance as long as it's for conservation purposes. Mr. Johnson did some minor editorial changes and minor revisions to the documents. They are now in good form except the signature blocks. Allowing horseback riding was discussed. The piece of property between the two town owned pieces does not say horseback riding is or isn't allowed. Mr. Tinkham suggested asking the attorney. They discussed guidelines for ATV use and camping. Mr. Fogg said they are on the agenda for the February 12<sup>th</sup> Selectman's meeting. Mr. Johnson has a blowup and handouts. Mr. Tinkham said the Chairman said we were already granted permission by the selectmen. This is just letting them know what we are doing. Mr. Johnson will email a copy to the Town Administrator. If all is well after the meeting with the Selectmen. By consensus Commissioners agreed to have Mr. Johnson proceed by emailing all to the Town Attorney.

- a. Review Notes from site walk
  - b. list restrictions and allowances for Easement
  - c. Area trail access and parking map (Paul)
4. Gage Hill Property
    - a. Posts for Trail Vehicle restriction needs covered cable attached (Relf)

- b. Tag Lot Lines with Tags supplied by SELT. Distance apart 100 ft or less (Dave & Paul)
- c. Parking lot grading
- d. Tree removal over hanging trail (Relf & Paul)

**Public Comment**

**Set Next Meeting Date**

Monday February 10, 2020

**Adjournment**

**Mr. Tinkham made a motion, seconded by Mr. Johnson, to adjourn the meeting at 8:00.  
(Vote 3-0)**

**Respectfully submitted for approval at the next Conservation Commission meeting,**

**Priscilla Colbath  
Secretary**