

Wakefield, New Hampshire

Heritage Commission

May 3, 2017, 7:00 PM

Members in Attendance:

Pam Wiggin, Chairperson

Phil Twombly, Connie Twombly, Selectmans Rep, Annette Perry, Helen Watkins, Nancy Hall, Snookey Shea, Rick Poore

1. Pledge:

The meeting was opened at 7PM with the Pledge to the Flag.

2. Minutes, Digitally recorder:

The meeting minutes was voted by all to be digitally recorded and then transcribed by Phil Twombly who has agreed to be temporary clerk.

The minutes of April 5th were approved by Phil, Connie Nancy, Snookey, and Annette. Abstaining were Pam, Helen, and Rick.

3. Welcoming new members by Pam:

Rick Poore as a new alternate member.

Snookey Shea as a full member, 5th term.

Annette Perry as a full member, 1st term.

Nancy Hall as a full member, 5th term.

4. Financials:

As of the end of March, 2017, Fund 1 had a balance of \$12,000, and Fund 4 had a balance of \$32,000. A warrant was signed for expenses that will be expended from Fund 4. Spinney Meeting House and Deneen Pottery for mugs.

5. Correspondence:

Deneen Pottery brochure, NH Coastal Climate conference, renew membership with NH Preservation Alliance, 52 Barns in 52 Weeks, Preservation Alliance news Letter, renewal permit from DOT for the signs on RT 16, bill for new brochures.

Connie made a motion to renew our membership with the NH Preservation Alliance for \$50.00, and Annette seconded that motion. All members were in favor.

6. Conference Report:

Phil, Annette, and Nancy attended the NH Preservation Alliance Conference in Concord NH on April 21, 2017. Comments were generally good.

7. April 8th report:

The Open House at the Station was a success. Approx. 40 guests came in. Cookies and coffee was provided. Phil, Nancy, Annette, and Connie were the docents.

8. Hay Scale subcommittee:

Nancy has talked to Nancy Spencer Smith about it, but nothing official has been done. Nancy Spencer Smith has donated \$10,000 from the Alden Young Trust to revitalize the Hay Scale. DOT needs to be contacted to see what can be done. Nancy Hall will contact DOT.

9. Pride Day May 20th:

Phil sent in the application. Several items from the station will be brought up and placed for sale at our tent. Pam suggested a poster showing the projects that the Heritage Commission is involved with. Annette, Phil, Nancy, and Pam will work. Phil will examine the canopy frame to make sure it's in working condition. Set up will be at 8 - 8:30AM. The Freight House crew will have the Model Train operating from 10 to 4PM.

10. Brochures:

Larissa has asked for 8 additional hrs. at the admin rate, for working on finishing the brochures. Annette made a motion to pay Larisa \$18.00 an hour for the 8 hours. Connie seconded the motion. All members were in favor.

11. Website:

The Web is being updated by Larissa.

12. Signage:

The blank panel has been placed on the RT 16 direction signs in Union. As soon as we open for the summer, Phil will take the blank panel off.

13. Grant:

Mae Williams, the consultant to complete the NH Division of Historical Resources Area Form for the Village of Sanbornville is continuing. The next quarterly report and invoice will be on June 12, 2017.

14. Opening June 24, 2017:

Two plaque dedications will be made. Pam will call Cory Fothergill about doing a program about being an engineer on the New Hampshire North Coast Train. Someone will do a presentation on the B&M water tower. Someone will do a presentation on the B&M Caboose.

15. Spinney Meeting House:

The painters will start scraping on May 4th, take off the front doors and strip them. Rick Poore will do all rehab on the front doors and interior work. There was a consensus that Pam will obtain the State Register designation sign for the Spinney Meeting House.

16. Grange, rest room:

Phil passed out some brochures about a composting toilet. The company selected is Sun-Mar. Phil made the motion to select the Excel, High Capacity Electric Unit. Snooky seconded the motion. All members approved. We can install it ourselves. Phil will locate an electrical contractor to install the electric outlet required. The consensus is to order the composting toilet from Middleton Lumber Co. for \$1895.00. Phil will head-up the project to get the composting toilet installed.

17. Rail Road Station:

Jerry Wentworth, Grandson of Jim Reed, Union Station Master, donated a B&M lantern with a red globe. Pam will send Jerry a thank you letter. Phil & Annette will wash the floor before opening on June 24th. Pam will take care of getting flowers for the half tubs. The three tubs outside by the snow plow will be destroyed. We will keep the 5 under the canopy for flowers.

18. Caboose:

Phil contacted a contractor to build some steps and platform for entry into the caboose. Phil and Rick will look at what's needed, and come up with a plan, including a building permit if required for the steps. Pam made a motion to appropriate \$600.00 for the construction of the steps. The motion was Seconded by Annette. All members approved.

19. Donated painting:

Donated by Beverly Grant. A painting of one of the Mill sites in Union. The painting will be displayed in the Grange Hall in Wakefield village.

20. Other Business:

Phil made the following motion.

"I move to enter non-public session pursuant to RSA 91-A:3,II (e)."

A roll call vote was taken with the following result:

Pam – Yes

Nancy – Yes

Annette – Yes

Phil – Yes

Connie -Yes

Snooky – Yes

Rick – Yes

Coming out of non-public session, Pam made the following motion:

"That we **will not** give additional credits on our web site", Connie Twombly seconded the motion. The vote was 7 Yes, 0 No, 0 abstain.

Connie made a motion to go back to the four companies that responded to the previous bid request for updated bids for the water tower completion, subject to Attorneys Sagers approval. Annette seconded the motion. The vote was 7 Yes, 0 no, 0 abstained.

Connie made the following motion:

"I make a motion to seal the minutes of the non-public session indefinitely" Seconded by Snooky.

The vote was 7 Yes, 0 no, 0 abstain.

21. Bill Gaver:

Bill is requesting more of the card inserts. Annette will ask for the master for each insert so they can be printed and used at the Freight House. Annette will find out how many he had made up before and we will have the same amount re-printed.

22. Heritage Commission phone:

Annette is asking Pam to look into the phone problems.

Meeting adjourned at 9 PM.

Respectfully Submitted:

Philip Twombly