

Wakefield Heritage Commission Meeting June 10, 2019

The meeting was started with the Pledge of Allegiance.

Present were: Pam Wiggin, Jeanne Loughan, Tracey Kolb, Carroll (Snooky) Shea, Rick Poore, Phil Twombly, Nancy Hall, Nancy Britton, Mark Duffy and guest Tammy Duffy

Absent: Connie Twombly, Ann Bell.

The minutes from the last meeting on April 29, 2019 were reviewed and accepted with the following corrections: the spelling of Pam Wiggin name was corrected, the last name of Helen Watkins was added and the name of the account was corrected to Fund 4. The opening date was corrected from 5/29/2019 to 6/29/2019

Pam reviewed correspondence. DHR selected grant for funding. It will fund the archaeological survey and ground radar. It will not fund interpretation. Signage will be addressed later.

Mark Duffy: There will be Selectman Hearing this week. He asked what the under ground radar will be looking for. They will look for the original footprint of where things were located. It will look to see if there is a tank still there. Mark thought that someone from the Heritage Commission should be at the meeting

Pam Wiggin: Reviewed bills. Payment for security and for website. Renew 365 Office Email. Go Daddy holds information in the Cloud \$59.98.

A motion was made to accept these bills to be paid by Tracey and it was seconded by Mark. Passed.

Correspondence: Loss mitigation from the inspection was received. There is a list of items to correct. Pam would like to have a subcommittee to work on projects and things that need to be taken care of. The committee will look at things that insurance would want to be corrected.

Phil, Rick, Snooky and Nancy B will be on the committee. Tracey made a motion to create the subcommittee to look at projects for joint loss committee and other projects to be considered for next year and what the cost will be.

Mark seconded the motion and it was passed. People needed to provide services will need to have insurance for the town. Bids for jobs over \$5,000 will be needed. Nancy motioned to accept the addition and it was passed.

Phil T. passed out a list of projects that need to be completed at various buildings.

Projects in Union:

Prioritize list, look for someone to complete. Loss management wants door in the back of freight house. Sliding freight door might work. It also needs a handicapped accessible ramp added outside.

Train Station: See list. It was reviewed. The interior floor needs to be painted. The fire extinguishers have been put up.

Snow Plow: Flanges need to be returned

Caboose: needs new steps

Fencing- granite and iron fence needs work

Pam: Other projects at the East Wakefield School, Spinney Meeting House and Grange will be looked by the sub-committee.

Nancy B- Could projects be put on a spread sheet? She could do that. That could be worked on in the

Heritage Park: Thank those who come to event- Connie, Phil, Snooky, Rick, Pam. Letters from govenc and senators.

Last remaining Wig/Wag might be able to be loaned from B&M RR Historical Society. It needs to be restored. Discription with Bill Gaver-coordinate locations and help with restoration.

Pam: There is a Mail Hook donated by R.Libby. We hope to get it put up.

Phil: There is a message hook.

The Wig/Wag is 25 ft. tall.

June 29th is the opening day for just the Union Freight House 12:00 to 4:00

July 6th - EWS and Grange will open July 6th. Requesting more docents on the town website. EWS: Tracey, Jeanne, Amy and some others will help at the EWS. It will be open Wednesdays 10-12 and Saturdays 10-12.

The Grange will be open Saturday 10-12 and Wednesday 10-12. Union Station will be open Saturdays and Sundays 12-4. Nancy B will work at the Grange, Nancy H will do Wednesday.

Union: Needs to be cleaned up, sand, branches, picnic table which suffered from vandalsim.

People who are hired need insurance with small jobs. Volunteers do not need insurance. Someone wh is paid does need it.

Pam: There needs to be approval to buy paint for the station. Tracey motioned to buy paint for the floo of the train station. Snooky seconded it. The motion was amended to include supplies for rollers, brushes. It was passed.

EWS:

Can people get credit for work? Pam said that was not possible.

Tracey will contact Howe Tw oto do the landscaping for the EWS.

Phil motioned for that to be done, Rick seconded the motion and it was passed.

Jeanne said the tree that fell in the neighbors yard by the EWS was cut up by the neighbor and a gentleman who wanted the wood. The trees should be looked at as they may be a safety issue.

Pam and Rick got the picture of George Washington for the school house.

Grange:

Needs vacuuming, The driveway and parking lot need to be cleaned up.

Next Saturday-meeting with the Globe Reporters about the Grange, EWS and Heritage Park.

We will look into getting a copy of the Chronicle peice on the library.

Textile exhibit in the Grange will have to wait until next year.

Currently looking for a clerk.

Website needs updating. There is some inaccurate/out of date informaion. Nancy B will help ut with thi The Heritage website information could be connected tith the town website through Go Daddy.

Financials:

Used 43% of the budget by June.

Fund 4 -\$116,672.10

Brochures: Nancy B will check costs on Vista Print

For 2.000 copies, could get them for \$375.

Pam motioned to adjourn, Mark seconded and it was passed.