



Wakefield Heritage Commission

2 High Street Sanbornville, NH 03872 USA

603-387-3698

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www.historicwakefieldnh.com

FINAL

Heritage Commission Minutes

August 20, 2020

| Members | | Alternates | | Others | |
|-----------------------|---|-------------------------|---|---------------|--|
| Pam Wiggin (Virtual) | X | Nancy Britton (Virtual) | X | | |
| Mark Duffy | | Ann Bell | | | |
| Phil Twombly | X | Tracey Kolb (Virtual) | X | | |
| Connie Twombly | X | Jeanne Loughan | X | | |
| Carroll (Snooky) Shea | X | | | | |
| Nancy Hall | X | | | | |
| Rick Poore (Virtual) | X | | | | |
| | | | | | |

Meeting Called to order at: 5:04pm

By: Pam Wiggin

- Due to Mark Duffy's absence, Tracey stepped in as a regular member.
- Started meeting with the Pledge of Allegiance

FINANCIALS

- Fund 4 was reviewed, no questions arose. Balance of \$111,371.03, \$900 encumbered for TTP fence.
- Fund 1 was reviewed, no questions arose. As of 7/31/2020 balance of \$10,658.44.

MINUTES (Nov 4, 2019 & March 12, 2020)

- Reviewed the November 4, 2019 minutes, Pam asked to add donor, Cynthia Knight Nelson of Victorian Dollhouse. Phil motioned to approve the minutes, 2nd by Connie to approve, all in favor.
- Reviewed the March 12, 2020 minutes, Phil motioned to approve the minutes, 2nd by Connie to approve, all in favor.

COBBLER SHOP DONATION, ACCEPTANCE, MOVING PROPOSAL, SILLS & DECKING

- Phil is on the agenda for the next selectmen's meeting to discuss the Cobbler Shop donation. Motion to accept the Cobbler shop as a donation. Connie loves it but worried about expenses and having too much on our plate. Tracey noted that



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she understands it will be another expense but thinks it would be a great addition and nothing else around is like it. Nancy H is in favor of the donation but suggested that it's the last thing to take on for a while so we can get up to date with upgrades at other properties. We have a proposal to move the Cobbler from Patrick Stevens of \$4,950. Rick estimates it will be around \$700 to build new hemlock decking on 8x8 hemlock sills as a foundation for the shop. Discussion ensued. Rick (40+ years of experience moving and restoring 18 century buildings) discussed with Patrick and reviewed the process with the commission that it's the best way to move the structure. It is a post and beam frame, so it is solid. Patrick would jack it up and move it on a flat bed removing the roof and transferring the roof separate on the flat bed. Snooky noted that Patrick is great and knows what he is doing, he does this all the time. Nancy B asked when Patrick could move the building? Pam noted at the end of September it could be done. Craig asked if there was a final location? Pam noted two locations, EWS or Union Station. Nancy H asked if Patrick will fix the chimney? Pam notes that Patrick will take down chimney, but additional expense will come to have the chimney installed and plaster repaired. Jeanne didn't get to see but think it would be great to add, no others around like it. Pam notes everything in the Cobbler Shop is part of the donation. Pam motioned to accept the Wentworth Cobbler Shop as a donation. Nancy H 2nd, 6 in favor. Connie opposed. Pam asked where to move the Cobbler Shop, EWS or Union Station? Phil motioned to move it to the Union Station near the plow. Nancy H 2nd the motion, 6 in favor. Connie opposed. Craig asked if we wanted to do a footing or foundation for the shop? Rick stated putting it on 4 inch blocks and 8x8 sills around is acceptable. After discussion it was decided to have Craig/Pam to get an estimate for a slab to discuss at the next meeting. Phil motioned to accept the proposal from Patrick Stevens of \$4,950 to move the Cobbler Shop. Snooky 2nd the motion, 6 in favor. Connie opposed. Rick motioned to spend up to \$700 for hemlock sills and decking materials. He will be the one to do the construction at no cost for labor. Tracey 2nd the motion. 6 in favor, Connie opposed. Pam noted that the donor (The Wentworth Family) request that the Cobbler Shop needs to stay authentic as possible. Mary Lou McLean from the Brookfield Heritage Commission chairman has offered to do a historical presentation on the shop and the Wentworth family.

UNION STATION OIL TANK

- Last winter there was a leak that was found that resulted in having to drain the fuel from the tank and dispose of it. The Station was not heated this past winter. Snooky acquired a quote from Bailey out of Middleton to remove the 2 empty oil tanks and install a new 275-gallon tank for the station for \$1,948.00. Connie



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asked if it would be done before this coming winter? Snooky said it could be done before winter if we agree he will work with Bailey to set up a day. Connie motioned to have Bailey remove the 2 tanks and install a new 275-gallon tank at the station and fill the tank out of our current 2020 budget. Tracey 2nd to approve, all in favor.

2020 MAE WILLIAMS CONTRACT

- Pam confirmed that the grant for union station to go on the National Register was approved by DHR. Connie motioned to formally accept Mae Williams Unlocking History as contractor for the CLG grant. Phil 2nd the motion, all in favor.

2019 CLG UPDATE

- Grant was completed and accepted by DHR and has been reimbursed by DHR. Victoria Bunker Inc due to Covid-19 will do a walkover and public hearing on the Turntable Park CLG grant that was done, planning to do it next spring. Pam read an email from Nadine Miller Deputy state historic preservation officer from NHDR on how much she enjoyed reading the report and the great snapshots that were included in the report showing the then and now.

2021 BUDGET

- The proposed budget of 2021 was proposed in detail. The only increase is in the clerical line. Connie motioned to approve the 2021 proposed budget total of \$14,969. Phil 2nd the motion, all in favor.
- Pam noted that there are two conferences available virtually September

SNOW PLOW

- Craig Farley inspected the snow plow and believes it is roughly 160 square feet of roof, cupola does need to be removed to be fixed. He averages that it will be roughly \$3,000-\$3,500 to fix unless there are unknown issues arrive during repair. Craig agrees it would be best to do a rubber roof so it lasts longer. Pam motioned to spend up to \$4,900 to install a rubber roof and fix the necessary repairs and authorize Craig to get bids for us and authorize Pam and Phil to approve the best bid. Discussion: Phil asked where it would come out of in the budget? Pam said Fund 4. Rick 2nd the motion, all in favor.

UPDATE ON SITES: Tracey (EWS), Snooky (SMH), Phil (Grange, Heritage Park, tree)

- Tracey checked on the East Wakefield School lawn looks great, back room is still in the renovation stage how we left it. Lock is difficult to unlock to access the



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building. Rick suggested that we use a padlock, so it is easier to access. Rick motioned to purchase a padlock for the EWS, Connie 2nd the motion, all in favor.

- Snooky checked the Spinney Meeting House looks good, just needs some cleaning inside from the lady bugs.
- Phil moved the Victorian Dollhouse over to the Grange. Phil checked on Heritage Park and it looks good, he's been cleaning the yard. He would like to paint the green on the station building. Pam motioned for Phil to buy paint to paint the green on the station building. Nancy H 2nd the motion, all in favor. Phil noted that Matt Brown can remove the scrap metal and saw from HP for us. Pam motioned to approve Matt to remove the scrap metal and saw. Tracey 2nd the motion, all in favor. Phil noted during the last big storm we had there was a tree that fell and almost hit the Freight House. Due to the emergency Phil called Urban tree to cut and remove the tree for an estimate of \$400-\$500. Phil motioned to pay Urban tree for cutting and removing of the tree. Snooky 2nd the motion, all in favor.

OTHER

- Pam suggested that we have another regular meeting this fall. We will all connect to decide on a day and time to do another meeting with the option of attending virtually.

Pam motioned to adjourn the meeting, Connie 2nd motion. Meeting adjourned at 6:31pm