



Wakefield Heritage Commission

2 High Street Sanbornville, NH 03872 USA

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www.historicwakefieldnh.com

FINAL

Heritage Commission Minutes

May 12, 2021

Members		Alternates		Others	
Pam Wiggin	X	Nancy Britton	X		
Rick Poore	X	Nancy Bancroft	X		
Phil Twombly	X	Tracey Kolb			
Connie Twombly		Jeanne Loughan	X		
Carroll (Snooky) Shea	X	Craig Farley			
Nancy Hall	X				
Mark Duffy					

Meeting Called to order at: 7:00pm

By: Pam Wiggin

1. PLEDGE OF ALLEGIANCE

2. FINANCIALS

- Fund 1: Reviewed, no questions arose. Balance of \$10,800.90
- Fund 4: Reviewed, no questions arose. Balance of \$105,968.82, \$900 encumbered for the TTP fence and \$10,000 encumbered for Alden Young Trust for Hay Scales. Balance available \$95,068.82

3. MINUTES (August 20, 2020)

- Reviewed August 20, 2020 minutes, Phil motioned to approve the minutes, 2nd by Snooky, all in favor.

4. CORRESPONDENCE

- Received a thank you letter from the New Hampshire Preservation Alliance for our recent membership renewal. Current membership will end June 2022.
- New England Museum Association sent us a letter asking if we want to renew our membership with them. At this time, we will not look at renewing the membership due to Covid-19 but will hold onto the letter if



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we change our mind toward the end of the year and vote that we would like to renew. Previous membership expired 9/1/2020.

- c. DOT sent a letter on an upcoming project of the Wakefield Culvert Rehabilitation, #2019-M312-1 notifying us of the area and the project. Nothing on the project will affect any of our sites. Pam noted she will contact DOT that we are all set on our end since nothing will affect us.

5. LAUREN BROWN – ROOF

- a. Lauren Brown who lives in the Historic District is asking to change the color of her roof from lko driftwood to asphalt charcoal black shingles. Many homes in the Historic District currently have the asphalt charcoal black shingles that she is looking to use. Phil motioned to accept Lauren's request to change her roof color from lko driftwood to asphalt charcoal black shingles without a hearing. Rick 2nd the motion, all in favor. Pam noted she will send along a letter from the Heritage Commission to Lauren in case she may need it that we approved of the change.

6. 2021 SCHEDULE

- a. Opening of Sites, reviewed who would be able to volunteer at the Grange, East Wakefield School, and Heritage Park sites on days that they are open. EWS and the Grange open 7/7/2021 every Wednesday and Saturday from 10am-12pm. Heritage Park opens 7/10/2021 Saturday and Sunday 12-4pm.

7. MEETING SCHEDULE

- a. 1st Wednesday of the month? Discussed changing the meeting day from the 2nd Wednesday of the month to the 1st due to conflict with the Board of Selectmen meetings. All in favor of changing to the 1st Wednesday of the month starting for June.

8. PAMPHLETS

- a. Emily picked up Explore our New Hampshire Boarder Villages in Season pamphlets from Susann Foster Brown. Everyone can take some to distribute around town and at our sites for people to take with them. Emily put some at the Grange, Snooky put some at Weirs welcome center. Phil will put some at Heritage Station and Jeanne will put some at the EWS. Heritage Day will be held on August 21st from 11am-4pm this year (noted in the pamphlet). Emily will pick up more pamphlets from Susann if there are more available.



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9. SECURITY SYSTEMS

- a. Paid invoice the week of May 3rd. Company contacted us that in January all systems across the nation are moving to 5G. They suggest making the switch now to the new radios that are \$105/ea, \$95 for install. Company said that they would only charge us \$95 for the install of all radios instead of by location. At that time, can also update the security codes if we would like. Total cost will be \$410 to update all our security systems plus install cost. Phil asked when they would complete the job, Pam said once she updates them, they can come to update and can update everyone on the new codes. Phil motioned to upgrade of the security systems to 5G, Nancy Britton 2nd the motion, all in favor. Pam will call to schedule tomorrow.

10. FUNDRAISER

- a. Pam asked if we would consider doing a general fundraiser in July or August to raise funds for some of the large projects and upgrades that are coming up that need to be done at some of our locations. Nancy Britton agreed and said she would like to be apart of the committee along with Jeanne, Rick and Pam. Nancy Britton mentioned trying to get high school and college kids involved at locations to raise awareness. Committee agreed to meet to discuss in June to propose at July meeting.

11. JETTE PARK

- a. Flag- Phil said that the American flag that was up at Jette Park deteriorated and would like to purchase a new one from Longmeadow Supply at \$60 to replace. Phil motioned to purchase the new American flag for Jette Park, Rick 2nd motion, all in favor. Phil wants to thank the Wakefield Rec Department for all that they do of keeping up with the landscaping of the park. It looks wonderful and they do a great job.

12. COBBLER SHOP – RICK

- a. Restoration- The family donated the cobbler shop with all the artifacts inside. What is left to be restored- Chimney needs to go up on the 2nd floor up. Tom Steven's, who is a mason, can do the chimney for \$1,290 to do the platform on the 2nd floor and everything else besides providing the bricks. Rick said he can supply the bricks that are currently at the Blacksmith Shop. The shop will need the wood roof shakes replaced for roughly \$800, Rick will do the labor for free, will need roughly two other men to help for two days. An old picture showed shingles on the west side of the shop that we want to replace instead of clap boards and then



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painted. Will need staging pipe to get on roof, probably two sets if anyone knows anyone who may allow us to borrow for a week. Snooky said to ask Tom if he has any that we may be able to borrow. Rick reviewed the expenses to do the restoration and believes the total cost will be around \$4,000 to \$5,000. Phil asked if the plywood on the roof will need to be replaced? Rick doesn't believe so. Pam said she has a donor that would donate a granite step. Pam has received a \$100 donation and \$800 in pledges for the Cobbler Shop so far. Nancy Britton asked if the cost could be more due to the building supply increase, Rick said because everything is older there would not be an increase in cost. Rick asked if anyone has any flat stones that they could use for underneath the foundation. Nancy Hall asked if the cost to move has already been paid, Pam confirmed it has. Nancy Britton asked where it is currently located, Pam confirmed it is at the Heritage Park. Rick motioned to accept up to \$5,000 to do restorations of Cobbler Shop, Phil 2nd the motion, all in favor. Pam motioned to hire Tom Steven's for the chimney, moved by Phil, 2nd by Nancy Hall, all in favor. Pam hopes that the project will be completed by fall and would like to wait to do a grand opening until next July 2022 so the family who donated the shop can attend. Mary Lou from the Brookfield Heritage Commission has agreed to do a history on the shop.

13. PLOWCAR – PHIL

- a. Roof- The rolled asphalt roofing has deteriorated and is leaking, needs to get redone. Phil received a proposal from New England roofing out of Rochester NH to do the replacement of the roof. The proposal is for \$5,000-\$5,600 for labor and materials. Phil motioned to accept the proposal from NE Roofing for \$5,000-\$5,600, Nancy Britton 2nd the motion, all in favor.

14. UNION STATION

- a. Oil Tank – Furnace is not currently working, new oil tank is in. Furnace was completely rebuilt; contractor will be coming back to try to get the furnace working. Snooky will follow up with him.
- b. Gutters – Past prime and need to be replaced immediately. Fascia boards behind them are also bad and rotting in some areas. Need to remove gutters, salvage what we can, and fix the fascia boards where needed. Rick believes we will need 8 sections of staging. Phil motioned to removing the gutters, Rick 2nd the motion, all in favor. Nancy Britton asked if there will be a cost? Rick said no, him and Phil will remove the gutters and will look for other men to volunteer.



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15. EW SCHOOL

- a. Downed trees – Two large pine trees came down from a recent wind storm this year. A tree company will need to come to remove the two large trees from the location. Nancy Britton motioned for approval to have tree company quote to remove trees up to \$2,000. Phil 2nd the motion, all in favor. Phil will get a written quote for the work and share at the next meeting.
- b. “Library” – At next meeting Pam will give an update on what is left to do for the library. Believe we will need to wait until next year for the project due to too many currently needing to be done at other sites. Phil suggested to pump septic if the bathroom will be used at all this year. EWS is currently winterized, do not believe will have the bathroom available for use this year. Forest Pump is who usually handles the plumbing at EWS. Pam will contact Dino at Town Hall to get in contact with the state to fix the road drop off into the school that happened after they last paved.

16. BLACKSMITH SHOP

- a. Fence – Phil – The forge is in and almost ready to go. David Perkins who recently moved to the area who is a welder would like to volunteer his time to weld the fence and build a table for the blower. Phil said the only expense we would incur is the 4-inch aluminum for underneath the blower that would go on the table. David’s wife is a painter and volunteered her time to paint the Heritage Park sign for us.

17. 2020 CLG MAE WILLIAMS CONTRACT

- a. The grant dates have been altered due to covid-19 and other personal considerations.

18. 2019 CLG UPDATE

- a. Planning to hold the Turntable Park event one Saturday this summer, Pam will connect with Victoria Bunker to schedule a day.

19. MODEL T FORD CLUB- SEPT 10 @ HERITAGE PARK

- a. The Model T Ford Club asked Phil if Heritage Park could be open on Friday September 10th from 10am-12pm for the club to stop over to tour. Everyone agreed to be open on Friday September 10th from 10am-12pm for the club to stop in for a tour.



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20. OTHER

- a. Wakefield Pride Day Phil requested that we skip it this year due to Covid-19 and we do not have any plans currently to have a booth. Everyone agreed that we would hold off for this year. Nancy Bancroft will ask if we can put out the Explore our New Hampshire Border Villages in Season pamphlets somewhere at the event.

Phil motioned to adjourn the meeting, Rick 2nd motion. Meeting Adjourned at 8:59pm.