

Wakefield Heritage Commission Minutes

January 4, 2017

Members present: Phil Twombly, Snooky Shea, Pam Wiggin, Nancy Hall, Annette Perry, Helen Watkins

Minutes of December 7 meeting were approved and placed on file.

Financials: Three donations have been made to WHC: \$500 from Janice Griffith, \$1000 from Dennis and Janet Miller and \$10,000 from the Alden Young Trust. The Trust donation was specified to be used to install granite posts and iron rods around the Hay Scales plot. Pam has sent thank you's to all donors. Helen motioned, Snooky seconded, that we renew our membership in the National Trust for \$45.00. Affirmative vote.

CLG bids: One bid was received for the amount of \$12,052.00 from Mae Williams, Architectural Historian and Historic Preservation Consultant. Pam related that she had spoken with four qualified consultants on the DHR list and this is the only one who submitted a proposal. Pam presented Ms Williams qualifications including experience and projects for the WHC review. Annette made the motion, seconded by Phil to accept the bid. Unanimous affirmative vote. Pam will meet with Ms. Williams and the DHR in Concord to further plan the project.

Brochures: Pam has spoken with Larissa and she will have a brochure draft ready for the Commission to review on Jan 17. The final will be done by the end of the month.

Webmaster: Discussion ensued regarding Larissa Mulkern serving as webmaster at \$25 per hour for up to 10 hrs a month. A plan will be created for a specified time she will devote to the FHC information. Phil motioned and Nancy seconded that the WHC hire Larissa at \$25 per hour, up to 10 hrs per month as webmaster. She will be working as a sub-contractor. Motion passed unanimously.

2017 Maintenance Plan: The sub-committee suggested that we follow through with the projects let out to bid and then decide later this year on other work to be performed. The only additional project at this time is putting toilet facilities in the Heritage Centre at Wakefield Corner. Phil will get information together regarding this for our April meeting.

Proposed sealed bids: Pam reported that the request for bids for painting Spinney Meeting house and the Grange, installing a roof at the blacksmith shop and reconstruction of the water tower was put in the papers and on the Town's website. Not realizing that the original time for bids of January 16 is a federal holiday, the time for closing of bids will be noon on January 17. We will hold a WHC meeting at 1PM on January 17 to open bids and any other business that may come up, ie. brochure draft. Etc.

Plowing: Pam will follow up with Teresa.

Heating emergency: Pam reported that there is no one on call for Town heating emergencies. Our oil provider is Irving and they should offer this service. Phil motioned and Nancy seconded that Snooky be

authorized to call repair service in an emergency as he currently is the one who watches the heating system at the RR station. Pam will contact a serviceman to organize that plan.

Heating system at Union RR Station: Annette motioned and Helen seconded to have Snooky and Phil move the heat vent in the baggage room to the station masters office in the spring after the heating season for better heat flow. Unanimous vote in affirmative

Pam reported that the Preservation Alliance has initiated a new program to save NH barns, 52 barns in 52 weeks. There is more information on their website.

Our next regular meeting will be April 5, 2017. If any business comes up prior to that, a special meeting will be called.

Meeting adjourned at 7:40PM