



Wakefield Heritage Commission

2 High Street Sanbornville, NH 03872 USA

603-387-3698

info@historicwakefieldnh.com

www.historicwakefieldnh.com

FINAL

Heritage Commission Minutes

September 1, 2021

| Members | | Alternates | | Others | |
|-----------------------|---|-------------------|---|---------------|--|
| Pam Wiggin | X | Nancy Britton | X | | |
| Rick Poore | X | Nancy Bancroft | X | | |
| Phil Twombly | X | Tracey Kolb | | | |
| Connie Twombly | X | Jeanne Loughan | X | | |
| Carroll (Snooky) Shea | X | Craig Farley | | | |
| Nancy Hall | X | | | | |
| Mark Duffy | X | | | | |
| | | | | | |

Meeting Called to order at: 7:00pm

By: Pam Wiggin

1. PLEDGE OF ALLEGIANCE

2. MINUTES (August 4, 2021)

- a. Reviewed and made edits. Motioned by Phil 2nd by Mark all in favor

3. FINANCIALS

- a. **Fund 1:** \$500 Donation received for Cobbler Shop. \$800 for removal of trees at EWS. Pam would like to apply it to the Fund1 Historic Site Renovations budget. Connie motioned to pay the bill to remove the trees at EWS from the Fund1 Historic Site Renovations budget. 2nd by Rick, all in favor.

- b. **Fund 4:** Same as last month

4. 2022 BUDGET

- a. Pam and Phil met and agreed to present the same budget as last year with lines open for clerk salary increase and fuel based on the towns 2022 figures. Discussion to adjust the budget proposal to increase \$3,000 in Historic Site Renovations for fence cost at Turntable Park. Connie



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motioned we propose an increase of \$3,000.00 to our Historic Site Renovations budget. 2nd by Mark, all in favor.

5. HERITAGE DAY

- a. Phil said it was pretty slow. Received great comments on the Blacksmith Shop. Pam thanked everyone for helping. Made a profit of \$143 at the Railroad station, broke even on the BBQ.

6. 'VENUES' SCHEDULE

- a. Phil suggested closing the Station after this weekend for the season due to Covid-19. Pam suggested closing the rest of the locations. Phil motioned to close all locations to the public for the season after September 5th until next season. 2nd by Nancy Hall, all in favor. Would consider group tours if a group would be interested. Model T Club tour on 9/10 and Tour de Chooch on 11/27 still on. Phil will notify the police department so they can conduct traffic control for the Model T Club tour.

7. SMH LEASE

- a. Potential leaser checking on insurance costs. May hold off until next year to use. Mark will extend the approval until next year at the next selectmen's meeting.

8. RR STATION CLG GRANT

- a. DHR still has not reviewed for the Railroad Station to be on the National Register. On October 25th it is on their agenda to be reviewed. Until DHR approves, we will wait to pay Mae's bill.

9. HERITAGE CENTRE ROOF PROPOSALS

- a. Grange roof in poor shape. New England Roofing will be sending a proposal to replace. Craig Farley has another contractor that will look at the job and send us a proposal. Pam has another company that she will get a proposal from so that there are 3 bids. Pam suggested having a short meeting on Wednesday September 15th at 5:00pm at the Grange to open and review the bids. All agreed to hold a brief meeting.

10. RR STATION

- a. Furnace discussed earlier in the meeting.



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11. COBBLER SHOP

- a. Rick said the wood they thought would work for the floor will not be able to be used. Craig Evans donated wood from his house that is the same time period and color to use for the floor. Rick acquired both sets of windows and will work on preparing and installing them. Hopes to get the floor done this week. Going to schedule the plastering.

12. OTHER

- a. Dollhouse-will set up at the Grange with all the items set up inside for photos to sell. Can stay at the Grange for the winter. Connie and Phil have a table we will use to store the dollhouse on. Nancy Hall, Nancy Britton, Connie, Jeanne, and Nancy Bancroft will work on setting up the dollhouse.
- b. Phil asked Emily to update the website that the locations will be closing for the season after September 5th.
- c. Mark is going to see about getting Emily access to update the town calendar of meeting times.

Connie motioned to adjourn the meeting, Rick 2nd motion. Meeting Adjourned at 7:55pm.