

Wakefield, New Hampshire
Heritage Commission
December 6, 2017, 7:00 PM ~ Heritage Centre at Wakefield Corner
Approved

Members & others in attendance:

Acting Chair Phil Twombly, Annette Perry, Snooky Shea, Tracey Kolb; WHC clerk Larissa Mulkern, videographer Donna Martin

1. **Pledge:** The meeting was opened at 7 p.m. with the pledge to the flag.
2. **Financials:** Phil reviewed the financial reports; Fund 1 has a balance of \$7,602.58 as of the end of October; Fund 4 has a balance of \$156,540.99. Communications included a membership renewal letter from the National Trust for Historic Preservation. The annual dues are \$45. Phil put the item on the warrant. A motion to pay for renewal was made by Tracey, seconded by Snooky; members voted all in favor and the motion was approved.
3. **Minutes:** Pam Wiggin had reviewed the minutes and made some corrections/changes; A motion to accept the minutes as amended was made, seconded, and the motion passed. Phil will send the draft to Larissa for updating and filing.
4. **Tour de Chooch:** The Freight House made \$80 in sales of different items including mugs and spikes. Approximately 75 people visited Union Station during the event, held Nov. 26 from 9 a.m. to 4 p.m. More than 80 visitors toured the Freight House.
5. **Water Tower:** The tower has been completed, with exception of the final inspection from the building inspector.
6. **Blacksmith Shop:** The blacksmith shop is done; the floor and chimney have been completed. Phil said the shop is ready for business come spring and that he would like to locate a blacksmith. Annette knows someone, a blacksmith who lives in Acton, Maine; she will call him.
7. **Grange: Craig Evans:** Craig Evans, a master weaver and archivist, has been hired to help Phil archive and organize documents at the Grange Hall. He is going to start this project in January and will be able to work onsite.
8. **Spinney Meeting House:** The Wakefield First Congregational Church and St. John's Episcopal Church plan to hold a joint serve at the Meeting House on July 22 at 11 a.m. as part of the evens to commemorate the WHC's 25th anniversary.
9. **East Wakefield School:** Tracey put a wreath on the door at the school and plans to put some battery powered candles in the windows. Tracey has made contact with folks from

Abundant Harvest [church] regarding donating the pulpit but has not heard back. The oil tank at the school has been moved back.

- 10. Hay Scale Subcommittee:** No progress to report. Nancy Spencer Smith or Pam were going to write to the state to ask what could be done at the Hay Scales; Nancy offered to donate \$10,000 to put a fence around it.
- 11. 2017 and 2018 CLG Grants:** The study funded by the 2017 Certified Local Government grant has been completed. Two copies of the report [Sanbornville: NH Division of Historical Resources Area Form, by Mae Williams, Preservation Consultant] are available. One will go to the town's Planning Department. Seven or eight copies on DVD are available for sale at \$10 each. A Letter of Intent to apply for a 2018 CLG grant has been sent, Pam had reported earlier; Peter Michaud had suggested including the Freight House in the grant application.
- 12. Railroad Station, Freight House, Heritage Park:** Snooky installed a heat light indicator to warn if the temperature falls below 42 degrees at the Railroad Station. Phil reported a donation of a scale and a coatrack from the Knights of Columbus in Rochester. Annette reported the Freight House volunteers are taking several weeks off for the holidays and will return in January. They have worked pretty much every Wednesday during the season.
- 13. 25th Anniversary of Wakefield Heritage Commission:** Phil discussed the opening dedication events on June 23 for the Water Tower and the Blacksmith Shop opening. He suggested inviting residents from the Lake Shore Resort park. Executive Councilor Joe Kenney of Union will be invited; publicity efforts will include contacting various media including WMUR. We will ask Cory Fothergill to see if he can come down to Union Station with an engine from New Hampshire Northcoast. Tracey and Larissa will meet in January to start working on the self-guided tour [map].
- 14. Other: Warrant:** Phil prepared the warrant; the largest bill was to Target New England for \$13,500. Members signed the warrant. **Title Change:** Annette suggested changing the title of Larissa's job from 'clerk' to administrative assistant to more accurately reflect the duties of the job. A motion was made and seconded, the motion passed and the title was changed. **Meeting(s) hiatus:** Members voted to take a hiatus from meeting until April 2018, although the 25th anniversary committee members will meet from time to time.
- 15. Adjournment:** A motion to adjourn was made, seconded and passed at 7:50 p.m.

Respectfully submitted:

Larissa Mulkern

WHC Administrative Assistant