



# Wakefield Heritage Commission

2 High Street Sanbornville, NH 03872 USA

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## FINAL

### Heritage Commission Minutes

June 7, 2023

Members		Alternates		Others	
Pam Wiggin	X	Nancy Britton			
Rick Poore	X	Nancy Bancroft	X		
Phil Twombly	X	Craig Farley			
Connie Twombly		Jeanne Loughan	X		
Carroll (Snooky) Shea	X	Geof Denley			
Nancy Hall		Paul Zayac	X		
Mark Duffy					

Meeting Called to order at: 7:00pm      By: Pam Wiggin

#### 1. CALL TO ORDER

- a. Jeanne will sit in as a member for Connie
- b. Nancy B. will sit in as a member for Mark
- c. Paul will sit in as a member for Nancy H.

#### 2. PLEDGE OF ALLEGIANCE

#### 3. FINANCIALS

- a. **FUND 1-** Reviewed, no questions arose.
- b. **FUND 4-** Reviewed, no questions arose. Pam confirmed to the members the encumbered funds for the Hay Scale and other specific items. Total balance does not reflect Pride Day donation funds.

#### 4. CORRESPONDENCE

- a. **WAKEFIELD INN-** Pam read a letter from the Wakefield Inn that was sent to the Commission stating that Province Lake Golf purchased the inn and is in process of restoring the yard and garden in hopes to open later in the month. They are seeking approval to replace the rope that is currently on



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the front porch railings and replace it with the original railings. Pam explained that the railing they wish to install will replicate the existing railing which was approved by the Commission for previous owners (Koch) at a duly called public hearing. The front section of the railing was removed by the previous owners. Since the railing was already approved, we need to vote to allow the installation without a hearing. Jeanne motioned to accept the replacement of the current ropes that are on the railing with the original railings. Paul 2<sup>nd</sup> motion. All in favor, no oppose. The commission will write a letter to Province Lake Golf approving the replacement.

- b. The Wakefield Brookfield Historical Society sent a letter that they are requesting funding through LCHIP for repair and maintenance of the Little Red Schoolhouse to reconstruct the location to fix current damage and prevent future damage from occurring. They are asking the Commission to write a letter in support of the project. Paul motioned to have the Commission write a letter to the WBHS in support of the project. 2<sup>nd</sup> by Nancy B. All in favor, no oppose.

### 5. MINUTES – May 3, 2023

- a. Not enough members to vote on approving the May minutes. The minutes will be voted on in the next meeting.

### 6. TURNTABLE FENCE –

- a. The budget was not approved by the selectmen due to budget restraints. The remaining balance after the deposit that was paid that is due will need to be paid from the fund4 budget. 125 is currently waiting on finalize approval from North Coast to schedule a tentative start date of the project.

### 7. DOCENT SCHEDULE

- a. The members went over the docent schedule for the three locations and made some docent scheduling assignments that members can be available. Next meeting the schedule will be reviewed again for more members to select the days they can volunteer at the locations.

### 8. UNION STATION



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- a. **GUTTERS** Geoff will be doing work on the gutters to take them down and fix the light. Pam will check in with Geoff to get a tentative date on when he may be able to do the work.
  - b. **MINISPLIT** Phil does feel the minisplit is necessary for the station to keep it cool in the summer and heated in the winter. Insulation should be added to the ceiling. The members agreed they would like to look into blown in insulation for the ceiling to keep the A/C and heat in. Pam and Rick will work on acquiring quotes for a minisplit and blown in insulation to be reviewed at following meetings.
  - c. Phil placed flowers around the property and will be checking in with Brock to see when the air conditioners will be picked up and disposed of.
  - d. The paint is currently peeling in some areas of the plow car. Pam will talk to Greg a local painter who originally painted the plow car to find out his opinion on what should be done.
  - e. The next-door neighbor reached out and is asking if they would be able to take down a few trees that are currently on the property line and possibly two trees that are on the Union Station side. They would like to keep the wood for the winter months. Discussion ensued. Members agreed no one on the Commission would want the wood. Snooky and Phil will go over to the Station and speak to the neighbor to look at the trees and find out more information from the neighbor. An update will be provided at the next meeting.
- 9. SMH**
- a. Lease extended by Bob Brett through September 28<sup>th</sup>. Bob gave Pam a copy of the book that he wrote that has a photo of SMH on the front cover.
  - b. Snooky mentioned that there is peeling paint around the exterior of the building. The Commission may want to request a budget for painting services in next years budget.
- 10. EWS**
- a. The members would like to have a Dow Academy exhibit at the EWS. Nancy B has a number of original pieces from Dow Academy for the exhibit.
  - b. Jeanne is looking into doing a childrens program possibly in August.
  - c. Jeanne mentioned that the stairs need to be repainted. She would be willing to scrape and repaint the stairs if the Commission could buy black deck paint to paint the steps. All members were in favor of purchasing paint to redo the EWS steps.



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### 11. COBBLER SHOP

- a. The gable end of the Cobbler Shop needs to have the cedar shingles put up.
- b. The door at the Cobbler Shop needs to be adjusted a bit to closer tighter. Rick will be fixing the door.

### 12. HERITAGE DAY AUGUST 12

- a. Pam met with Dino and the towns insurance is unable to provide a 1 day insurance policy for North Coast to participate. Pam will ask North Coast if they could provide the insurance so that they can attend the event.

### 13. 30 YEAR ANNIVERSARY

- a. The 30 Year Anniversary will be celebrated on Heritage Day on August 12<sup>th</sup>. Pam asked the members if 30 Year Anniversary banners should be purchased to put up at the 3 main locations (Grange, EWS, and Union Station). Paul motioned to accept the purchase of 3 30 Year Anniversary banners to be put up at the three locations for the event. Rick 2<sup>nd</sup> motion. All in favor, no oppose.
- b. Bill Gaver is having his landscapers put down mulch and landscape the station to prepare for the event.

### 14. FREIGHT HOUSE REPORT

- a. Bill and Nancy Gaver donated flowers for the Freight House
- b. O Guage is fully automated now for the train display.
- c. Paul will ask Rich for a write up of the train display with photos to post on the website and social media page. Visitors are welcome to come and see the train display!
- d. The Freight House is looking for volunteers to help with public visiting hours.

### 15. OTHER

- a. Phil mentioned that the tank float on the toilet at the station needs to be replaced and asked if the members would be okay with him purchasing a new one at Longmeadow. Members were accepting of the replacement and thanked Phil for replacing.



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- b.** The Caboose currently has a leak coming from the chimney. When Geoff comes with the lift to fix the gutters and light they will repair the leak at that time.
- c.** Drew Mill – The Drew Mill in Union Village is having a free cookout this Sunday from 12-4pm put on by the Union Village Mill if anyone is interested in attending and supporting them.

Nancy B motioned to adjourn the meeting, Rick 2<sup>nd</sup> motion. Meeting Adjourned at 8:19pm.