

Wakefield, New Hampshire
Heritage Commission
June 4, 2018, 5:30 PM ~ Heritage Centre at Wakefield Corner
Meeting Minutes - Draft

Members & staff in attendance: Pam Wiggin, Rick Poore, Snooky Shea, Phil Twombly, Nancy Hall, Tracey Kolb; administrative assistant Larissa Mulkern

Guests: Rose and Robert Baxter, Ann Bell, and Donna Martin of Clearview TV recording the meeting

Absent: Selectmen's Rep. Connie Twombly, Helen Watkins, Annette Perry

Pledge: The meeting was opened at 5:34 p.m. with the Pledge of Allegiance

Financials: The fund balance for Fund 4 (Contributions) as of the end of April was \$128,717.81. The town requires a federal W-9 form for anyone who is a does work for the town (as a subcontractor), thus there is a delay in the payment to the person who did the work on the Freight House floor as the town needs an invoice and W-9. This month's warrant includes expenses to reimburse: \$239 Longmeadow for seed, mulch and compost, and two flags, \$71 trash disposal at transfer station, and two rolling signs = \$449.76 reimbursed to Pam; \$300 to Randall's for loam at cost; \$1,189.20 to Craig Evans for archiving services at the Grange Hall; and \$30 to reimburse Larissa for copies at Wolfeboro Copy & Ship (flyers, 300 copies.) Pam noted \$5,000 had been appropriated to finish up landscaping and maintenance; to date we had spent \$649, including loam, seed, straw, trash, building supplies, paint. The commission has also appropriated \$1,200 for dedication, of which \$246 left after paying for tent, tables, and band, and the brass plaque ended up costing \$646.99, which was appropriated separately. The plaque has been produced and is being shipped. Rick is creating the backboard for the plaque, at no charge, and in keeping with the theme of historical preservation, is using a section of rare 300-year-old antique wide pine lumber. The plaque is 14 inches by 12 inches.

Name badges and poster boards on the history of WHC have been ordered and received. We'll order a name badge for Snooky. The boards will be displayed on easels during the ceremony.

Minutes of Feb. 21, April 4, May 9, May 16: Approval of the Feb. 21 and April 4 minutes was postponed, lacking a quorum of attendees. **The minutes of May 9 were considered. Tracey made a motion to accept the minutes as amended, seconded by Rick. All in favor and the motion passed, with Phil abstaining since he had not attended the meeting.** The next minutes were those of May 16. **A motion to approve the minutes of May 16 was moved by Nancy, seconded by Rick; members voted all in favor, with Phil abstaining, and the motion passed.**

Heritage Centre of Wakefield Corner/Grange Hall: The archiving project is nearly done; the Grange Hall has room on the stage to store materials; Rick and Phil will talk with Craig about the best way to do that.

The Mock Grange Meeting will be held on Thursday, July 19 at 7 p.m. Phil is trying to fill 15 official officers' spots for grange members. He will approach a state deputy (Ralph Currier and his wife, Pat.) Will ask him to be the Master for this event. Members volunteered: Nancy,

Tracey, Snooky, Ann Bell, Rose and Robert Baxter if available, and Rich. Phil wants to do a practice. He was Master for 10 years before the Grange sold the building to the Heritage Commission for \$1, with the condition that the building not be sold and that the upstairs be maintained as a Grange Hall with the artifacts preserved. Pam noted the WHC has held up its part of the bargain. There was discussion over whether the Clearview TV wanted to record the meeting; Donna added the cost of taping the event might not be funded (through the Town) and might cost \$95 an hour extra.

The restroom at the Heritage Centre is installed and ready, added Phil. Anticipate two additional invoices from Middleton Lumber, one for \$1078 and another for \$1661.

Pride Day: The WHC had a booth on Pride Day; members distributed flyers advertising the season and dedication and interacted with the public. Donations brought in \$51.

Heritage Day - July 28: Discussion ensued regarding plans for refreshments and a potential visit from a NH Northcoast car with Cory Fothergill. Snooky added that last year when the grill was down at the Drew Mill, sales were not as good as when the grill (food concession) was up at Union Station. The consensus was to do the food this year on Heritage Day.

Heritage Park:

Water Tower Dedication - June 23 - Phil will pick up the food for grilling, etc., with donate baked goods from Sue Shea, Larissa, Nancy and Tracey. It was suggested for volunteers to assemble at 8:30 a.m. on the 23rd to set up. A podium is a good idea and Rick will figure it out. Pam suggested having a group such as Boy Scouts or military group present the flag. Rick advocated the Boy Scouts or local Eagle Scouts. Tracey will ask at the school for a Scouts contact. Pam will talk with Pastor Dave Maleham of the Union Congregational Church regarding presenting the invocation. Phil has a membership at B.J.s Wholesale and will pick up food for the (hot dogs, hamburgers, etc.) for this event to be reimbursed.

Thank you: Pam related thanks and appreciation both to the Pride of Wakefield volunteers, six or seven individuals, who had assisted with grounds landscaping; and she also thanked the Town of Wakefield Public Works employees who assisted with spreading two bucket loads of stone around the water tower. Rusty also came down with his equipment, and he would not allow members to assist with fuel costs, so it was suggested to purchase a gift certificate in appreciation. A motion was made and seconded to purchase a \$100 gift certificate to a restaurant.

B&M Boxcar acquisition – Pam and members discussed the possible acquisition of a box car for \$1; the box car is in need of renovation. After discussion, members concurred that the commission does not have the space to place it, or the resources to renovate it; the box car does not have the museum quality appeal, of, say, an antique dining car or wooden passenger car. They agreed it was a nice offer but not needed at the present time. **Motion: Rick presented a motion to decline the offer due to space and resource limitations, but to offer thanks and appreciation for the opportunity, seconded by Phil. Members voted all in favor and the motion passed.**

Grounds maintenance - Discussion ensued regarding maintenance and upgrade to the parking/driveway area at Heritage Park. **A motion was made by Tracey and seconded by Nancy to purchase stone dust at \$36 per yard and vinyl borders to lay the driveway and handicapped parking areas at Heritage Park, and lay the stone dust as deemed necessary. [This will not happen prior to the June 23 Dedication]. Members voted all in favor, the motion passed.**

Spinney Meeting House

Special Service – There will be a special service at the meeting house on Sunday, July 22 at 11 a.m. presided by the minister of the Wakefield Congregational Church. Pam said members need to be there. She's been unable to get roofers to look at the roof, which needs repair. Pam suggested bringing back the "Friends of Spinney Meeting House," a group that had been formed a while back and there are two people still interested in serving. The "Friend" could raise funds to help maintain the building. A "Friends of East Wakefield School" group could also be formed. She asked if members would be in favor of printing envelopes for donations/memberships, similar to those used by churches and other organizations. Rick said it would be a good way to get more people involved. Discussion ensued and members were in favor of reforming the "Friends" group(s).

Use policy draft – Regarding the use fee for the Meeting House, Pam said she would rather have people use it. Snooky said no one knows its available for public use. There will be a sign out front. The Meeting House does not have power, heat or water. The address is 1895 Lovell Lake Road. Robert Baxter suggested including "no smoking" as a condition of use.

Newichawannock Canal – Nothing new to report

East Wakefield School – The school reunion will be held on July 18 from 3 to 5 p.m.; the chairs need to be removed from the building; Pam will see if the town wants any. The altar, which comes apart, has to be moved as well. Pam said the interior needs painting and that it would be under \$5,000. **Motion: Tracey made a motion to allocate no more than \$5,000 for the painting of the interior of the East Wakefield School. Phil seconded the motion; members voted and the motion passed.** The school will not have docents until July 18. Also, Regarding yard cleanup and mowing: **Tracey made a motion seconded by Snooky to accept the bid from Howe 2 for \$65 to mow the East Wakefield School and \$45 for the Spinney Meeting House per occurrence, noting that it may not need to be done every week. Members voted and the motion passed.**

Blacksmith Shop – Phil is looking for a blacksmith who would be interested in volunteering at the Blacksmith Shop and assisting with forging the fence. We need a good welder; the forge also needs the proper fuel, perhaps coke. The roof is done/repared and the area is all cleaned up. Annette has noted that Sean can serve as a docent at the Blacksmith Shop.

Docents Schedule – Docents are scheduled for June 23rd at the Freight House, Union Station and Blacksmith shop, and the following week at the other venues.

Adjournment – There being no other business, a motion was made, seconded and passed to adjourn at 7:42 p.m.

Respectfully submitted:
Larissa Mulkern
Administrative Assistant