

**Wakefield, New Hampshire
Heritage Commission
July 9, 2018, 5:30 PM ~ Heritage Centre at Wakefield Corner
Minutes - Draft**

Members & others in attendance:

Chair Pam Wiggin, members Rick Poore, Annette Perry, Selectman's Rep Connie Twombly, videographer Donna Martin; guest Rose Baxter.

Absent: Members Phil Twombly, Tracey Kolb, Snooky Shea, Nancy Hall, Helen Watkins, and WHC Administrative Assistant Larissa Mulkern.

Pledge: The meeting commenced at approximately 5:40 p.m. with the pledge of allegiance.

Minutes: June 4, April 4 and Feb. 21 - no quorum for approval; tabled to next meeting.

Update of Dedication & Opening Day: Pam: We took in \$834.25: books and CDs/Museum sales \$611.25; donations \$66.00; expenses totaled just under \$2,000 - including food, paper, Taylor Rental, printing - \$460; came to \$1,900.51, negative of \$11.19. A large portion of that budget was for the plaque (\$650), which was required as part of the donation from Lake Shore Park. The event went really well; the Lake Shore Park Association members were very pleased; Pam was unaware of any issues. She met with someone who wants to donate to the exhibit. She really appreciated the recognition for her service. Connie added that she heard many positive comments about the event.

Correspondence: The Commission received a request from a local band, Clyde Bisbee & The Wheelhouse Revelers, to utilize Union Station for a photo shoot; the shoot would take place from 5 to 8 p.m. (date to be determined) to take advantage of better light. [The band's manager Kerry Struble had sent a request via email.] Connie made a motion to allow the band to use the space pending Selectmen's approval.

Newichawannock Canal - Bridge repair topic at Selectmen's meeting July 11; Pam had conversations with HEB engineers, who suggested she talk to Sheila Childs.

Heritage Day - Saturday, July 28, and the Garden Railway Society outdoor display at Heritage Park - Pam suggested members participate much as they had at the Heritage Day (Snooky cooking at the grill, others manning the Union Station counter, etc.) Annette can't be there.

East Wakefield School, reunion, Wednesday, July 18, 3 to 5 p.m. - Pam and volunteers are working on presentations; she needs approval to purchase a paper cutter capable of cutting through 20 sheets. One price online was \$150; She also requested approval to purchase six hollow core doors, brackets and paint for the schoolhouse interior, to separate the school room portion of the space from the exhibit area. **Motion: Annette made a motion seconded by Rick to approve the expenditure of up to**

\$1,000 for these materials. Members voted all in favor and the motion passed. Forest Pump workers checked out the water pump, which is OK but some repairs are required; approval is needed to get an estimate for work that needs to be done. **Annette made a motion, seconded by Rick, to obtain an estimate. Members voted and the motion passed. Members also approved a motion to purchase lemonade and cookies for the East Wakefield School reunion and the mock Grange Hall meeting.**

Spinney Meeting House: The special church service will be held on July 22 at 11 a.m. Rev. Mary James will preside and Susie will play the organ. The sandwich board sign will be placed outside to advertise the service. Pam said we need some greeters, and the commission members should take the collection, which will be shared with the church.

Other: Connie asked if the meeting could be changed from Monday night. The commission will consider a different date. [No decision was made.] Rose Baxter has a world map she will donate.

A busy week is ahead: there is a rehearsal on Tuesday night for the mock Grange meeting; East Wakefield School reunion on Wednesday, Thursday night mock Grange meeting. Phil has parts for everyone. Pam said the mock Grange meeting was at 7 p.m. [it's actually at 7:30 p.m. per the printed schedule.]

Adjournment: Connie made a motion to adjourn, seconded by Annette, and approved, at approximately 6:33 p.m.

Respectfully submitted:
From Annette's notes and ClearView TV recording:
Larissa Mulkern
Administrative Assistant.